



Kitsap Regional Coordinating Council

KRCC Executive Board Meeting Reference Packet

May 4, 2021

Table of Contents

- | | |
|--|--------|
| 1. February 16 Executive Committee meeting summary | Page 2 |
| 2. March 16 Executive Committee meeting summary | Page 9 |



KRCC Executive Committee

Draft Meeting Summary

v. 3-9-2021

Date: February 16, 2021

Time: 11:00 A.M. - 1:00 P.M.

Location: Remote meeting

Members in Attendance (alphabetical): Councilmember Ashby, Councilmember Deets, Mayor Erickson, Commissioner Gelder, Commissioner Strakeljahn, and Mayor Wheeler.

Decisions		
<p>The KRCC Executive Committee:</p> <ul style="list-style-type: none"> Decided to keep the \$51,000 carry-forward funds as reserves to use in the future as needed. Decided to hold a study session in April for the KRCC Board to discuss the full draft of the Countywide Planning Policies (CPPs). Approved Triangle Associates January 2021 invoice in the amount of \$22,362.88. 		
Actions	Who?	Status
Invite community members/civic leaders as guests to the KRCC Board Retreat. CC Program Director Sophie Glass as part of these invitations.	KRCC Board members	Complete
Invite full councils and commissions to the KRCC Board Retreat.	KRCC Board members	Complete
Review the draft CPPs and provide input to planning directors before the April 6 study session. To obtain the draft document, reach out to planning directors or KRCC staff.	KRCC Board members	Ongoing
Confirm with the Puget Sound Regional Council (PSRC) whether Regional Centers need to be approved by KRCC before approval of the Kitsap CPPs.	KRCC staff	Ongoing
Schedule a study session on April 6 for the KRCC Board to discuss the full draft of the CPPs.	KRCC staff	Complete
Add the data presentation from the February 2 Board meeting to the Board Retreat optional reading list.	KRCC staff	Complete
Request an official legal opinion about whether appendices can be adopted by a resolution separate from the CPPs.	KRCC staff	Complete

1. Chair’s Welcome

KRCC Chair and Port Orchard City Councilmember Bek Ashby welcomed the Executive Committee to the virtual meeting.



2. Committee Updates and Action Items

Executive Committee:

- Discuss the use of 2020 KRCC carry-forward funds:
Councilmember Ashby shared that KRCC has a remaining balance of \$51,400 and an additional \$24,000 in reserves. In 2020, Triangle Associates' expenses were \$11,000 under budget, likely due to the lack of travel expenses for virtual meetings.

At the February 2 KRCC Board meeting, the Board approved a sub-contract amendment for LDC, Inc. to perform additional growth target work, which will cost approximately \$24,000. Sophie Glass, KRCC Staff, explained that the approved 2021 budget included approximately \$20,000 for LDC, Inc., so only approximately \$4,000 will need to come out of the \$51,400 remaining balance.

Councilmember Ashby asked Committee members for suggestions for using these carry-forward funds.

Questions and answers:

- Commissioner Gelder: What amount of funds is KRCC required to keep in reserves?
 - Sophie Glass, KRCC Program Director: KRCC is required to keep reserves amounting to 10% of its total budget. The budget is approximately \$240,000, so the \$24,000 currently in reserves meets the requirement.

Comments:

- Mayor Erickson recommended keeping the funds as reserves to potentially use for additional meetings or staff support if necessary.
- Commissioner Gelder and Councilmember Ashby suggested using the funds in the future for one-time projects, such as commissioning a study that would benefit all KRCC jurisdictions.

The Executive Committee decided to keep the carry-forward funds as reserves for future use, if needed.

- Review the draft February 2 KRCC Board meeting summary:
Committee members did not raise comments or edits regarding the February 2 KRCC Board meeting summary.

Land Use Items:

- Discuss the timing of ratifying the Countywide Centers appendix to the CPPs:
Councilmember Ashby reminded the Committee that at the February 2 KRCC Board meeting, Board members expressed interest in streamlining the process of ratifying Countywide Centers. She explained that LUTAC recommended the appendix to the CPPs not be updated until after population and employment growth targets were finished in late 2021 or 2022, but prior to the 2024 deadline for Comprehensive Plan updates.



