



Draft TransPOL Meeting Agenda

Thursday, November 18, 2021 | 3:00-4:30 PM

To participate:

- Link to participate in the video conference and view the screen share: <https://us06web.zoom.us/j/86589672667>. If you are joining by video, please add your affiliation after your name.
- To participate by phone only: Dial 253-215-8782 and enter the webinar ID: 865 8967 2667

Meeting Purpose: To continue the discussion of supporting large regional transportation projects in Kitsap, make recommendations for policy and criteria updates around the 2022 Federal transportation competition process and Countywide competition, discuss PSRC Regional Transportation Plan updates, and hear updates on Rural Town Centers and Corridors projects.

A. Welcome and Business (5 min)

Objective: Maintain the business and operations of KRCC.

- For reference: [2021 KRCC calendar](#) (pg. 3)
- For reference: [2021 TransTAC and TransPOL Meeting Plan](#) (pg. 4)
- Review draft [September 16 TransPOL Meeting Summary](#) (pg. 6)

B. Updates on 2022 Federal Transportation Competition Process (55 min)

Objective: Make initial recommendations regarding Federal transportation competition process.

- Update from Project Selection Task Force members on recent meetings
- TransTAC [Countywide Competition policies and criteria recommendations](#) (pg. 9) from their October meeting.
 - Developing a more specific criteria scale.
 - Limiting the number of applications.
 - Placing a cap on the amount requested in a single application.
 - For reference: [Historical awards data](#) (pg. 10)
- Draft [2022 Countywide Competition Calendar](#) (pg. 13)
- Discuss the impacts of the new Safety and Equity criteria on the Countywide Competition.
 - For reference: [PSRC Safety and Equity Criteria Updates](#) (pg. 14)

C. Draft 2022 Transportation Work Plan (5 min)

Objective: Review and discuss TransTAC and TransPOL workplan and objectives for 2022.

- For reference: [Draft 2022 KRCC Transportation Work Plan](#) (pg. 16)

D. Legislative Updates as needed (5 min)

Objective: Stay current with transportation and other relevant legislative activities.

- Report out on relevant legislative activities from special session

E. Transportation Policy Board and Other PSRC Updates (5 min)

Objective: Stay current with PSRC transportation activities.

- Report out on the latest Transportation Policy Board meeting and other relevant [PSRC updates](#) (pg. 20)
- Report out on Regional Transportation Plan updates as needed
- Report out on Rural Town Centers and Corridors (RTCC) Competition

F. Corridor Updates (5 min)

Objective: Share updates on corridor projects.

- SR 305, SR 16/Gorst, SR 104, SR 307

G. Announcements and Next Steps (5 min)

Objective: Ensure follow up on proposed ideas and tasks.

- Announcements from TransPOL
- Review action items
- This is the final TransPOL meeting of 2021.

H. Public Comments (5 min)

I. Adjourn



2021 Meeting Schedule

Draft v.2/17/21

		January	February	March	April	May	June	July	August	September	October	November	December
Executive	Board* 1 st Tues. 10:15AM-12:15PM Norm Dicks Gov. Center		Feb. 2 Board Meeting	March 4 Board Retreat (1:00-4:00PM)	April 6 Study Session (1:00-3:00PM)	May 4 Board Meeting	June 1 Board Meeting			Sept. 7 Board Meeting (in-person)		Nov. 2 Board Meeting (in-person)	Dec. 7 Board Meeting (in-person)
	Executive Committee 3 rd Tues. 11:00AM-1:00PM	Jan. 19 Executive Committee Meeting	Feb. 16 Executive Committee Meeting	March 16 Executive Committee Meeting	April 20 Executive Committee Meeting	May 18 Executive Committee Meeting	June 15 Executive Committee Meeting			Aug. 17 Executive Committee Meeting	Sept. 21 Executive Committee Meeting	Oct. 19 Executive Committee Meeting	Nov. 16 Executive Committee Meeting
Transportation	TransPOL* 3 rd Thurs. 3:00-4:30PM		Feb. 18 TransPOL Meeting			May 20 TransPOL Meeting				Sept. 16 TransPOL Meeting		Nov. 18 TransPOL Meeting	
	TransTAC 2 nd Thurs. 1:00-3:00PM	January 14 TransTAC Meeting		March 11 TransTAC Meeting							Oct. 14 TransTAC Meeting		Dec. 9 TransTAC Meeting
Land Use	PlanPOL* 3 rd Tues. 1:30-3:00PM	Jan. 19 PlanPOL Meeting		March 16 PlanPOL Meeting		May 18 PlanPOL Meeting					Oct. 21 PlanPOL Meeting		
	LUTAC 2 nd Thurs. 9:30-11:30AM	Jan. 14 LUTAC Meeting	Feb. 11 LUTAC Meeting	March 11 LUTAC Meeting	April 8 LUTAC Meeting	May 13 LUTAC Meeting				Sept. 9 LUTAC Meeting			

*Open to the public. To participate in virtual meetings, join via Zoom: <https://zoom.us/j/938664782> or call 720-707-2699 and use Meeting ID: 938-664-782#

Other Dates

Board Retreat: March 4, 1:00-4:00 PM

Legislative Reception:

DRAFT Proposed Transportation Technical Advisory Committee (TransTAC) and Transportation Policy Committee (TransPOL) 2021 Meeting Plans

TransTAC meetings are on the second Thursday of the month, quarterly from 1:00-3:00pm.

