



**Kitsap Regional Coordinating Council (KRCC)**  
**Transportation Policy Committee (TransPOL) Meeting Summary**  
 January 20, 2022 Meeting | 3:00 – 4:30 PM | Remote Meeting  
 v. 1-24-22

Decisions		
<i>No decisions were made at this meeting.</i>		
Actions	Who	Status
Upload 11/18/21 summary to the KRCC website	KRCC staff	Complete
Contact Bremerton City Clerk for PSRC Committee assignments	KRCC Staff	Complete
Follow up with Martha Burke, Kitsap League of Women Voters, on Countywide or Regional Project Eligibility.	KRCC Staff	Complete

**A. WELCOME AND OLD BUSINESS**

Betsy Daniels, KRCC Program Director, welcomed participants to the KRCC Transportation Policy Committee (TransPOL) virtual meeting (see Attachment A for a list of TransPOL members and observers). The November 18, 2021 TransPOL meeting summary was approved without abstention or opposition. Betsy reviewed the agenda, topics of discussion, and purpose of the meeting.

Betsy reviewed the 2022 KRCC Calendar and the 2022 PSRC Committee Roster. TransPOL members provided updates on PSRC Committee positions. KRCC staff will make these updates before providing the updated list to PSRC.

**B. UPDATES ON 2022 FEDERAL TRANSPORTATION COMPETITION PROCESS**

Betsy stated that the main objective of the meeting was to come to agreement to recommend the 2022 Draft Countywide Call for Projects to the KRCC Executive Board. Betsy reviewed the topics needing TransPOL action:

- Limiting the amount projects can ask for in a single application to 50% of total allocated funding or 50% of total allocated funding *after* set-asides are subtracted. TransTAC did not feel strongly about either option and sought TransPOL guidance.
- Review and determine which centers are eligible for funding based on the Kitsap Countywide Planning Policies.
- Limiting the number of applications individual jurisdictions can submit. This issue was first raised at the November 18, 2021 TransPOL meeting but not all TransPOL members were able to participate in the discussion. In their January 13 meeting, TransTAC members determined the final decision was a policy issue and therefore sought a recommendation from TransPOL.

**Limiting the amount of funds projects can ask for in a single application**

TransPOL members shared the following comments regarding limiting the amount of funding that projects can ask for in a single application:

- TransTAC staff normally determine how to split the funds between years depending on the nature of the projects.
- Until this point, limiting each project to one year’s worth of the available funds was an unofficial policy. This decision would formalize that.

- Splitting the total funds evenly, including the set-asides, is less restrictive and allows for more flexibility.
- PSRC will not accept project recommendations that are not balanced by year.

TransPOL members agreed to limit the amount of funds requested in a single application to half the total funds, or \$5.1 million for this Countywide Competition.

### **Determining which centers are eligible for funding based on the CPPs**

Betsy reviewed the issue, which was not discussed at the January 13 TransTAC meeting. There were concerns about how local centers are reflected in the Draft 2022 Countywide Call for Projects, consistency with the terminology used in the Countywide Planning Policies (CPPs), and which centers are eligible for funds in the Countywide Competition.

Betsy shared a document that outlines the different types of centers and their eligibility for regional and countywide funding. KRCC staff will attach the table in the updated Call for Projects and will update the Call for Projects with the terminology used in the CPPs.

### **Placing a cap on the number of applications submitted by a single jurisdiction**

Betsy reviewed the four options. Two options were presented at the November 18, 2021 TransPOL meeting and TransPOL members proposed two additional options.

1. No action (currently what exists)
2. Limit the number of applications to 3-4 projects per jurisdiction with no limit on the contingency list (TransTAC's recommendation).
3. Kitsap County is allocated additional applications to account for UGAs.
4. Kitsap County and Kitsap Transit reach receive one additional project to meet rural requirements.

TransPOL members shared general support for a cap on the number of applications submitted and expressed concerns about an unlimited, unranked contingency list as outlined in option 2. Members shared that if there are additional applications, one must fulfill the rural set-aside.

Members also discussed how partnership projects between two or more jurisdictions would be counted and proposed that it would fill an application slot for the principal partner.

TransPOL members did not come to a consensus on a cap for the number of applications submitted by a single jurisdiction and will continue to discuss the issue before recommending the Draft 2022 Call for Projects to the KRCC Executive Board. The Draft 2022 Call for Projects must be approved before March 7 to adhere to PSRC deadlines.

### **C. LEGISLATIVE UPDATES AS NEEDED**

No legislative updates were discussed at this meeting.

### **D. TRANSPORTATION POLICY BOARD AND OTHER PSRC UPDATES**

No Transportation Policy Board or PSRC updates were discussed at this meeting.

### **E. CORRIDOR UPDATES**

No corridor updates were discussed at this meeting.

**F. ANNOUNCEMENTS AND NEXT STEPS**

Betsy Daniels opened the public comment portion of the meeting. One attendee participated with the following question:

- What constitutes as a countywide versus a regional project? The attendee shared Bond Road in Poulsbo as an example and asked if that would be a regional or countywide project.

KRCC staff will follow up with this member of the public based on PSRC guidance.

*The meeting ended at 4:30 p.m.*

**Attachment A: Meeting Attendees**

NAME	JURISDICTION
<b>TRANSPOL MEMBERS:</b>	
Councilmember Schneider	City of Bainbridge
Councilmember Quitslund	City of Bainbridge
Mayor Wheeler	City of Bremerton
Commissioner Gelder	Kitsap County
Steffani Lillie, alternate	Kitsap Transit
Mayor Putaansuu	City of Port Orchard
Mayor Erickson	City of Poulsbo
Commissioner Anderson	Port of Bremerton
Commissioner Bozeman	Port of Bremerton
Commissioner Strakeljahn	Port of Bremerton
Allison Satter	Naval Base Kitsap
Commissioner McClure	Port of Kingston
Leonard Forsman	Suquamish Tribe
Dennis Engel	WSDOT
<b>OBSERVERS:</b>	
David Forte	Kitsap County
Diane Lenius	City of Poulsbo
Joe Rutan	Kitsap County Public Works
Fred Salisbury	Port of Bremerton
Shane Weber	City of Bremerton
Martha Burken	Kitsap League of Women Voters
<b>STAFF:</b>	
Sophie Glass	KRCC Program Manager
Claire Wendle	KRCC Transportation Program Lead