



Kitsap Regional Coordinating Council

The Kitsap Peninsula is the home of sovereign Indian nations, namely the Suquamish and Port Gamble S'Klallam Tribes.

KRCC Board Meeting Summary

approved 11-1-2022

Date **October 4, 2022**

Time: 1:15 pm – 3:15 pm

Hybrid meeting with in-person participation at Norm Dicks Government Center Chambers and remote participation via Zoom

Decisions		
The KRCC Board approved:		
<ul style="list-style-type: none"> The June 7 and June 28 Board meeting summaries The update to Countywide Planning Policies' Growth Targets Appendix 		
Actions	Who?	Status
Investigate and explain formulas in the dues calculation spreadsheet and correct as needed	KRCC Staff	Complete
Update dues spreadsheet with assessed valuation amounts when the 2022 numbers become available	KRCC Staff	Complete
Review updated budget and dues plan at 10/20 Executive Committee meeting	Executive Committee	Complete
Finalize Legislative Reception guest list and develop topics/questions for panel discussion	Executive Committee with KRCC Staff	In Progress
Send out Invitations to Legislative Reception guest list	KRCC Staff	Complete
Invite legislators to participate in panel discussion and Legislative Reception	KRCC Chair	Complete
Investigate hybrid meeting options available at The Point and work with venue staff on Legislative Reception plans	KRCC Staff	Complete
Develop method for invoicing registrations for Legislative Reception	KRCC Staff	Complete
Encourage legislators and council members and commissioners to attend Legislative Reception	Board Members	In Progress

1. Welcome and Introductions

KRCC Vice Chair/Bremerton Mayor Greg Wheeler welcomed the Executive Board to the hybrid meeting.

2. Chair's Comments

Celebrating 30 Years of Regional Cooperation

3. Consent Agenda

- Approve the June 7 and June 28 Board meeting summaries

Mayor Putaansuu moved to approve the June 7 and June 28 Board meeting summaries. Council Member Stern seconded. The summaries were approved as drafted without objection.

- Review the May and June Executive Committee meeting summaries

The Vice Chair noted that the May and June Executive Committee meeting summaries can be found in the meeting's reference packet.

4. Full Discussion/Action Items

- Review and vote on minor update to Countywide Planning Policies' Growth Targets Appendix

KRCC staff explained that KRCC staff discovered and corrected a typo in the version of the Growth Targets that the KRCC Board approved in June. KRCC staff then introduced a corrected version of the Growth Targets Appendix for approval. The typo had shown Bainbridge's population target as 27 persons higher than intended. PlanPOL reviewed this small update. Because this relates to a CPP Appendix, after the Board approves the Appendix, it will not need full ratification by KRCC jurisdictions. The County can adopt the CPPs to make it official.

Mayor Deets moved to approve the update to the CPP's Growth Targets Appendix. Commissioner Garrido seconded. The motion was approved without objection or abstention.

- Review the draft 2023 KRCC Work Plan

KRCC staff introduced the draft KRCC 2023 Work Plan for review in this meeting and a potential vote on approval at the November 1 Board meeting. Staff gave an abbreviated walk through of the proposed 2023 work plan and calendar. Given that 2023 is not a transportation competition year and the CPPs and Growth Targets are already complete, 2023 will likely be a light year focused on learning, coordination, and staying current with PSRC. Administration will continue to keep KRCC running, support membership, plan the annual retreat, and develop the work plan and budget for 2024. The legislative coordination program will support the Gorst Coalition and the Legislative Reception event planning. The land use program may involve supporting jurisdictions with their comprehensive plans, coordinating around housing targets, and adjusting growth targets as needed. The transportation program may include rebalancing funds to contingency list projects and reviewing highlights of the federal highway transportation funding competition released at the end of 2023.

Members of the Board offered the following input:

- A desire for the opportunity to participate virtually during in person meetings.
- A desire to be together in-person physically when making financial decisions to avoid problems of miscommunication and disconnection that can happen online.
- The June and December Executive committee meetings might not be needed if the workload is light.
- A KRCC email newsletter was suggested as a way to support Board members efforts to keep their jurisdictions' council members and other officials informed on KRCC and regional matters.