Kitsap Regional Coordinating Council

Sophie explained that the CPP update process would create policies for designating Countywide Centers, but the process of designating the centers would happen the following year, 2022. If Countywide Centers are not designated in time for the transportation funding competition in 2022, KRCC uses a list of Countywide Centers as part of the Countywide Competition Call for Projects, as has been done in past years.

Questions and answers:

- Commissioner Gelder: Will updating the CPP appendix with the list of Countywide Centers require jurisdictions to re-ratify the CPPs?
 - Sophie: KRCC staff will consult with the Kitsap County legal counsel.
- Commissioner Gelder: Is it possible to, instead of including Countywide Centers in the appendix to the CPPs, designate Countywide Centers in a separate resolution that requires approval from only the KRCC Board?
 - Sophie: KRCC staff will consult with the Kitsap County legal counsel.
- Commissioner Gelder: Is an application process for Countywide Centers necessary? Would using the list of criteria to determine centers be enough?
 - Sophie: An application process is not legally required. Historically, Kitsap has not used an application process for designating centers.
 - Councilmember Ashby: LUTAC created an application process for designating Countywide Centers, but if the Committee feels that this is unnecessary, LUTAC can remove this process.

Comments:

- Mayor Erickson recommended streamlining the process by ratifying the CPPs with the understanding that when the appendices are updated, the KRCC Board will approve them without a full ratification process (pending legal counsel review).
 - Councilmember Ashby shared that, in the past, the KRCC Board approved changes to population and employment numbers in an appendix to the CPPs without a full ratification process.
 - Commissioner Strakeljahn recommended differentiating between Local and Countywide Centers. Sophie explained that KRCC can decide how to prioritize – if at all - Local versus Countywide Centers as part of the Countywide Competition.
 - Chair Asbhy shared that LUTAC will meet on February 17 to discuss Element C: Countywide Centers. TransPOL will meet on February 18 and can discuss the use of Countywide Centers in the funding process.
- Discuss potential need for a CPP study session for KRCC Board members:
Councilmember Ashby shared that the next Board meeting, on May 4, will be an opportunity for the Board to discuss the CPPs before voting on them at the June 1 meeting. Chair Asbhy asked Committee members if the May meeting will provide enough time to discuss CPPs, or if the Committee should recommend an additional Board meeting.

Committee members and KRCC staff shared the following considerations:

- The KRCC Board will discuss equity components of the CPPs at the Board Retreat on March 4. Because of time constraints, this meeting will focus exclusively on sections



Kitsap Regional Coordinating Council

about or references to equity in the CPPs.

- If the KRCC Board does not discuss the full draft CPPs until May, it will be difficult to incorporate Board members' comments in time for a vote at the June 1 KRCC Board meeting.
- PlanPOL will meet March 16 to review a full copy of the CPPs.
- A public comment period is required before the KRCC Board can approve the CPPs. The comment period would likely need to begin before the May 4 KRCC Board meeting. PlanPOL will need to approve the draft CPPs for public review.

The Executive Committee decided to hold an additional KRCC Board meeting on April 6 as a study session to discuss the full draft CPPs.

LUTAC will continue working on the draft CPPs throughout the winter and early spring. The KRCC Board will discuss equity components of the CPPs during the March 4 retreat. In the April 6 study session, the KRCC Board will discuss the full draft CPPs and provide additional comments. LDC, Inc. will incorporate the Board's comments into the draft CPPs.

Mayor Erickson recommended that elected officials carefully review the draft CPPs before the April study session.

- Report out on February 11 LUTAC meeting:
Sophie shared that LUTAC spent the February 11 meeting reviewing the CPPs. LUTAC decided to hold two additional meetings in February to further discuss certain elements, such as Element C, which focuses on Countywide Centers designation. LUTAC also discussed the relationship between CPPs and changes in urban growth areas, protection of natural resource areas, and requirements for coordination.

Councilmember Ashby expressed appreciation to the jurisdictions for allowing their planning staff to spend time working on CPPs.

Transportation Items:

- Update on the Gorst Coalition:
Commissioner Strakeljahn shared that the Gorst Coalition selected a consultant, Thompson Consulting, to support lobbying work. The Coalition hopes for all six legislators to sign on to a transportation budget request, which one of the legislators will introduce. Commissioner Strakeljahn thanked the City of Bremerton for acting as the fiscal agent of the Gorst Coalition and shared that the Coalition is open to input from KRCC Board members.

Committee members discussed state-level transportation bills and projects that are under discussion by the Washington State Legislature.