TransPOL meetings are on the third Thursday of the month, quarterly from 3:00-4:30pm.

Meetings will be held virtually through at least June and at Kitsap Transit, Bremerton thereafter.

January 14 TransTAC	February 18 TransPOL	March 11 TransTAC	May 20 TransPOL
<p>New Business:</p> <ul style="list-style-type: none"> • Legislative updates • Provide feedback on draft CPPs (eg. Countywide Centers and Transportation Elements) 	<p>New Business:</p> <ul style="list-style-type: none"> • Legislative updates • Provide feedback on draft CPPs (eg. Countywide Centers and Transportation Elements) • Discuss transportation funding opportunities outside of the FHWA competitions: Local Strategy* 	<p>New Business:</p> <ul style="list-style-type: none"> • Legislative updates • Final review of draft CPPs • Discuss updates to policies and criteria for the Countywide Competition • Discuss PSRC Regional Transportation Plan updates • Support TransPOL discussions on new transportation funding streams 	<p>New Business:</p> <ul style="list-style-type: none"> • Discuss transportation funding opportunities outside of the FHWA competitions: Countywide Strategy* • Discuss updates to policies and criteria for the Countywide Competition • Discuss PSRC Regional Transportation Plan updates • Briefing on Rural Town Centers and Corridors (RTCC) competition
<p>Standing Agenda Items:</p> <ul style="list-style-type: none"> • Welcome and Old Business • RPEC and other PSRC updates • Solutions and Support • Corridor Updates • Announcements and Next Steps 	<p>Standing Agenda Items:</p> <ul style="list-style-type: none"> • Welcome and Old Business • PSRC Transportation Policy Board Updates • Corridor Updates • Announcements and Next Steps 	<p>Standing Agenda Items:</p> <ul style="list-style-type: none"> • Welcome and Old Business • RPEC and other PSRC updates • Solutions and Support • Corridor Updates • Announcements and Next Steps 	<p>Standing Agenda Items:</p> <ul style="list-style-type: none"> • Welcome and Old Business • PSRC Transportation Policy Board Updates • Corridor Updates • Announcements and Next Steps

September 16 TransPOL	October 14 TransTAC	November 18 TransPOL	December 9 TransTAC
<p>New Business:</p> <ul style="list-style-type: none"> • Discuss transportation funding opportunities outside of the FHWA competitions: State Strategy* • Discuss updates to policies and criteria for the Countywide Competition • Discuss PSRC Regional Transportation Plan updates • Rural Town Centers and Corridors project report out 	<p>New Business:</p> <ul style="list-style-type: none"> • Rural Town Centers and Corridors project report out • Update from PSRC on 2022 project selection process • Hear update on/review Policy Framework Elements and discuss recommendations to RPEC • Review TransTAC/TransPOL competition debriefs and discuss updates to policies and criteria for the Countywide Competition • Review draft 2022 Transportation Work Plan 	<p>New Business:</p> <ul style="list-style-type: none"> • Discuss transportation funding opportunities outside of the FHWA competitions: Federal Strategy* • Discuss updates to policies and criteria for the Countywide Competition • Discuss PSRC Regional Transportation Plan updates • Review draft 2022 Transportation Work Plan 	<p>New Business:</p> <ul style="list-style-type: none"> • Discuss Regional projects for the next funding cycle • Review draft competition calendar • Develop Transportation Project Status Update for KRCC Board
<p>Standing Agenda Items:</p> <ul style="list-style-type: none"> • Welcome and Old Business • PSRC Transportation Policy Board Updates • Corridor Updates • Announcements and Next Steps 	<p>Standing Agenda Items:</p> <ul style="list-style-type: none"> • Welcome and Old Business • RPEC and other PSRC updates • Solutions and Support • Corridor Updates • Announcements and Next Steps 	<p>Standing Agenda Items:</p> <ul style="list-style-type: none"> • Welcome and Old Business • PSRC Transportation Policy Board Updates • Corridor Updates • Announcements and Next Steps 	<p>Standing Agenda Items:</p> <ul style="list-style-type: none"> • Welcome and Old Business • RPEC and other PSRC updates • Solutions and Support • Corridor Updates • Announcements and Next Steps

***TransPOL's Transportation Funding Strategy Meeting Topics**

February 18 TransPOL	May 20 TransPOL	September 16 TransPOL	November 18 TransPOL
<p>Local Strategy:</p> <ul style="list-style-type: none"> • Conduct an inventory of current funding mechanisms used and discuss gaps 	<p>Countywide Strategy:</p> <ul style="list-style-type: none"> • Consider a Countywide Transportation Benefit District • Create a Countywide list of potential projects 	<p>State Strategy:</p> <ul style="list-style-type: none"> • Discuss using the West Sound Alliance approach to advocate for Kitsap in a future Washington State transportation package 	<p>Federal Strategy:</p> <ul style="list-style-type: none"> • Discuss involvement in a federal infrastructure bill



Kitsap Regional Coordinating Council (KRCC)
DRAFT Transportation Policy Committee (TransPOL) Subgroup Meeting Summary
 September 16, 2021 Meeting | 3:00 – 4:30 PM | Remote Meeting
 v. 9-16-21

Decisions		
Actions	Who	Status
Upload 3/18/21 subgroup meeting summary to the KRCC website.	KRCC staff	Complete
Add agenda items to discuss regional project priorities, funding, and Countywide criteria to the 10/14/21 TransTAC agenda.	KRCC staff	Complete
Breakdown historical awards data by UGA.	KRCC staff	Ongoing

A. WELCOME AND OLD BUSINESS

Betsy Daniels, KRCC Staff Lead, welcomed participants to the KRCC Transportation Policy Committee (TransPOL) virtual meeting (see Attachment A for a list of TransPOL members and observers). The March 18, 2021 subgroup meeting summary was approved without abstention or opposition. Betsy reviewed the agenda, topics of discussion, and purpose of the meeting.