Celebrating 30 Years of Regional Cooperation

- Review the draft 2023 KRCC budget

Corresponding with the lighter workload, the proposed 2023 budget is about 30% lighter than the 2022 budget. Staff gave an overview of the proposed budget and explained what expenses were anticipated to be higher and lower than in 2022. In-person and hybrid meetings are more expensive than virtual-only meetings, so some meeting related expenses will go up, but overall, most budget elements would cost less than 2022. The budget will be up for Board approval in November.

- Review the draft 2023 KRCC dues

Dues are calculated using a combination of jurisdictions' populations and their assessed valuation. 2022 assessed valuation was not available at the time of these calculations, so there will be an update to these numbers when the assessed valuation numbers become available. Staff also noted a likely formula error in the spreadsheet related to Port of Kingston dues and a question was raised in discussion about differences in percentage change in dues for different jurisdictions. Staff will investigate and correct formulas and update assessed valuation in the next update to these numbers. Members expressed concern about budgets needing to be higher in 2024 and expressed a preference for dues to remain more even over time. Members suggested keeping dues more stable over time and potentially increasing reserves in light years like 2023. The Executive Committee will discuss these options and look at the dues more closely in their next meeting and will bring an explanation and an updated proposed dues plan to the Board at the November 1 meeting.

- Review the KRCC Contract with Triangle Associates

KRCC staffing is provided by Triangle Associates under a contract that comes up for renewal every 2 years. The current contract expires at the end of 2022. So far, the only proposed changes to the contract are the dates of the contract and the updated work plan and contract amount. Board members affirmed their appreciation for Triangle's effective staffing and their desire to continue working with Triangle going forward. The Board will vote at the November 1 meeting whether to approve renewal of the contract.

- Discuss approach to the 2022 Legislative Reception

For the past 2 years the Legislative Reception has been held virtually due to Covid. This year, the Executive Committee recommended holding the event in person as a happy hour event from 4-6pm on November 30. Port Gamble S'Klallam Tribe has agreed to host the event at The Point casino. The proposed theme, "Celebrating 30 Years of Regional Cooperation" will acknowledge the 30th anniversary of KRCC. There will be appetizers and non-alcoholic beverages included with the per-person reception fee, as well as a cash bar. Invitation list includes all KRCC members, their full councils and commissions. The proposed format includes socializing time and a legislative panel including state and federal legislators who represent the Kitsap region. Since there are no local elections this November, the usual legislative orientation session would not be needed this year.

In response to a question from a Board member on whether the KRCC Executive Committee has discussed whether KRCC might present a coordinated set of legislative priorities, Executive Committee members stated that there has not been a conversation about independent positions for KRCC as an entity, nor would there be time to come to agreement on that before the upcoming event. Member suggested that talking with legislators at the event about individual jurisdictions' concerns plus recommendations from the Association of Washington Cities (AWC) and Washington State Association of Counties (WSAC) would work best and be aligned on key issues such as ferry funding and local zoning control. In response to the question of whether to offer a remote participation option,

Celebrating 30 Years of Regional Cooperation

Board members noted both the expectation of including a remote participation option and the benefits of being in person together for social connection and relationship building.

Board members suggested inviting:

- Chairs of Senate and House transportation committees
- Gorst Coalition lobbyists and other lobbyists who advocate for KRCC jurisdictions
- AWC and WSAC government relations team with an opportunity for them to speak briefly regarding 2023 legislative agenda
- Gorst Coalition member

The Executive Committee will consider the Board's recommendations as they work to develop panel topics and finalize the guest list at the 10/20 meeting. Staff will look into setting up an option to invoice jurisdictions to allow for billing ahead of the event. Staff will meet with venue staff on Tuesday and will investigate whether the venue can offer a remote participation option for legislator panelists and/or others who would like to join the event but cannot attend in person. Members offered to take an active role in extending the invitation and encouraging legislators to attend. Staff will get invitations out beginning immediately. Format and agenda will be further polished at the 10/20 Executive Committee meeting.

5. KRCC Committee Reports

A. Land Use

No updates at this time.

B. Transportation

No updates at this time.