- Review draft February 18 TransPOL meeting agenda:
Sophie shared that at the February 18 meeting, TransPOL will focus on the transportation and public facilities elements of the CPPs.



3. Review the KRCC Board Retreat and Materials

- Review updated retreat agenda:

Sophie shared the draft agenda for the March 4 KRCC Board Retreat. The agenda included an explanation of key equity terms; a presentation of Kitsap demographic information; a panel discussion about the intersections of land use, transportation, and equity; an overview of equity components of CPPs; breakout groups to discuss CPP topics in relation to equity; and a full group discussion about policy suggestions and implementation.

The Committee tested an interactive tool, Menti, which is included in the retreat agenda. Committee members agreed that Menti would be a useful tool for engaging participants during the retreat.

Questions and answers:

- Councilmember Deets: Is equity a new component of the CPPs? Should constituents expect significant changes to the CPPs as a result of this discussion about equity?
 - Councilmember Ashby: Equity has not been woven into the CPPs in the past. The goal of this update process is to address equity at a level that allows each jurisdiction to write policies that promote equity in their jurisdictions.
 - Commissioner Gelder: The CPPs establish a set of shared values and a minimum requirement for policy, but jurisdictions can go beyond the minimum in their policies.

Comments:

- Councilmember Ashby recommended including technical staff in the breakout groups.
- Commissioner Gelder suggested allowing each jurisdiction to invite guests to join the retreat and participate in the breakout groups.
- Commissioner Gelder, Councilmember Ashby, Councilmember Deets, and Commissioner Strakeljahn recommended inviting members of each jurisdiction's Council or Commission to the retreat.
- Councilmember Ashby and Commissioner Gelder requested that the full-group discussion following the breakout groups include time to come to a general consensus on themes to incorporate into the CPPs. LDC, Inc. can weave these themes into the draft CPPs.
- Mayor Erickson expressed frustration towards conversations that do not result in concrete action steps and encouraged focusing on action during the retreat.

Sophie shared that KRCC staff will update the agenda to include more time to discuss implementing equity-related policies. LDC, Inc. will incorporate policy-level feedback into the draft CPPs. KRCC staff and jurisdiction planning staff will consider methods of moving the suggestions for implementation forward.

- Update on PSRC demographic data presentation:

Sophie reminded Committee members that at the February 2 KRCC Board meeting, Board



Kitsap Regional Coordinating Council

members requested additional demographic information. To meet this request, PSRC will create maps that show property valuation data and population density data. KRCC staff will present these maps at the Board retreat.

- Update on panel discussion:

Sophie shared that the retreat agenda includes nearly an hour for a panel made up of Kitsap-based leaders to discuss the relationships between equity and land use and transportation. As of February 16, KRCC staff have confirmed two panelists: Joel Adamson of Homes of Compassion and Dionne Deschenne of Kitsap County's Council for Human Rights. Staff are looking for one or two more leaders who will be available to participate. Sophie asked Committee members for questions to ask the panelists.

Committee members provided the following questions for the panelists:

- Where do you see structural inequities as a result of land use and transportation policies?
- What do policy makers need to understand to make more equitable land use and transportation policies?
- What is your vision for an equitable transportation system in Kitsap?
- What are strategies for overcoming local pushback against affordable housing?

Other comments:

- Mayor Erickson expressed concern that members of the public sometimes do not understand the restrictions posed on local policy-makers by state law. She recommended inviting an additional panelist who could speak about the impact of state law on local policy in relation to equity.
- Several Committee members expressed interest in discussing the relationship between zoning and housing affordability.

- Discuss pre-retreat materials:

Sophie shared a draft list of resources to send KRCC Board members before the retreat. This optional reading list provides links to articles, papers, maps, and books that can help lay the foundation for retreat participants who are new to discussing the relationships between equity and land use and transportation. Many resources on the list were provided by PSRC.

Comments:

- Commissioner Gelder requested that a link to the demographic data presentation from the February 2 KRCC Board meeting be added to the list.
- Commissioner Gelder explained that some demographic maps do not perfectly match reality because Census Tracts are not granular enough to capture nuances. Sophie shared that KRCC staff can mention the loss of nuance in maps when presenting them at the retreat.
- Councilmember Ashby expressed appreciation for the list of resources.