B. SUPPORTING LARGE REGIONAL PROJECTS IN KITSAP

Betsy reminded the group that TransPOL had previously discussed the development of a broader approach to funding large regional projects in Kitsap due to the small amount of available funds for these projects. TransPOL shared the following comments in discussion:

- State Funding: Councilmember Ashby reviewed the funding mechanisms currently available to jurisdictions via PSRC. The group discussed the importance of securing sustainable and consistent state funding and reflected on the outcomes of the previous state transportation funding package referred to as “Connecting Washington”. Mayor Erickson and Commissioner Gelder pointed to the effectiveness of a corridor-wide approach used the SR 305 project as successful example. Mayor Erickson noted the importance of involving all impacted parties and levels of government in the implementation of these projects.
- New Revenue Sources: Commissioner Gelder pointed to the limitations of state funding and suggested that TransPOL evaluate new funding streams. Some of the TransPOL members suggested raising local taxes to allocate funds towards transportation and exploring other federal funds, others indicated that there were other methods to achieve broader funding for transportation. TransTAC will address this topic at their October 14 meeting.
- Regional and Individual Projects: Several TransPOL members discussed approaches for prioritizing regional and individual projects and interests. Members agreed that regional collaboration is important but had different view points on prioritizing individual jurisdictions priorities over regional priorities. Councilmember Schneider expressed interest in regional collaboration and highlighted Bainbridge’s focus on climate change.

Betsy asked TransPOL how they would like to approach developing a regional strategy. TransPOL members suggested the following to support discussion at their November meeting:

- Review the West Sound Alliance list of projects and identify still-relevant projects.
- TransTAC brings forward key priorities for their jurisdictions.

- TransTAC discussion on funding mechanisms.
- TransTAC discussion on potential multimodal and electrification projects.

C. UPDATES ON 2022 FEDERAL TRANSPORTATION COMPETITION PROCESS

Councilmember Ashby, Mayor Erickson, and Commissioner Gelder shared the following updates on the upcoming Federal Transportation Competition as discussed at the PSRC Project Selection Committee:

- Conversations focused on equity and safety criteria.
- Kitsap County will continue to receive their set-aside funds.
- There is discussion around increasing the multimodal set-aside from 5% to 15% and adding a 10% racial equity set-aside. TransPOL members shared concerns about how the new set-asides may affect overall regional funds and the Rural Towns and Centers funding.

Commissioner McClure asked how the equity criteria will be applied to transportation projects. Councilmember Ashby shared that the details of the criteria are still being discussed. TransPOL members shared the following thoughts:

- How Kitsap County will perform against the equity criteria, and if poverty will be included as a metric.
- The equity criteria may serve to reconnect impacted communities, which may be less relevant in Kitsap.
- Concerns around Kitsap’s competitiveness in the regional competition moving forward.

Betsy asked TransPOL how TransTAC and KRCC staff can support TransPOL policy discussions. TransPOL suggested the following:

- Breaking down historical awards data by Urban Growth Areas. Mayor Putaansuu mentioned the Growth Management Act recently passed by the legislature that does not require petitions for annexation ([SB 5522](#)).
- A discussion on refining Countywide competition criteria
- Limiting the number of applications or amount of requested funding.

TransTAC will discuss these topics at their October 14 meeting.

D. LEGISLATIVE UPDATES AS NEEDED

Betsy noted that the Federal transportation package has not yet passed. TransPOL members will wait for funding updates from PSRC.

E. TRANSPORTATION POLICY BOARD AND OTHER PSRC UPDATES

There were not updates on the Transportation Policy Board. The Task Force needs to bring forward their recommendations first.

F. CORRIDOR UPDATES

Mayor Erickson will share the ribbon-cutting date for SR 305 with TransPOL.

Commissioner Strakeljahn shared an update on the Gorst Coalition which is working on a 2022 budget.

Commissioner McClure shared progress updates for SR 104 and plans for an automatic traffic management system in the ferry terminal. Mayor Erickson will share committee meeting dates for SR 307 and 104.

G. ANNOUNCEMENTS AND NEXT STEPS

Betsy reviewed the action items and next steps discussed in the meeting, including:

- Adding regional corridor projects, electrification, transit and multimodal projects to the October 14 TransTAC agenda.
- Adding taxation options to the October 14 TransTAC agenda.
- Breaking down historical awards data by Urban Growth Areas.

Dennis Engel announced his retirement in mid-2022 and the retirement of John Wynands, WSDOT Olympic Region administrator.

