KRCC Executive Board Meeting Reference Packet

June 7, 2022

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Kitsap Regional Coordinating Council

The Kitsap Peninsula is the home of sovereign Indian nations, namely the Suguamish and Port Gamble S'Klallam Tribes.

KRCC Executive Committee Meeting Summary

Approved 5-19-2022

Date: April 21, 2022

Time: 10:00 am - 12:00 pm Remote meeting via Zoom

Attendees (alphabetical): Mayor Erickson, Commissioner Gelder, Commissioner McClure, Mayor

Putaansuu, Mayor Wheeler

Decisions

The KRCC Executive Committee decided to:

- Approve draft 3/17 Executive Committee meeting summary
- Add a short Board meeting on 6/28 to vote on draft growth targets
- Have KRCC staff conduct Transportation Competition air quality scoring
- Send a letter of thanks to WA legislators who voted to approve Move Ahead Washington transportation funding
- Provide lunch to in-person attendees of the May 31 all-day TransTAC meeting
- Keep non-public KRCC committee meetings virtual
- Shift to hybrid public meetings after the end of June

Actions	Who?	Status
Sign and submit invoice approval form	Chair, Vice Chair, KRCC Staff	Complete
Schedule a 30-minute Board meeting for 11 am on June 28	KRCC Staff	Complete
Conduct air quality scoring for Transportation Competition Projects	KRCC Staff	Complete
Draft thank you letter to WA legislators who voted for Move Ahead Washington transportation funding	KRCC Staff	In Progress
Confirm list of legislators who supported Move Ahead Washington	KRCC Staff	Complete
Arrange for lunch for 5/31 TransTAC in-person meeting	KRCC Staff	In Progress
Update other Kitsap Boards' staff about KRCC timeline and plans regarding virtual and hybrid meetings	KRCC Staff	Complete
Arrange for training on Norm Dicks Center equipment to support hybrid meetings	KRCC Staff	In Progress

1 - Exec. Committee 4/22/22 Meeting Summary

1. Chair's Welcome

KRCC Chair/Kitsap County Commissioner Rob Gelder welcomed the Executive Committee to the virtual meeting.

2. Committee Updates and Action Items

A. Executive Committee Items

Review the March 17 Executive Committee meeting summary

The March 17 meeting summary was approved as drafted by general consensus.

B. Land Use Items

• <u>Discuss updated growth target calendar per LUTAC recommendation</u>

During their 4/14 meeting, LUTAC reached consensus on draft population and employment growth targets. Now that LUTAC's work is largely complete, PSRC needs to review the draft growth targets. LUTAC had recommended and Executive Committee has previously agreed via email to cancel the April 19 PlanPOL meeting since PSRC would not have its feedback on the draft growth targets yet.

The growth targets calendar was updated based on LUTAC's recommendations and Executive Committee approval.

Changes include:

- May 6: PSRC will provide feedback on draft growth targets
- May 12: LUTAC meeting will include opportunity for group discussion and any final adjustments to the draft growth targets
- May 17: PlanPOL meeting will be an opportunity to recommend the draft growth targets for KRCC Board review
- June 7: KRCC Board meeting; KRCC Board will review draft growth targets
- June 28: Add a 30-minute KRCC Board meeting to vote on draft growth targets

To accommodate the new timeline, a 30-minute Board meeting will be added on June 28 at 11 am solely to vote on the draft growth targets. Sophie will act as KRCC staff lead at the May 3, June 7, and June 28 Board meetings.

Review draft May 12 LUTAC meeting agenda and draft May 17 PlanPOL meeting agenda

LUTAC and PlanPOL May meeting agendas have been updated to reflect the recommended adjustments to the growth target timeline.

C. Transportation Items

Air quality scoring for Countywide Transportation Competition

Kitsap jurisdictions have historically had KRCC staff calculate air quality scoring for Transportation Competition project proposals, while PSRC calculates these numbers for the other 3 PSRC counties.

2 - Exec. Committee 4/21/22 Meeting Summary

KRCC continues to see value in conducting these calculations using its own staff since KRCC staff have a better understanding of Kitsap area context and member jurisdictions' project proposals. Since Kitsap's air quality is good already and the region's traffic volumes are low compared to the other three PSRC counties, members are also concerned that Kitsap jurisdictions are disadvantaged by regional funding competition criteria that prioritize maximizing emissions reductions and air quality improvements.

