



Kitsap Regional Coordinating Council

The Kitsap Peninsula is the home of sovereign Indian nations, namely the Suquamish and Port Gamble S'Klallam Tribes.

KRCC Executive Board Meeting Reference Packet

November 07, 2023

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KRCC Executive Committee DRAFT Meeting Summary

v. 10-27-2023

Date: October 19, 2023

Time: 3:30 pm – 5:00 pm

Remote meeting via Zoom

Attendees (alphabetical): Councilmember Deets, Mayor Erickson, Mayor Putaansuu, Commissioner Strakeljahn, Mayor Wheeler

Decisions		
The KRCC Executive Committee decided to <ul style="list-style-type: none"> Approve the 9/21 Executive Committee meeting summary. Approve the Triangle Associates invoice for September services and expenses. 		
Actions	Who?	Status
Sign and submit invoice approval form	Chair, Vice Chair	Completed
Send to PSRC updates with PSRC Board and Committee appointments	KRCC Staff	Completed
Develop memo with nominations for 2024 Chair/Vice Chair	KRCC Staff	Completed
Propose questions for panelists at the Legislative Reception by Nov. 1 for full Board review	Councilmember Deets, KRCC Staff	In Progress
Invite candidate Ashley Mathews to Legislative Reception	KRCC Staff	Complete
Update Legislative Reception memo with list of attendees	KRCC Staff	Complete
Confirm with Gold Mountain and catering order/alcohol fee	KRCC Staff	Complete
Send Kitsap Prosecuting Attorney renewal form to Mayor Wheeler for approval	KRCC Staff	In Progress
Invite Dr. Patton to future KRCC Board meeting in 2024 for 20 to30-minute presentation	KRCC Staff	Complete
Create anonymous online survey for 2023 KRCC Staff evaluation	KRCC Staff	In Progress

1. Chair's Welcome

KRCC Chair/Bremerton Mayor Greg Wheeler welcomed the Executive Committee to the virtual meeting.

2. Committee Updates and Action Items

A. Executive Committee Items

- Approve the September 21 Executive Committee meeting summary

Councilmember Deets moved to approve the September 21 Executive Committee meeting summary. Mayor Erickson seconded. The summary was approved as drafted.

- Update on KRCC PSRC appointments and guidance from PSRC

The Committee was updated on the current PSRC appointments and guidance. Mayor Erickson will stay on as the representative for Kitsap Other Cities on the Executive Board, and Councilmember Deets will serve as the alternate on the Executive Board.

The Bainbridge Island City Council selected Clarence Moriwaki to serve as the Alternate on the PSRC Operations Committee, but because he is not a member of the KRCC Executive Board, he is unable to serve on the committee. Councilmember Deets will serve as the alternate. Mayor Erickson will stay on as the main representative on the Operations Committee. KRCC Staff will send PSRC updates with appointments.

- Review past KRCC Chair/Vice Chair memo

The Committee reviewed a memo regarding past KRCC Chair/Vice Chairs and recommendations for Chair and Vice Chair for 2024. It was noted that in prior practice, the Vice Chair usually becomes Chair the next year. The two positions are held typically by a City KRCC member and by a County KRCC member.

Councilmember Deets indicated that he was happy to serve as next year's KRCC Chair. Other Committee members supported his nomination. Committee members and KRCC staff reviewed KRCC bylaws to see who would be eligible to serve as Vice Chair and upon reviewing, Committee members supported Commissioner Strakeljahn to serve as Vice Chair in 2024.

Mayor Putaansuu moved to approve Councilmember Deets and Commissioner Strakeljahn as KRCC Chair/Vice Chair for 2024. Mayor Wheeler seconded. The motion was approved and KRCC staff will develop a memo regarding recommendations for Chair/Vice Chair at next month's Board meeting.

- Discuss KRCC Legislative Reception Memo and RSVP List

The Committee discussed the upcoming Legislative Reception. They noted that topics that may require attention including:

- Councilmember Deets and Commissioner Rolfes would form a subcommittee to form questions to ask Legislators during the panel discussion. These questions could be prepared prior to the Nov. 7 Board meeting and included in the Board packet so everyone can review them before the meeting.