Betsy shared the dates of the upcoming Executive Board meetings: November 2 and December 7. Adjourn

The meeting adjourned at 4:30

Attachment A: Meeting Attendees

NAME	JURISDICTION
TRANSPOL MEMBERS:	
Councilmember Schneider	City of Bainbridge
Mayor Wheeler	City of Bremerton
Commissioner Gelder	Kitsap County
Councilmember Ashby	City of Port Orchard
Director Clauson	Kitsap Transit
Mayor Erickson	City of Poulsbo
Commissioner Strakeljahn	Port of Bremerton
Mayor Putaansuu	City of Port Orchard
Dennis Engel	WSDOT
Commissioner McClure	Port of Kingston
Allison Satter	Naval Base Kitsap
OBSERVERS:	
Andrew Nelson	Kitsap County
Chris Wierzbicki	City of Bainbridge Island
David Forte	Kitsap County
Mark Dorsey	City of Port Orchard
STAFF:	
Betsy Daniels	KRCC Program Manager
Claire Wendle	KRCC Transportation Program Lead

TransTAC Recommendations for Countywide Competition Criteria

v. 11/12/21

Per TransPOL request, TransTAC discussed recommendations for the 2022 application and project recommendation process on the 2022 application and project recommendation process for the Countywide Competition for federal transportation funds. TransTAC recommends the following changes for TransPOL to consider at their November 18 meeting:

Recommendation re: developing a more specific criteria scale:

TransTAC agreed that the current criteria scale could work moving forward and recommended the following:

- Continue using a high, medium, low scoring mechanism.
- Discuss projects in more detail leading up to the competition.

Recommendation re: limiting the number of applications:

TransTAC did not come to agreement on this topic and wanted TransPOL to provide guidance on the two options:

- Maintain status quo of no limit on the number of applications, **or**
- Limit the number of Countywide Competition applications to three or four, with no limits on the contingency list.

Recommendation re: Placing a cap on the amount requested in each application

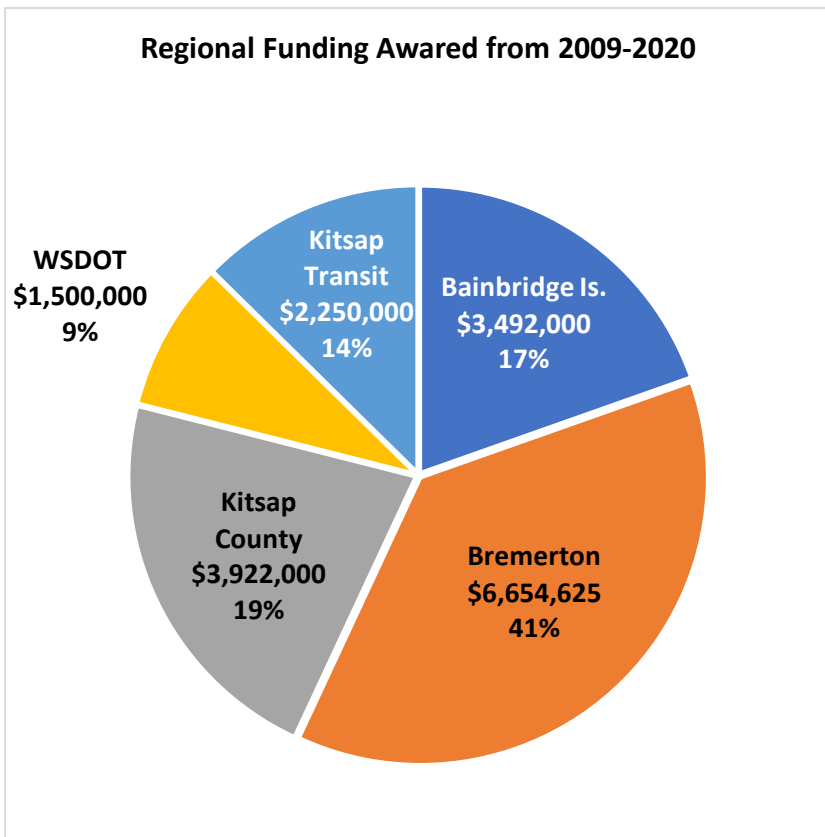
TransTAC agreed to the following cap on funding requests:

1. Formalize limiting the amount of funding requested in a single application to half the allocated funds.

Federal Transportation Funds Awarded through the Regional Competition from 2009-2020

v.11/10/21

This page shows the allocation of awards to Kitsap jurisdictions from the Puget Sound Regional Council’s Regional competition forum for Federal Highway Administration’s (FHWA) Surface Transportation Program (STP) funds from 2009-2020. This data reflects dollar values after any funds were returned and any contingency funds were allocated.