The Executive Committee concurred with TransTACs preference to have KRCC staff conduct air quality scoring for KRCC jurisdictions' Transportation Competition project proposals this year.

• Letter to Kitsap legislators in appreciation of Move Ahead Washington

The Executive Committee agreed with the recommendation from TransPOL to send a thank you letter to Washington State legislators who voted to approve the Move Ahead Washington transportation funding package.

KRCC staff will confirm which legislators voted for the bill and draft a thank you letter for the Chair and Vice Chair to review.

Draft May 31 TransTAC meeting agenda

The May 31 meeting for the Countywide Competition Project Selection Workshop will be an all-day meeting held in person at the airport conference room with a virtual option to participate via Zoom. The approach will be similar to past years, with minor updates based on TransTAC's recommendations.

The Executive Committee approved the request to provide lunch to TransTAC members attending the meeting in person.

Draft June 2 TransPOL meeting agenda

TransPOL will review TransTAC's project selection recommendations during this meeting in preparation for the Board to review them at the June 7 Board meeting. This meeting date was adjusted to accommodate the Transportation Competition timeline. The meeting will be held remotely via Zoom webinar on Thursday, June 2 from 3-4:30pm.

3. Review KRCC Board Agenda and Materials

Draft May 3 KRCC Board meeting agenda

The May 3 Board meeting will have a full agenda including a presentation from Department of Commerce on HB 1220 and presentations from technical staff on each of the Regional and Countywide Transportation Competition project proposals. Timing will be tight, so it will be important to keep everything moving on time. Sophie will be supporting the Chair in this meeting since Betsy will be away that day.

4. Administrative Agenda

3 - Exec. Committee 4/21/22 Meeting Summary

• Update on KRCC membership and dues

Chair Gelder reported that he reached out to Chairman Sullivan who indicated that Port Gamble S'Klallam Tribe is ready to reengage with KRCC. According to an update from Kitsap County to KRCC staff, 2022 dues payments were paid by 8 out of 10 KRCC jurisdictions in March.

• Discuss decision factors for virtual or hybrid meetings for second half of 2022

The preliminary 2022 work plan specified virtual meetings for KRCC through June with the rest TBD based on emerging situation in second half of the year. The Committee discussed the likelihood that the Governor's order allowing virtual public meetings may expire or be changed soon. They also reviewed a summary of how other Kitsap Boards are thinking about their transitions to hybrid meetings while noting the value of coordinated planning since many of these Boards have overlapping membership and all meet on the same day. Members discussed what their individual jurisdictions are each learning, planning, and practicing regarding restarting in-person and hybrid meetings options and how that is working out so far. They noted their appreciation for the qualitative advantages of convening in-person, the convenience and scheduling efficiency of being able to participate remotely and noted observations about some of the challenges and learning curves related to hybrid meetings and the technology involved.

The Committee decided that:

Through June 2022

- All KRCC meetings will remain virtual-only, with one exception.
- On 5/31, the all-day TransTAC meeting will be held in person at the airport with a remote participation option via Zoom.

After June 2022

- Any KRCC meetings that are not public meetings will remain virtual-only via Zoom webinar. (Executive Committee, TransTAC, LUTAC).
- KRCC public meetings become hybrid (Executive Board, PlanPOL, TransPOL).
 - o with an in-person component at the Norm Dicks Center
 - o and a simultaneous virtual option offered via Zoom webinar
 - o Members will be encouraged to attend in person but may attend virtually if needed
 - o Public can attend virtually or in person according to their individual preferences

KRCC has no public meetings scheduled in July or August, so the first hybrid meetings would occur in September, beginning with the Board meeting on September 6. Between now and September, KRCC staff need to arrange for training on the equipment at the Norm Dicks Center to be ready to support KRCC's future hybrid public meetings.