- The format will stay the same in a panel format as in past years, and Mayor Wheeler will open the Reception with remarks and discuss KRCC's top issues including homelessness, affordable housing, transportation, and ferries.
 - KRCC Staff will reach out to Washington State Association of Counties (WSAC) for a prepared handout to share with attendees.
 - Committee members will reach out to Legislators who have not RSVP'd yet and see who can attend. During the meeting, Mayor Putaansuu stated that Rep. Hutchinson can attend, and Mayor Wheeler stated that Sen. MacEwen is unable to attend.
 - KRCC staff will go back to Gold Mountain and confirm the catering order and see if a bartender could be included for a no-host bar.
- Review the draft 2024 KRCC dues
The Committee reviewed the draft 2024 KRCC dues and it was noted that 2023 dues would cover the 2024 budget. Past year's number were covered to avoid any confusion and Committee members agreed it would be best to keep past year's numbers covered for the upcoming Board meeting.
 - Discuss invitation of PSRC Equity Manager Dr. Charles Patton to present at future KRCC meeting
The Committee was informed by KRCC Staff, that PSRC Equity Manager, Dr. Charles Patton has prepared resources on equity and a "Legacy of Structural Racism Story Map" and plans to speak to regional bodies, potentially including KRCC. Executive Committee members discussed the following:
 - Committee members expressed great admiration for Dr. Patton's work and recommend inviting him to present at an Executive Board meeting and see what his story map has found related to Kitsap County.
 - KRCC staff will invite Dr. Patton to a Board meeting in 2024 for a 20-30-minute presentation.

B. Land Use Items

- Review draft 11/14 LUTAC meeting agenda
The Committee reviewed the draft of the upcoming November 14 LUTAC meeting agenda. It was noted that topics will include regional approaches to growth in North Kitsap.

C. Transportation Items

- Review draft 11/9 TranTAC meeting agenda
The Committee reviewed the draft of the upcoming November 9 TransTac meeting agenda. It was noted that the meeting's focus will be reviewing a draft Call for Projects for 2024 Countywide Competition.

3. Review KRCC Board Agenda and Materials

- Review draft November 07 KRCC Board meeting agenda
The Committee reviewed the draft of the upcoming November 7 KRCC Board meeting. KRCC staff has requested that presentation slides be due next week on October 26th so they can be included in the Nov. 7 Board packet. They noted that topics that may require attention including:

- Committee members expressed viewpoints that they want the economic development presenters to look at this meeting as an informational session. KRCC Staff will send follow-up email reminding presenters of the contents to share in the meeting.
 - It is important that some jurisdictions in Kitsap County consider partnering with Greater Seattle Partners (GSP) to help bring global companies and jobs to Kitsap.
 - Committee members also discussed that KEDA does a lot to help jurisdictions in Kitsap County and cities pay dues to KEDA.
 - KRCC staff will create a Typeform survey for Triangle 2023 evaluation.
- Review draft 10/3 Board Meeting summary
The Committee reviewed the draft of October 3 Board meeting summary. Committee members had no comments.
 - Review draft Affordable Housing/Homelessness Workshop memo
The Committee reviewed a draft memo on the proposed Affordable Housing/Homelessness workshop to take place early next year. They noted that topics that may require attention including:
 - Some Committee members have been attending a lot of retreats already on these issues. They stressed that we need an outcome out of this workshop besides just sharing information.
 - KRCC Staff will send out invites to Joe Crane and Tony Ives that represent Kitsap organizations focusing on these topics.
 - Committee members want to support other members and their jurisdictions in addressing the growing homelessness in the County.
 - The Executive Committee will discuss this workshop more at next month's meeting.

4. Administrative Agenda

- Approve Triangle Associates September 2023 Invoice
Councilmember Deets moved to approve the Triangle Associates invoice for September 2023. Mayor Putaansuu seconded. The motion to approve the September 2023 invoice of \$13,614.82 passed without objection or abstention.

5. Adjourn

The meeting adjourned at 5:00 PM.