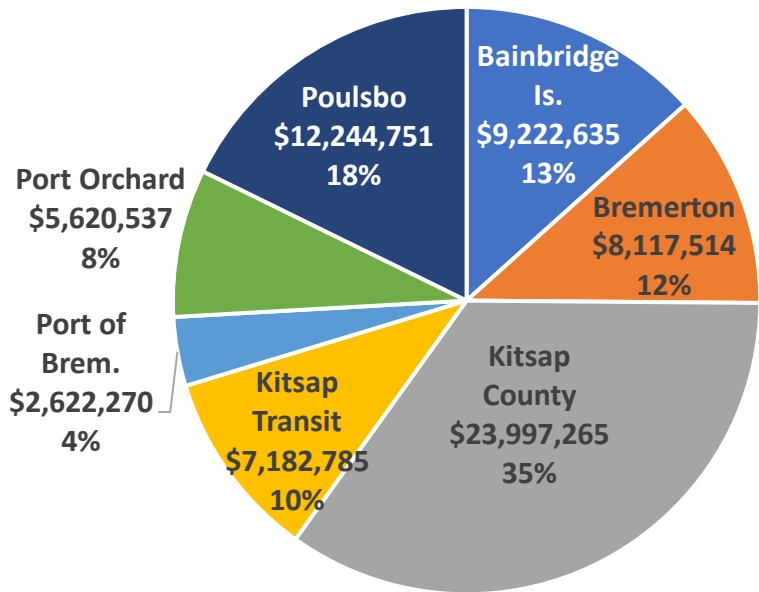
Jurisdiction	Award Year	Regional Funding Amount	Percentage
Bainbridge Island	2014, 2016, 2020	\$2,792,000	17%
Bremerton	2009, 2018	\$6,654,625	41%
Kitsap County	2012	\$3,922,000	19%
Kitsap Transit	2020	\$2,250,000	14%
WSDOT Marine Division	2014	\$1,500,000	9%
TOTAL		\$16,196,625	

Federal Transportation Funds Awarded through the Countywide Competition from 2009-2020

v.11/10/21

This page shows the allocation of awards to Kitsap jurisdictions from the Kitsap Regional Coordinating Council’s Countywide Competition forum for Federal Highway Administration (FHWA) funds from 2009-2020. This data reflects dollar values after any funds were returned and any contingency funds were allocated.

Countywide Funding Awarded from 2009-2020

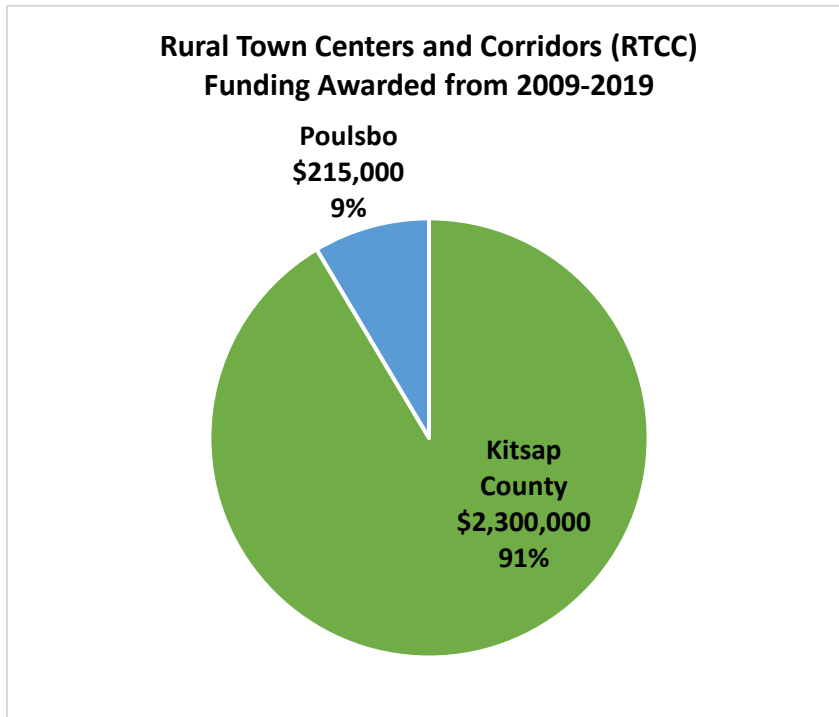


Jurisdiction	Amount	Percentage	Population (2021 OFM Data)	% of Population	2036 Population Estimates
Bainbridge	\$9,222,635	13%	24,825	9%	28,660
Bremerton	\$8,117,514	12%	43,505	15.8%	53,407
Kitsap County	\$23,997,265	35%	179,719	65.2%	214,138
Kitsap Transit	\$7,182,785	10%	N/A	N/A	N/A
Port of Bremerton	\$2,622,270	4%	N/A	N/A	N/A
Port Orchard	\$5,620,537	8%	15,033	5.5%	20,558
Poulsbo	\$12,244,751	18%	11,975	4.3%	14,808
	\$69,007,757		275,501		331,571

**Federal Transportation Funds Awarded through the
Rural Town Centers and Corridors (RTCC) forum from 2009-2019**

v.9/7/21

This page shows the allocation of awards to Kitsap jurisdictions from the Puget Sound Regional Council’s Rural Town Centers and Corridors forum for Federal Highway Administration’s (FHWA) Surface Transportation Program (STP) from 2009-2019. This data reflects dollar values after any funds were returned and any contingency funds were allocated.



Jurisdiction	Regional Funding Amount	Percentage
Kitsap County	\$2,300,000	91%
Poulsbo	\$215,000	9%
TOTAL	\$2,515,000	

Below is a DRAFT schedule of the 2022 Regional and Countywide Competitions.