Approve Triangle Associates March 2022 Invoice

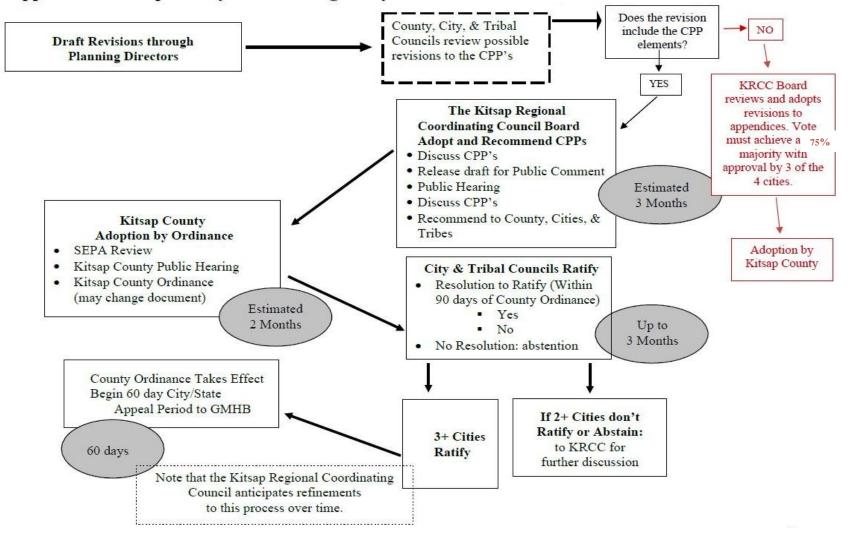
The March 2022 invoice of \$19,557.37 was approved without objection or abstention.

5. Adjourn

Meeting adjourned at 11:20 AM.

4 - Exec. Committee 4/21/22 Meeting Summary

Appendix A: Kitsap Countywide Planning Policy Ratification Process



Proposed KRCC Growth Allocation Timeline Draft v. 5-31-22

			Draf	t v. 5-31-22			
Month	KRCC Board (1st Tuesday)	LUTAC (2 nd Thursday)	PlanPOL (3rd		LDC Inc.	PSRC	Jurisdictions' Councils
Feb	KRCC Board receive update on growth target process	Create sub- groups* (HCT communities + Metropolitan/ UGAs) and have full LUTAC workshop if needed	Tuesday)	Educational session with PlanPOL re: target setting	Maintain shared spreadsheet; provide technical support as needed		
Mar		LUTAC continues work on growth targets		PlanPOL review preliminary growth targets and missing information KRCC hold individual meetings with PlanPOL	Maintain shared spreadsheet; provide technical support as needed		
Apr		reached consensus on draft growth targets		Cancelled PlanPOL meeting	Maintain shared spreadsheet; provide technical support as needed	Review of draft growth targets	Review draft growth targets (late April "roadshow")
May	Status update on growth target process	LUTAC recommends growth targets to PlanPOL		PlanPOL recommend s draft growth targets to Board	Maintain shared spreadsheet; provide technical support as needed	Provide feedback on draft growth targets	Review draft growth targets
June	KRCC Board reviews draft growth targets We are here	LUTAC makes adjustments based on Board review			Maintain shared spreadsheet; provide technical support as needed		Review draft growth targets
June 28	KRCC Board votes on draft growth targets; Begin process to update CPP appendix					(July) Check-in in Q3 when OFM releases final numbers	

^{*}Subgroups will be open to all LUTAC members but mainly relevant to HCT and Metropolitan jurisdictions + County. All LUTAC members will receive materials; scheduling will defer to relevant LUTAC members.



Kitsap Regional Coordinating Council

Chair

Commissioner Rob Gelder ❖ Kitsap County

Vice-Chair

Mayor Greg Wheeler❖
City of Bremerton

City of Bainbridge Island

Mayor Joe Deets ❖
Councilmember Leslie Schneider

City of Bremerton

Council Member Denise Frey Council Member Jeff Coughlin

City of Port Orchard

Mayor Rob Putaansuu Councilmember Jay Rosapepe* Councilmember Mark Trenary*

City of Poulsbo

Mayor Becky Erickson ❖
Councilmember Ed Stern

Kitsap County

Commissioner Ed Wolfe Commissioner Charlotte Garrido

Kitsap Transit

Executive Director John Clauson

Naval Base Kitsap **

Captain Richard Massie Allison Satter *

Port Gamble S'Klallam Tribe***

Chairman Jeromy Sullivan

Port of Bremerton

Commissioner Axel Strakeljahn
Commissioner Gary Anderson *
Commissioner Cary Bozeman *

Port of Kingston

Commissioner Mary McClure ❖
Commissioner Steve Heacock*

Suguamish Tribe***

Council Chair Leonard Forsman Councilmember Luther "Jay" Mills*

- * Alternate
- ** Ex Officio Member
- *** Associate Member
- Executive Committee

Mailing Address:

614 Division Street - MS4 Port Orchard, WA 98366 360.337.4960

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Betsy Daniels, Program Director *Triangle Associates, Inc.*

Subject: KRCC Support for the Passage of Move Ahead Washington

Dear [Legislator Name],

The Kitsap Regional Coordinating Council's Executive Committee is writing to express appreciation for the work of legislators on SB 5975, Move Ahead Washington, during the 2022 Washington State legislative session. The package included funding for important transportation projects in the Kitsap region, including improvements along the SR 3 corridor (Gorst Interchange), SR 305 improvements, and other transportation improvements for Kitsap County, Kitsap Transit, and Kitsap jurisdictions. The Gorst Corridor has been a major area of focus for the Kitsap region for several years.