**PUGET SOUND REGIONAL COUNCIL (PSRC) UPDATES FOR THE
KITSAP REGIONAL COORDINATING COUNCIL (KRCC)**



PSRC BOARDS v.10/26/23

<p><u>Executive Board</u> Date of Next Meeting: December 7, 2023 • 10:00 AM–11:30 AM Topics from Meeting: October 26, 2023 (packet posted here):</p> <ul style="list-style-type: none"> • Consent: Minutes of meeting held 9/28/23, Approve vouchers dated 8/31/23 – 10/9/23, Approve Contact Authority for Move Related Expenses, Approve Contract Authorization for Purchasing of Regional Macroeconomic Forecast Data, Adopt Routine Amendment to the 2023-2026 Transportation Improvement Program, Approve A Change in Regional Transportation Plan Project Status for Two Projects, Approve Projects in Rural Town Center and Corridors Program and Transportation Alternatives Program Funding • Discussion: Preparing for the 2024 Project Selection Process, Federal Legislative Updates <p>Contact: Sheila Rogers - srogers@psrc.org; KRCC Members: Commissioner Garrido, Mayor Erickson, Commissioner Strakeljahn, Mayor Wheeler, Mayor Putaansuu; Alternates: Councilmember Rosapepe, Mayor Deets, Councilmember Coughlin, Commissioner Bozeman</p>	<p><u>Transportation Policy Board (TPB)</u> Date of Next Meeting: November 9, 2023 • 9:30 – 11:30 AM Topics from Meeting: October 12, 2023 (packet posted here):</p> <ul style="list-style-type: none"> • Consent: Approve minutes of 9/14/23 TPB Meeting, Routine Amendment to the 23-26 TIP, Recommend a Change in Regional Transportation Plan Project Status for Two Projects • Action: Recommend Approval of Projects for Rural Town Center and Corridors Program and Transportation Alternatives Program Funding • Discussion: Recommendations to the 2024 Washington State Legislature, Climate Pollution Reduction Grant Program, Preparing for the 2024 Project Selection Process • Information: Transportation Work Program Progress Tracker, Cascadia Innovation Corridor November 15 Summit <p>Contact: Casey Moreau - cmoreau@psrc.org KRCC Members: Commissioner Rolfes, Mayor Putaansuu, Mayor Erickson, Councilmember Mills, Mayor Wheeler; Alternates: Councilmember Schneider, Director Clauson, Commissioner Bozeman, Chairman Forsman, Councilmember Schneider</p>
<p><u>Growth Management Policy Board (GMPB)</u> Date of Next Meeting: November 2, 2023 • 10:00 AM – 12:00 PM Topics from October 5, 2023 Meeting (packet posted here):</p> <ul style="list-style-type: none"> • Consent: Approve minutes of 9/7/23 GMPB Meeting • Discussion: TOD Event Recap, Summer Youth Engagement Recap, Legislative Update, Regional Centers Data <p>Contact: Heather Culver– hculver@psrc.org; KRCC Members and Affiliates: Commissioner Walters, Councilmember Quitslund, Councilmember Purser, Mayor Wheeler, Andrea Spencer; Alternates: Commissioner Rolfes, Councilmember Coughlin, Mayor Deets, Councilmember Ostrom</p>	<p><u>Economic Development District Board</u> Date of Next Meeting: November 29, 2023 • 10:00 AM – 12:00 PM Topics from September 6, 2023 Meeting (packet posted here):</p> <ul style="list-style-type: none"> • Consent: Minutes of 6/7/23 meeting, Vouchers from 5/18/23 – 7/12/23 • Discussion: Recommendations to the 2024 Washington State Legislature, Military and Defense Sector Economic Impact Analysis, PSRC Equity Tracker • Information: Staff Report <p>Contact: Mikayla Svob - msvob@psrc.org KRCC Members and Affiliates: Commissioner Garrido, Councilmember Stern, Chairman Forsman, Commissioner Strakeljahn, Mayor Wheeler, Joe Morrison; Alternates: Councilmember Coughlin, Councilmember Cucciardi, Councilmember Mills, Commissioner Walters, Commissioner Bozeman</p>
<p><u>Operations Committee (OC)</u> Date of Next Meeting: December 7, 2023 • 9:00 – 9:50 AM Topics from October 26, 2023 Meeting (packet posted here):</p> <ul style="list-style-type: none"> • Consent: Approve Minutes of Meeting held 9/28/23, Approve Vouchers 8/31/23-10/9/23 • Action: Approve Contract Authority for Move Related Expenses, Approve Contract Authority for Purchase of Regional Economic Forecast Data • Information/Discussion: Supplemental Budget Schedule Updated Revenues and Expenditures, PSRC Office Space Report, Monthly Budget Report, Contact Status Report, Grant Status Report <p>• Contact: Casey Moreau - cmoreau@psrc.org; KRCC Members: Mayor Erickson; Alternate: Councilmember Deets</p>	



**PUGET SOUND REGIONAL COUNCIL (PSRC) UPDATES FOR THE
KITSAP REGIONAL COORDINATING COUNCIL (KRCC)**



Puget Sound Regional Council

PSRC COMMITTEES v.10/26/23

Regional Staff Committee (RSC)