Regional Competition

Countywide Competition

January

TransTAC:
Discuss Regional
Projects
1/13 

TransTAC:
Review/Finalize
Countywide Competition
Materials
1/13 

TransPOL:
Recommend Call for
Projects
1/20 

February


TransTAC:
PSRC Workshop
2/10 

TransTAC/Sponsors:
PSRC Call for
Regional Projects
February TBD


TransTAC/Sponsors:
KRCC Call for
Countywide Projects
2/2

KRCC Board:
Approve Countywide
Competition Materials
2/1 

March


TransTAC/Sponsors:
Regional Screening
Form Due
March TBD 

TransTAC:
Review Regional
Projects
3/10 


TransTAC/Sponsors:
Countywide
Screening Form Due
3/7 


TransPOL:
Discuss Competitions
and Progress
3/17 

TransTAC:
Review Countywide
Projects
3/10 


TransPOL:
Review Countywide
Projects
3/17 

April

TransTAC/Sponsors:
Regional Applications
Due
April TBD 


KRCC Board:
Regional Project
Presentations
5/3 

TransTAC/Sponsors:
Regional Project
Presentations at PSRC
April TBD 


KRCC Board:
Review Countywide
Projects
5/3 

May

PSRC RPEC*:
Project Selection
Workshop
May TBD 


TransTAC/Sponsors:
Countywide
Application Due
5/8; Followed by Air
Quality Scoring 

TransTAC:
Project Selection
Workshop
5/12 


TransPOL:
Review Countywide
Projects
Recommendation
5/26 

June


KRCC Board:
Approve Countywide
Projects
6/7 


PSRC :
Countywide Project
Recommendations
due *June TBD* 

July

**PSRC Executive
Board:**
Vote on Projects
July TBD 

**PSRC
Transportation
Policy Board:**
Vote on projects
July TBD 

**PSRC Executive
Board:**
Vote on Projects
July TBD 

**PSRC
Transportation
Policy Board:**
Vote on projects
July TBD 

DRAFT PSRC Equity and Safety Criteria Updates

v. 11/11/21

The following are the Draft 2022 Regional Project Evaluation Criteria for PSRC's FHWA Funds and scoring framework, which is updated to address the safety and equity-stand alone criteria. The category questions for safety and equity criteria are also included in this document.

	Points	
	STP	CMAQ
Part 1: Policy Criteria (Category Specific Questions)	57	29
Category 1A: Designated Regional Growth Centers		
<i>Development of Regional Growth Center</i>	30	15
<i>Circulation, Mobility and Accessibility</i>	27	14
Category 1B: Manufacturing and Industrial Centers		
<i>Development of Manufacturing / Industrial Center</i>	30	15
<i>Circulation, Mobility and Accessibility</i>	27	14
Category 1C: Corridors Serving Centers		
<i>Development of Regional Growth or Manufacturing / Industrial Center</i>	30	15
<i>Circulation, Mobility and Accessibility</i>	27	14
Part 2: Equity Criteria for all projects	10	10
<i>Equity</i>	10	10
Part 3: Safety Criteria for all projects	8	6
<i>Safety</i>	8	6
Part 4: Technical Criteria for all projects	25	55
<i>Air Quality / Climate Change</i>	20	50
<i>Project Readiness / Financial Plan</i>	5	5
TOTAL	100	100

Equity Criteria

Equity = 10 Points STP, 10 Points CMAQ

Section 1. Addressing population groups, benefits and disparities (7 points)

- Identify the population groups to be served by the project.
–I.e., people of color, people with low-income, older adults, people with disabilities, youth, people with Limited English Proficiency, populations located in highly impacted communities, areas experiencing high levels of unemployment or chronic underemployment, immigrants and refugees, and transit dependent populations.
- Identify the disparities or gaps in the transportation system / services for these populations that need to be addressed.
- Describe how the project is addressing those disparities or gaps and providing a benefit to the population groups identified under Step 1.

Section 2. Addressing outreach (2 points)

- Describe the public outreach process that led to the development of the project. This could be at a broader planning level (comprehensive plan, corridor plan, etc.) or for the specific project. Include specific outreach or communication with the population groups identified in the previous section.
- Describe how this outreach influenced the development of the project, e.g., the location, scope, design, timing, etc.

Section 3. Addressing displacement (1 point).

- Identify whether or not the project is in an area of medium to high displacement risk, and if so, describe the broader mitigation strategies the jurisdiction may have in place to address those risks,

Safety and Security Criteria

Safety and Security = 8 Points STP, 6 Points CMAQ

- Describe how the project addresses safety and security. (4 / 2 points).
- Describe how the project helps protect vulnerable users of the transportation system, by improving pedestrian safety and addressing existing risks or conditions for pedestrian injuries and fatalities and/or adding or improving facilities for pedestrian and bicycle safety and comfort. (2 points).
- Describe how the project reduces reliance on enforcement and/or designs for decreased speeds. (1 point).
- Does your agency have an adopted safety policy (e.g., Vision Zero, Target Zero, etc.)? How did these policies inform the development of the project? (1 point).

V. KRCC Transportation Program 2022 Work Plan Narrative

The proposed transportation program work plan items for 2022 are outlined in the table below. KRCC staff will support the KRCC Board, Transportation Policy Committee (TransPOL), and Transportation Technical Advisory Committee (TransTAC) in completing these action items.