4. Administrative Agenda



Kitsap Regional Coordinating Council

- 2021 dues update:
Councilmember Ashby shared that KRCC has received dues from many jurisdictions. The account balance includes cushion, so KRCC currently has enough cash available to carry out its work.
- Approve Triangle Associates January 2021 invoice:
Commissioner Gelder moved to approve the January 2021 invoice of \$22,362.88. Mayor Erickson seconded the motion. The motion passed unanimously.

5. Adjourn

The meeting adjourned at 12:43 PM.

DRAFT



KRCC Executive Committee

Draft Meeting Summary

v. 4-12-2021

Date: March 16, 2021

Time: 11:00 A.M. - 1:00 P.M.

Location: Remote meeting

Members in Attendance (alphabetical): Councilmember Ashby, Councilmember Deets, Mayor Erickson, Commissioner Gelder, Commissioner Strakeljahn, and Mayor Wheeler.

Decisions		
<p>The KRCC Executive Committee:</p> <ul style="list-style-type: none"> • Approved the Land Use Technical Advisory Committee’s (LUTAC) new proposed timeline for updating the Countywide Planning Policies (CPPs). • Approved adding time to an upcoming LUTAC meeting for a combined LUTAC/Transportation Technical Advisory Committee (TranSTAC) discussion about the Transportation and Capital Facilities Elements of the CPPs. • Decided that future Executive Committee meeting materials can be presented in a single packet. • Recommended that each jurisdiction conduct its own equitable community engagement process regarding the CPPs, rather than having KRCC implement an engagement plan. • Approved the Triangle Associates February 2021 invoice in the amount of \$25,409.06. 		
Actions	Who?	Status
Make draft edits to CPP Appendix A (the CPP amendment and approval process) to share with the Executive Committee in April.	Commissioner Gelder	Ongoing
Work with LUTAC to add time to one of their upcoming meetings for a discussion with TranSTAC about the Transportation and Capital Facilities Elements of the CPPs.	KRCC staff	Complete
Cancel the April 6 KRCC Board Study Session.	KRCC staff	Complete
Research other counties’ processes for updating their CPPs.	KRCC staff	Complete

1. Chair’s Welcome

KRCC Chair/Port Orchard City Councilmember Bek Ashby welcomed the Executive Committee to the virtual meeting. Executive Committee members confirmed their availability for Executive Committee meetings on the third Tuesday of each month at 11 a.m.

2. Committee Updates and Action Items

Executive Committee:

- Debrief the 2021 KRCC Board retreat on March 4, 2021:



Kitsap Regional Coordinating Council

Sophie Glass, KRCC Program Director, reminded Committee members that the KRCC Board retreat was on March 4. She shared that KRCC staff will meet with the retreat panelists in early April to debrief with them. She asked the Committee for feedback about the format and content of the retreat.

Comments:

- Councilmember Ashby shared that her breakout group discussed action items that jurisdictions could accomplish through their comprehensive plans.
- Councilmember Ashby, Commissioner Gelder, and Councilmember Deets found that the virtual format worked relatively well, though it was more challenging than an in-person retreat would have been.
- Commissioner Gelder shared that his breakout group did not get through every section because they got stuck on certain sections. He shared that operationalizing the discussions from events like this is challenging. He encouraged further work over the next few years to create goals that are measurable and actionable.
- Councilmember Deets shared that in the breakout groups he did not have enough time in each section to read comments from other groups.
- Commissioner Strakeljahn and Mayor Wheeler shared that retreat facilitators did a good job coordinating the virtual event based on direction from the Executive Committee.
- Mayor Wheeler encouraged the group to use perspective gained at the retreat as an equity lens in the future.
- Mayor Erickson noticed disparities among participants in the level of familiarity with state and local policies.
- Several Committee members expressed appreciation to the KRCC Board for bringing this discussion forward.

Questions and answers:

- Councilmember Deets: Will attendees of the retreat receive a summary of the event and of breakout groups?
 - Sophie: Yes, KRCC staff will send a summary of the retreat, including feedback provided during the breakout groups.
- Discuss TransTAC's recommendation for a combined LUTAC-TransTAC discussion of CPP feedback:

Sophie shared that at their March 11 meeting TransTAC recommending holding a combined LUTAC-TransTAC meeting to discuss transportation and capital facilities-related elements of the CPPs. TransTAC recommended this additional meeting to increase dialogue and transparency between the two technical advisory committees.

Committee members shared the following considerations:

- Councilmember Ashby shared that because the planning directors are busy, it is difficult to find time for them to meet. Asking LUTAC to hold an additional meeting may be onerous.