KRCC appreciates the work of Kitsap legislators in representing the interests of Kitsap County in the 2022 legislative session through the passage of Move Ahead Washington. KRCC supports having regular and predictable transportation funding packages in the future so that Kitsap jurisdictions are able to better plan and invest in the mobility of our region. Regular state and federal funding play a critical role in transportation and growth planning in the Kitsap region.

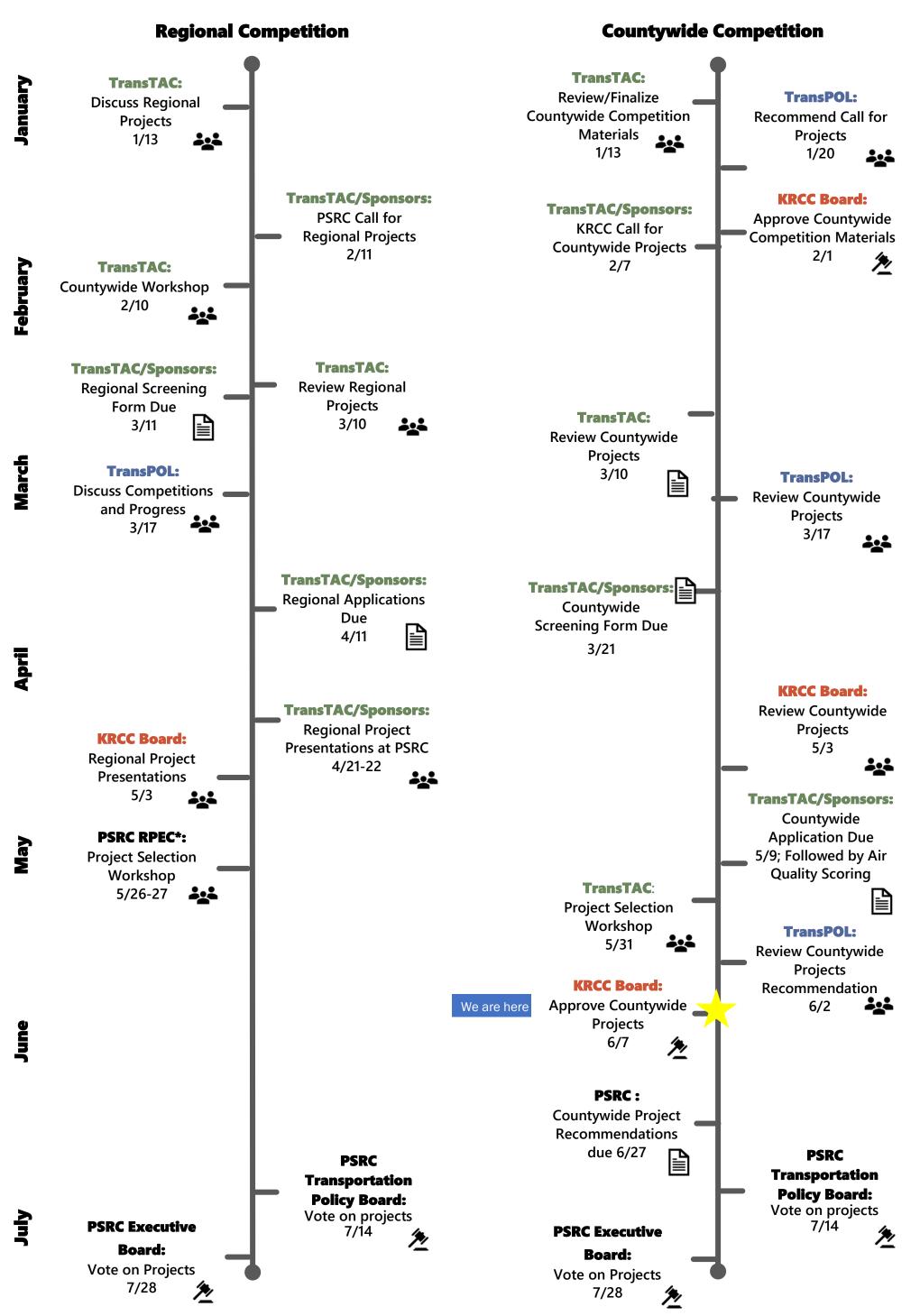
Thank you,

Rob Gelder

Chair, Kitsap Regional Coordinating Council Executive Committee

Draft v. 4-25-22

Below is a DRAFT schedule of the 2022 Regional and Countywide Competitions.