6. PSRC Board and Committee Reports

- PSRC Executive Board is working with the Transportation Policy Board to create a work plan to implement the newly adopted Regional Transportation Plan. This plan involves equity analyses to inform concrete steps around equity, climate, housing, and transportation.
- Poulsbo Mayor Erickson encouraged members to pay close attention to ongoing PSRC conversations and upcoming discussion on October 6 about allocation of earned share transit money among the transit agencies in the four-county PSRC area. Last cycle, the funding that came to WA State Ferries was about \$22 million.
- The Economic Development Board will meet October 5 at 10 am to discuss the Americas Competitiveness Exchange Program, which may lead to Seattle Puget Sound region hosting a delegation of more than 50 international business leaders in spring of 2023. They also plan to discuss the Good Jobs Challenge Grant for Washington Jobs Initiative.
- Following the tour of Kitsap Peninsula hosted this summer for PSRC Economic Development officials, conversations continue with Greater Seattle Partners director, Brian Surratt. Future tours will explore Pierce and Snohomish Counties.

Celebrating 30 Years of Regional Cooperation

7. Corridor Committee Reports

- Highway 305 working group has been discussing pandemic effects on rising prices, supply chain disruption, inflation, and cost overruns on transportation projects. The Mortensen Construction Cost Index is up by over 20% and many projects are encountering delays and cost overruns that lead to budgets needing to be revisited. Project funding projections based on prior costs may not be correct. Many projects will be hoping for backfill funding from WSDOT and the state, and their requests may be strengthened by being able to show that they have sought other options for funding such as those Port Orchard is pursuing through local Transportation Benefit Districts and other sources.

8. KRCC Emergent and Countywide Issues

Councilmember Stern wanted it noted for the record that Mayor Erickson will be president of PSRC starting mid-2023. With her holding that post and Mayor Putaansuu as president of AWC, KRCC jurisdictions are deeply engaged in regional and statewide coordination.

9. Staff Report

- KRCC Income Statement

KRCC is 67% of the way through the year and about 55% of the way through the budget, so there may be some carry forward funds available to add to the reserves or to have available next year.

10. Public Comment

An opportunity was offered for public comment. There were no public comments.

11. KRCC Board Questions, Concerns, and Announcements

Mayor Wheeler expressed appreciation for those who stepped up quickly and decisively with unanimous support for City of Bremerton's letter and also inspired others including agencies, organizations, unions, and elected officials who sent letters to the Governor's Office in support of the proposal to backfill reduced WA State Ferry service temporarily with Kitsap Transit Fast Ferry service. Kitsap Transit is poised to fulfill that increased service if the funding comes through.

12. Adjourn

Meeting adjourned at 2:22 PM.

Appendix A – Board Members in Attendance

Jurisdiction	Board Member	In Attendance?
Bainbridge Island		
	Mayor J. Deets	present
	Council Member L. Schneider	
Bremerton		
	Mayor G. Wheeler (Vice Chair)	present
	Council Member D. Frey	
	Council Member J. Coughlin	
Kitsap County		
	Commissioner R. Gelder (Chair)	
	Commissioner C. Garrido	present
	Commissioner E. Wolfe	
Kitsap Transit		
	Director J. Clauson	present
Naval Base Kitsap		
	Captain R. Massie	
	Allison Satter (alt.)	present
Port Gamble S'Klallam Tribe		
	Chairman J. Sullivan	
Port of Bremerton		
	Commissioner A. Strakeljahn	present
	Commissioner G. Anderson (alt.)	
	Commissioner C. Bozeman (alt.)	
Port of Kingston		
	Commissioner M. McClure	
	Commissioner S. Heacock (alt.)	
Port Orchard		
	Mayor R. Putaansuu	present
	Council Member J. Rosapepe (alt.)	
	Council Member Mark Trenary (alt.)	
Poulsbo		
	Mayor B. Erickson	present
	Council Member E. Stern	present
Squamish Tribe		
	Council Chair L. Forsman	present
	Council Member J. Mills (alt.)	
Other		
WSDOT	JoAnn Schueler	
WSDOT	Gaius Sanoy (alt.)	
WSF		
Dept. of Commerce		

Celebrating 30 Years of Regional Cooperation

Appendix B – Non-Board-Member Participants

Affiliation	Name
KRCC Facilitation Team	
KRCC Program Lead	Sophie Glass
KRCC Administrative Coordinator	Cheryl Klotz
KRCC Transportation Program Lead	Claire Wendle
KRCC Land Use Program Lead	Pauline Mogilevsky
Presenters	