Kitsap Regional Coordinating Council

- Councilmember Ashby reminded the Committee that each additional meeting beyond the original schedule costs KRCC additional money.
- Mayor Wheeler and Mayor Erickson shared that they would support requests for more meetings from the technical advisory committees.
- Councilmember Ashby reminded Committee members that TransTAC's next scheduled meeting is in October.
- Sophie explained that LUTAC has proposed two additional meetings in March and April to discuss CPPs.
- Mayor Erickson suggested expanding the length of an already-scheduled LUTAC meeting and inviting TransTAC to that meeting.

The Executive Committee supported adding 45 minutes or one hour to one of LUTAC's two upcoming meetings. During this additional time, TransTAC can join LUTAC to discuss transportation and capital facilities-related elements of the CPPs.

Land Use Items:

- Discuss the process and timeline for finalizing the update to the Countywide Planning Policies (CPPs) and any recommendations from LUTAC:

Sophie explained that at their March 11 meeting, LUTAC proposed an updated timeline for finalizing the update to the CPPs. LUTAC recommended this new timeline based on three concerns:

1. The April 15 deadline for LUTAC to finish the draft would not provide enough time to reach unanimous comfort with the draft policy language. LUTAC recommends moving this deadline to April 30 and holding two additional LUTAC meetings throughout March and April.
2. The KRCC Board Study Session, scheduled for April 6, may be premature. Also, some LUTAC members and Clay White, LDC, Inc., would not be available to attend the April 6 meeting.
3. The current timeline creates a short turnaround between public release of the draft CPPs (April 29) and the public hearing (May 4). LUTAC recommended releasing the draft CPPs to the public on May 7 and holding both the public hearing and the vote at the June 1 KRCC Board meeting.

Questions and answers:

- Councilmember Ashby: Is it appropriate to hold a public hearing and a vote on the same day?
 - Councilmember Ashby: Port Orchard usually holds them separately. Occasionally, Port Orchard holds them on the same day, but only after bringing the item to other public meetings, such as committees or city council study sessions.
 - Commissioner Gelder: Kitsap County typically holds a public hearing and a vote at the same meeting, unless information brought up at the public hearing is not consistent with prior input.



Kitsap Regional Coordinating Council

- Mayor Erickson: Poulsbo typically adopts items the same day as the public hearing.
- Mayor Wheeler: Bremerton also typically holds a public hearing and a vote at the same meeting.
- Mayor Wheeler: How has the Suquamish Tribe been involved in CPP updates? Do they support the proposed timeline?
 - Sophie: Staff from both the Suquamish and Port Gamble S’Klallam Tribes are invited to LUTAC meetings. KRCC staff have held separate meetings with Alison O’Sullivan, Suquamish Tribe, to brief her on the draft CPPs. Alison prefers LUTAC’s recommended timeline. She was supportive of LUTAC sharing the draft CPPs with city councils and tribal councils. KRCC staff will continue to coordinate with the Suquamish Tribe and Port Gamble S’Klallam Tribe.
- Mayor Wheeler: How will KRCC address community outreach regarding the draft CPPs, especially outreach to communities of color?
 - Sophie: If the Executive Committee requests, KRCC staff can propose a targeted engagement strategy that focuses on Black, Indigenous and people of color, as well as low-income individuals.
 - Mayor Wheeler: Any outreach KRCC conducts should be effective; it may not be effective to simply share a complex document.
 - Councilmember Ashby: CPPs provide flexibility for jurisdictions to develop comprehensive plans that meet the needs of community members.
 - Mayor Wheeler: Jurisdictions can perform their own outreach regarding the CPPs and individual comprehensive plans.

Committee members shared the following considerations:

- Councilmember Ashby reminded Committee members that the April 6 Study Session and May 4 public hearing have already been publicized.
- Commissioner Gelder and Mayor Erickson shared that the proposed changes reflect a frequently used timeline for adopting policy. It is more common to hold a public comment period for several weeks before a public hearing and adoption.
- Commissioner Gelder reminded Committee members that the public comment period is not a state requirement. KRCC can be flexible regarding the comment period.
- Mayor Wheeler emphasized the importance of partnering with tribal governments and with community members before the adoption of the CPPs in June.
- Mayor Erickson shared that the Poulsbo Planning Commission and City Council will review the draft CPPs in public meetings in April and May. She encouraged Committee members to share the draft CPPs with their city councils before June, so city councils can raise any major concerns about the policies before Kitsap County has adopted them.