Date of Next Meeting: **November 16, 2023** • 9:30 – 11:30 AM

Topics from **October 19, 2023** Meeting: (packet posted [here](#)):

- Reports: Meeting Summary for 9/21/23, PRSC Announcements and Updates
- Discussion: 2023 Housing Monitoring Report, Industrial Lands Analysis Update, Climate Pollution Reduction Grant Program

Contact: Ben Bakkenta- bbakkenta@psrc.org

KRCC Affiliates: Eric Baker, Nick Bond, Heather Wright, Ed Coviello, Andrea Spencer, Joe Morrison; Alternates: Jeff Rimack, Jennifer Sutton, Garrett Jackson, Patty Chamas.

Regional FTA Caucus

Date of Next Meeting: **November 8, 2023** • 10:30 AM – 12 PM

Topics from **October 11, 2023** Meeting: (packet posted [here](#)):

- Action: Approval of 7/12/2023 Summary, King County Metro Redistribution Request
- Discussion: Updates on Delayed FTA and FHWA Obligations, Distribution of 2023-2026 FTA Funds, Transit Agency Roundtable

Contact: Sarah Gutschow - sgutschow@psrc.org

KRCC Affiliates: Steffani Lillie; Alternate: Jeff Davidson

Bicycle/Pedestrian Advisory Committee (BPAC)

Date of Next Meeting: **November 14, 2023** • 10:00 AM – 12:00 PM

Topics from **July 11, 2023** Meeting: (agenda posted [here](#)):

- Action: Approval of Meeting Summary 5/9/23, Pedestrian and Bicycle Facility Typology Update
- Discussion: Connecting People to Transit, ADA Transition Plan Inventory Briefing, Safety Summit, TAP and RTCC Funding Competitions
- Roundtable: announcements of P/B Activities
- Information: Save the Date – From Pandemic to Prosperity: Downtowns Reimagined

Contact: Sarah Gutschow - sgutschow@psrc.org

KRCC Affiliates: Chris Dimmitt, David Forte, Chris Wierzbicki; Alternates: Vicki Grover, Anthony Burgess, Melissa Mohr.

Regional Project Evaluation Committee

Date of Next Meeting: **October 27, 2023** • 9:30 – 11:00 AM

Topics from **September 22, 2023** Meeting: (agenda posted [here](#)):

- Action: Approve Summary for 6/23/23 Meeting
- Discussion: Project Tracking and 2023 Delivery, Equity Pilot, Preparing for the 2024 Project Selection Process, Regional Safety Work
- Information: Project Recommendations for Rural Town Centers and Corridors Program and Transportation Alternatives Program, From Pandemic to Prosperity: Downtowns Reimagined – 9/29/23 – Registration Open, Stay tuned – RTP mid-cycle Call for Project Updates anticipated in October

Contact: Kelly McGourty - kmcgourty@psrc.org

KRCC Affiliates: Diane Lenius, David Forte, Shane Weber, Steffani Lillie, Arne Bakker; Alternates: Joe Rutan, Ned Lever, Chris Dimmitt, James Goodman

Transportation Operators Committee (TOC)

Date of Next Meeting: **November 29, 2023** • 10:00 – 12:00 PM

Topics from **October 25 2023** Meeting: (packet posted [here](#)):

- Action: Approval of 9/27/23 meeting summary, Transportation Policy Board Debrief, King County Metro Redistribution Request, 2025-26 FTA Equity Formula and Earned Share Recommendations
- Discussion: Regional Safety Plan, Regional Mobility on Demand (MOD) Work Program and Inventory, Transit Agency Roundtable,
- Information: Nominations for TOC Chair and Vice-chair, 2023 TOC Planned Meeting Topics

Contact: Gil Cerise - gcerise@psrc.org;

KRCC Affiliates: Steffani Lillie; Alternate: Ed Coviello

Regional Traffic Operations Committee (RTOC)

Date of Next Meeting: **November 2, 2023** • 9:30 – 11:00 AM

Topics from **September 7, 2023** Meeting (agenda posted [here](#)):

- Presentation: Speed Safety Camera Systems in Washington State
- Discussion: Signal/ITS Inventory Draft Survey Instrument

Contact: Gary Simonson - gsimonson@psrc.org

KRCC Affiliates: Chris Hammer, Joe Rutan, Vicki Grover, Steffani Lillie; Alternates: Chris Dimmitt