PUGET SOUND REGIONAL COUNCIL (PSRC) UPDATES FOR THE KITSAP REGIONAL COORDINATING COUNCIL (KRCC)



PSRC BOARDS v.5/26/2022

Executive Board

Date of Next Meeting: June 23, 2022 • 10:00 AM-12:00 PM Topics from Meeting: May 26, 2022 (packet posted here):

- Consent: Minutes of meeting held 4/29/22
- New Business:
 - Adoption of Fiscal Years 2022-23 Supplemental Budget and Workplan
 - Adoption of Regional Transportation Plan
 - Election of Officers
- Information: Regional Equity Strategy Update, New Employees Status Report

Contact: Sheila Rogers - srogers@psrc.org; **KRCC Members:** Commissioner Garrido, Mayor Erickson, Commissioner Strakeljahn, Mayor Wheeler, Mayor Putaansuu; Alternates: Commissioner Gelder, Commissioner Bozeman, Councilmember Rosapepe, Mayor Deets, Councilmember Goodnow, Commissioner Anderson

Growth Management Policy Board (GMPB)

Date of Next Meeting: **June 2, 2022 •** 10:00 AM – 12:00 PM Topics from **May 5, 2022** Meeting (packet posted here):

- Consent: Approve Minutes of GMPB Meeting held 4/7/22
- Discussion:
 - Recap of 2022 Legislative Session
 - Review of VISION 2050 and Implementation Actions
 - 2024 Comprehensive Plan Update Process and PSRC Support and Certification
- Information: General Assembly Save the Date Flyer

Contact: Kristin Mitchell – kmitchell@psrc.org; KRCC Members and Affiliates:
Commissioner Wolfe, Councilmember Quitslund, Councilmember Purser, Mayor
Wheeler; Alternates: Commissioner Garrido, Councilmember Rosapepe, Councilmember
Ostrom, Councilmember Goodnow

Transportation Policy Board (TPB)

Date of Next Meeting: June 9, 2022 • 9:30 – 11:30 AM Topics from April 14, 2022 Meeting (packet posted here):

- Consent: Minutes of meetings held 3/10/22 and 3/31/22; Routine Amendment to 21-24 TIP; Allocation of Unprogrammed 2022 FTA Earned Share Funding to King County; 2022 Project Extension Requests; Recommend Certification of Canyon Park RGC Subarea Plan; Recommend Certification of Snohomish County Countywide Planning Policies
- Action:
 - Regional Transportation Plan Amendment Review and Actions
 - o Regional Transportation Plan Final Recommendation
- Information: PSRC General Assembly Save the Date; Join Board Session on Implicit Bias Save the Date; Regional Transportation Plan SEPA Addendum

Contact: Casey Moreau - cmoreau@psrc.org

KRCC Members: Commissioner Gelder, Mayor Putaansuu, Mayor Erickson, Councilmember Mills, Mayor Wheeler; Alternates: Commissioner Garrido, Councilmember Schneider, Executive Clauson, Commissioner Bozeman, Chairman Forsman, Councilmember Goodnow

Economic Development District Board

Date of Next Meeting: July 13, 2022 • 1:00 – 3:00 PM Topics from May 4, 2022 Meeting (packet posted here):

- Consent: Minutes of meetings held 2/2/21; Vouchers 2/7/22 4/18/22
- Discussion:
 - Washington Workforce Development Coordination
 - Arts & Culture Recovery Strategy Update
 - Regional Economic Data Trends

Contact: Mikayla Svob - msvob@psrc.org

KRCC Members and Affiliates: Commissioner Garrido, Councilmember Stern, Chairman Forsman, Commissioner Strakeljahn, Mayor Wheeler; Alternates: Councilmember Wolfe, Councilmember Cucciardi, Councilmember Mills, Commissioner Anderson, Councilmember Goodnow