The Executive Committee agreed that all members are comfortable with the proposed new timeline. They confirmed that each jurisdiction will conduct its own equitable community engagement process regarding the CPPs, rather than having KRCC implement an engagement plan.



Kitsap Regional Coordinating Council

- Review legal guidance from Kitsap County regarding the ratification process for amending appendices to the CPPs:

Sophie shared that Lisa Nickel, Kitsap County Prosecuting Attorney, provided a legal opinion regarding the ratification process for amending the CPPs. According to past processes, any amendments to appendices must go through the full ratification process outlined in Appendix A to the CPPs. However, KRCC could choose to change the amendment ratification process itself.

Committee members shared the following considerations:

- Mayor Erickson supported keeping the ratification process unchanged. She explained that updating appendices to the CPPs involves careful, potentially difficult conversations.
- Commissioner Gelder supported a simpler ratification process. He reminded Committee members that issues regarding Centers come up frequently during each transportation funding cycle because jurisdictions make changes that are not reflected in the CPPs.
- Councilmember Ashby explained that, because the population and employment tables in Appendix B only change every eight years, the current ratification process is manageable.
- Mayor Erickson shared that population and employment tables should not change frequently because they impact funding.
- Commissioner Gelder suggested that an adoption process could allow appendices to be adopted by resolution, but not more frequently than a specified number of years. He explained that a resolution would require a higher threshold for approval than a typical voting process.
- Mayor Erickson shared that she would support an updated process, but any new process must be difficult enough that decisions made in the appendices do not change frequently.
- Commissioner Strakeljahn suggested that the process should not be overly complicated, though Countywide Centers should not change frequently.

The Executive Committee requested a discussion of Appendix A at a future Executive Committee meeting. They requested that KRCC staff research the processes that other Puget Sound counties use to ratify amendments to their CPPs.

- Report out on March 11 LUTAC meeting:

Sophie shared that LUTAC spent their March 11 meeting discussing the potential new timeline for finalizing the update to the CPPs. LUTAC also discussed Element G: Siting Public Capital Facilities and raised questions for consideration at the March 16 PlanPOL meeting.

Transportation Items:

- Update on the Gorst Coalition:

Commissioner Strakeljahn shared that the Gorst Coalition has created communication documents to share with legislators, including a detailed project list with maps. The Gorst Technical Advisory Committee met to discuss the scope of the project. Commissioner



Kitsap Regional Coordinating Council

Strakeljahn thanked representatives from the City of Bremerton and City of Port Orchard for their participation in meetings with legislators. Mayor Wheeler shared that the Coalition is focusing their effort on outreach about the importance of this project.

Committee members discussed potential transportation funding opportunities and funding distribution processes.

- March 11 TransTAC meeting agenda:
Sophie shared that at their March 11 meeting, TransTAC began reviewing the Transportation and Public Capital Facilities Elements of the CPPs. They also recommended meeting with LUTAC to review these together.
- Report out on March 12 TransPOL subgroup meeting:
Councilmember Ashby shared that at their March 12 meeting, a subgroup of TransPOL members discussed proposals from PSRC regarding transportation funding allocations. They also discussed the rationale and methodology for the Kitsap Set Aside.

3. Review the KRCC Board Retreat and Materials

- Discuss approach for April 6 KRCC Board Study Session:
As discussed earlier in the meeting, the Executive Committee cancelled the April 6 Study Session. The KRCC Board will discuss CPPs at the May 4 meeting and hold a public hearing at the June 1 meeting. KRCC staff will update the KRCC website to reflect these changes in the schedule.
- Review the February 16 Executive Committee meeting summary:
Committee members did not raise comments or edits regarding the February 16 Executive Committee meeting summary.

4. Administrative Agenda

- 2021 dues update:
Sophie shared that KRCC has received dues from the City of Bremerton, Kitsap Transit, Port of Bremerton, Kitsap County, City of Port Orchard, City of Poulsbo, and City of Bainbridge Island.
- Approve Triangle Associates February 2021 invoice:
Commissioner Gelder moved to approve the February 2021 invoice of \$25,409.06. Mayor Erickson seconded the motion. The motion passed unanimously.

5. Adjourn

The meeting adjourned at 12:23 PM.