Action Item	TransTAC's Role	TransPOL's Role	Board's Role
Transportation Education			
1. Learn about transportation issues of common interest.	TransTAC addresses cross-jurisdictional transportation issues as needed. TransTAC members prepare educational updates on these topics for TransPOL meetings upon request.	TransPOL recommends topics for educational updates from TransTAC as needed.	KRCC Board reviews relevant transportation topics as needed.
2. Discuss transportation funding opportunities outside of the FHWA competitions.	Support TransPOL's discussions on transportation funding opportunities based on guidance from TransPOL.	Hold policy discussion on funding opportunities outside the FHWA competitions; identify problem statement; begin engaging others.	KRCC Board holds policy discussion on funding opportunities outside the FHWA competitions and takes action as needed.
PSRC Coordination			
5. Develop and approve Countywide Competition Call for Projects and Application (including criteria).	Develop draft recommendations of Countywide Competition Call for Projects and Application for TransPOL review.	Review and approve TransTAC's recommendations of Countywide Competition Call for Projects and Applications.	Approve Countywide Competition Call for Projects and Application.
6. Develop and approve Kitsap's Regional Projects to PSRC.	Develop the list of Kitsap's Regional Projects for TransPOL review.	Review TransTAC's list of regional projects.	Approve Kitsap's Regional Projects for PSRC review.
7. Conduct Countywide Project Selection Workshop and recommend Countywide projects to PSRC.	Score Countywide projects based on criteria outlined in the Call for Projects and recommend project awards to TransPOL.	Review TransTAC's recommended Countywide project awards.	Approve Kitsap's Countywide Projects for PSRC review.

8.	Debrief the Regional and Countywide Competitions.	Discuss best practices and recommendations for the next funding cycle.	Discuss best practices and recommendations for the next funding cycle.	Review best practices and recommendations for the next funding cycle.
KRCC Collaboration				
7.	Ensure messaging consistency between policy and technical committees.	KRCC staff will serve as the neutral liaison to provide updates and information to policy representatives.	TransPOL meetings have TransTAC updates as a standing agenda item.	KRCC Board meetings have TransPOL and TransTAC updates as standing agenda items.

Transportation Deliverables

- Meeting agendas (draft and final)
- Meeting summaries (draft and final)
- Meeting materials as needed
- Summary reports at KRCC Board meetings
- TransTAC recommendations to TransPOL
- Countywide Competition Call for Projects and Applications
- List of Kitsap Regional Projects

VI. Triangle Associates Scope of Work: Transportation Program

VI.A. Transportation Policy Committee (TransPOL) Facilitation and Coordination

To support the KRCC Board’s Transportation Policy Committee (TransPOL), Triangle will provide a Transportation Program Lead who will be responsible for drafting TransPOL agendas in coordination with the KRCC Executive Committee, gathering and constructing meeting materials, and sending these materials to TransPOL at least 5 days before meetings. Triangle will also be responsible for issuing public notices, notetaking, drafting meeting summaries, as well as tracking and implementing action items prior to and following each meeting.

Staff	Meetings	Sub-Task Deliverables	Assumptions
<ul style="list-style-type: none"> • Sophie Glass, KRCC Program Lead with assistance from Betsy Daniels, KRCC Director • Claire Wendle, KRCC Transportation Program Lead 	<ul style="list-style-type: none"> • 5 TransPOL meetings 	<ul style="list-style-type: none"> • Meeting agendas (draft and final) • Meeting summaries (draft and final) • Meeting materials as needed including maintaining communications with PSRC • Summary reports at KRCC Board meetings 	<ul style="list-style-type: none"> • Meetings will be 1.5-hours in duration • In-person after June 2022

VI.B. Transportation Technical Advisory Committee (TransTAC) Facilitation and Coordination

To support the KRCC Board’s Transportation Technical Advisory Committee (TransTAC), Triangle will provide a KRCC Transportation Lead who will report to the Program Lead, provide staff support to TransTAC, and facilitate TransTAC meetings. The Transportation Lead will be responsible for drafting TransTAC meeting agendas in coordination with the KRCC Program Lead and TransTAC members, gathering and constructing meeting materials, and sending materials to TransTAC at least 5 days before TransTAC meetings. The Coordination Lead is responsible for notetaking, drafting and finalizing a meeting memo, as well as tracking and implementing action items following each meeting.

Staff	Meetings	Sub-Task Deliverables	Assumptions
<ul style="list-style-type: none"> • Sophie Glass, KRCC Program Lead • Claire Wendle, KRCC Transportation Program Lead 	<ul style="list-style-type: none"> • 6 TransTAC meetings 	<ul style="list-style-type: none"> • Meeting agendas (draft and final) • Meeting summary of action items and key discussion items • Meeting materials as needed, including maintaining communications with PSRC • Recommendations to TransPOL 	<ul style="list-style-type: none"> • Meetings will be 2-hours in duration • In-person after June 2022