Operations Committee (OC)

Date of Next Meeting: June 23, 2022 • 9:00 – 9:50 AM Topics from April 28, 2022 Meeting (packet posted here):

- Consent: Approve Minutes of Meeting held 3/24/22; Vouchers 2/28/22 4/6/22
- Action: Approve Updated Policy on Compensating Members of PSRC Funded Focus Groups, Committees, and/or Community Based Organizations, Approve Contract Authority for Consultant Services for a Housing Survey
- Information/Discussion: New Employees Status Report, Update on PSRC's Office Space Plans, Monthly Budget Report, Contract Status Report, Grant Status Report

Contact: Casey Moreau - cmoreau@psrc.org; KRCC Members: Mayor Erickson; Alternates: Commissioner Gelder 6/7/22 KRCC Board meeting reference packet page 10



PUGET SOUND REGIONAL COUNCIL (PSRC) UPDATES FOR THE KITSAP REGIONAL COORDINATING COUNCIL (KRCC)



PSRC COMMITTEES v.4/8/2022

Regional Staff Committee (RSC) Date of Next Meeting: June 16, 2022 • 9:30 – 11:30 AM Topics from May 19, 2022 Meeting: (packet posted here): • Discussion: • Regional Housing Strategy Implementation – Monitoring • Economic Development District Update • RTP Update • Information: Passport to 2044: Comprehensive Plan Workshop Series Contact: Ben Bakkenta- bbakkenta@psrc.org KRCC Affiliates: Eric Baker, Nick Bond, Heather Wright, Ed Coviello, Andrea Spencer, Kathy Cocus; Alternates: Jeff Rimack, Mark Hofman, Jennifer Sutton, Garrett Jackson Bicycle/Pedestrian Advisory Committee (BPAC) Date of Next Meeting: July 12, 2022 • 10:00 AM – 12:00 PM Topics from May 10, 2022 Meeting: (agenda posted here): • Action: Approval of Meeting Summary 1/11/22 • Discussion: • Update on Committee Membership • Update on Draft Regional Transportation Plan • Roundtable: Announcements of Bicycle/Pedestrian Activities	Regional FTA Caucus Date of Next Meeting: July 13, 2022 • 10:30 AM – 12 PM Topics from May 11, 2022 Meeting: (packet posted here): • Action: • Approval of 3/9/22 meeting summary • Discussion: • Project Tracking Working Group Update • Update on 2022 FTA Annual Adjustments • Update on Recent FTA Program Changes Contact: Sarah Gutschow - sgutschow@psrc.org KRCC Affiliates: Steffani Lillie; Alternate: Jeff Davidson Regional Project Evaluation Committee Date of Next Meeting: June 24, 2022 • 9:30 – 11:00 AM Topics from May 26, 2022 Meeting: (agenda posted here) • Action: • Project Recommendations – 2022 FHWA Regional Competition
Contact: Sarah Gutschow - sgutschow@psrc.org KRCC Affiliates: David Forte, Chris Dimmitt, Chris Wierzbicki; Alternates: Melissa Mohr, Vicki Grover, Anthony Burgess	Contact: Kelly McGourty - kmcC Affiliates: Diane Lenius, David Forte, Fred Salisbury, Shane Weber, Steffani Lillie; Alternates: Mark Dorsey, Joe Rutan, Arne Bakker, Ned Lever, Chris Dimmitt, Jeff Davidson
Transportation Operators Committee (TOC) Date of Next Meeting: June 22, 2022 • 10:00 − 12:00 PM Topics from April 27, 2022 Meeting: (packet posted here): • Action: • Approval of 3/23/22 meeting summary • Transportation Policy Board Debrief • Discussion: • Transit Coordination Grant Update • Draft Regional Transportation Plan • Initiation of 2022 Transit Integration Report • Transit Agency Roundtable	Regional Traffic Operations Committee (RTOC) Date of Next Meeting: July 7, 2022 • 9:30 – 11:00 AM Topics from May 5, 2022 Meeting (agenda posted here): • Presentation: • Bellevue-Seattle Autonomous Vehicle Strategic Vision Project Update Contact: Gary Simonson - gsimonson@psrc.org KRCC Affiliates: Chris Hammer, Joe Rutan, Vicki Grover, Steffani Lillie; Alternates: Chris Dimmitt
Contact: Gil Cerise - gcerise@psrc.org; KRCC Affiliates: Steffani Lillie; Alternate: Ed Coviello	