VII. 2022 Calendar

		January	February	March	April	May	June	July	August	September	October	November	December
Executive	Board* 1 st Tues. 10:15AM-12:15PM Norm Dicks Gov. Center		Feb. 1 Board Meeting			May 3 Board Meeting	June 7 Board Meeting			Sept. 6 Board Meeting		Nov. 1 Board Meeting	Dec. 6 Board Meeting
	Executive Committee 3 rd Tues. 11:00AM-1:00PM	Jan. 18 Executive Committee Meeting	Feb. 15 Executive Committee Meeting	March 15 Executive Committee Meeting	April 19 Executive Committee Meeting	May 16 Executive Committee Meeting	June 21 Executive Committee Meeting			Aug. 16 Executive Committee Meeting	Sept. 20 Executive Committee Meeting	Oct. 18 Executive Committee Meeting	Nov. 15 Executive Committee Meeting
Transportation	TransPOL* 3 rd Thurs. 3:00-4:30PM	Jan. 20 TransPOL Meeting	Feb. 17 TransPOL Meeting	March 17 TransPOL Meeting	April 21 TransPOL Meeting	May 26 TransPOL Meeting					Oct. 20 TransPOL Meeting		
	TransTAC 2 nd Thurs. 1:30-3:00PM	Jan. 13 TransTAC Meeting	Feb. 10 TransTAC Meeting	March 10 TransTAC Meeting	April 14 TransTAC Meeting	May 12 TransTAC Meeting				Sept. 8 TransTAC Meeting			
Land Use	PlanPOL* 3 rd Tues. 1:30-3:00PM		Feb. 15 PlanPOL Meeting		April 19 PlanPOL Meeting	May 16 PlanPOL Meeting				Sept. 20 PlanPOL Meeting			
	LUTAC 2 nd Thurs. 9:30-11:30AM	Jan. 13 LUTAC Meeting	Feb. 10 LUTAC Meeting	March 10 LUTAC Meeting	April 14 LUTAC Meeting	May 12 LUTAC Meeting	June 9 LUTAC Meeting				Oct. 13 LUTAC Meeting		

Other Dates

Board Retreat: Spring 2022

Legislative Reception: Winter 2022

PSRC BOARDS v.10/19/21

Executive Board

Date of Next Meeting: **October 28, 2021** • 10:00 - 11:30 AM

Topics from Meeting: **September 23, 2021** (packet posted [here](#)):

- Consent:
 - Minutes of meeting held 7/22/21; Vouchers 6/30/21-9/7/21
 - Adopt 2021 Title VI Plan
 - Approve Recognizing Juneteenth as an Official Holiday
 - Adopt Routine Amendment to the 2021-2024 TIP
 - Approve Transit Safety Targets
 - Approve the Administrative Procedures for Regional Centers
- New Business
 - American Rescue Plan Act of 2021 (ARPA)
 - Equity Advisory Committee Update
- Discussion Item: Regional Transportation Plan Update

Contact: Sheila Rogers - srogers@psrc.org; **KRCC Members:** Commissioner Garrido, Mayor Erickson, Commissioner Strakeljahn, Mayor Wheeler, Mayor Putaansuu; Alternates: Commissioner Gelder, Commissioner Bozeman, Councilmember Ashby, Mayor Schneider, Councilmember Gorman, Commissioner Gary Anderson

Transportation Policy Board (TPB)

Date of Next Meeting: **November 10, 2021** • 9:30 – 11:30 AM

Topics from **October 14, 2021** Meeting (packet posted [here](#)):

- Consent:
 - Minutes of meeting held 9/9/21; Routine Amendment to 2021-2024 TIP
- Discussion:
 - WSDOT Priorities Briefing
 - Regional Transportation Plan Outreach Support
 - Climate Change Briefing
 - Regional Transportation Plan Summary and Next Steps
- Information: Summary of Sept. Regional Transportation Plan Breakout Session

Contact: Casey Moreau - cmoreau@psrc.org

KRCC Members: Mayor Erickson, Councilmember Ashby, Commissioner Gelder, Councilmember Mills, Mayor Wheeler; Alternates: Commissioner Garrido, Councilmember Pollock, Director Clauson, Commissioner Bozeman, Councilmember Gorman

Growth Management Policy Board (GMPB)

Date of Next Meeting: **November 4, 2021** • 10:00 AM – 12:00 PM

Topics from **October 7, 2021** Meeting: (packet posted [here](#)):

- Consent: Approve Minutes of GMPB Meeting held 9/2/21
- Action: Recommend Adoption of the Regional Housing Strategy
- Discussion:
 - Regional Transportation Plan Briefing
 - Countywide Planning Policies and Growth Targets Update
 - Regional Housing Strategy: Tools and Actions
- Information: Transformational Development: Breaking Down Barriers to TOD Flyer

Contact: Kristin Mitchell – kmitchell@psrc.org; **KRCC Members and Affiliates:** Commissioner Wolfe, Councilmember Pollock, Mayor Wheeler, Director Purser; Alternates: Commissioner Garrido, Mayor Putaansuu, Councilmember Gorman, Tom Ostrom, Andrea Spencer

Economic Development District Board

Date of Next Meeting: **December 1, 2021** • 1:00 – 3:00 PM

Topics from **October 6, 2021** Meeting: (packet posted [here](#)):

- Consent: Minutes of meetings held 5/5/21, 7/7/21; Vouchers 5/16/21-9/20/21
- Action:
 - Adopt Fiscal Year 2022-2023 Budget and Work Program
 - Approve Authority to Develop Public Comment Draft of Regional Economic Strategy
- Discussion: Workforce Recovery Planning Project Update
- Information: Forward Together Implementation Launch

Contact: Mikayla Svob - msvob@psrc.org

KRCC Members and Affiliates: Commissioner Garrido, Councilmember Stern, Commissioner Strakeljahn, Chairman Forsman, Mayor Wheeler, John Powers; Alternates: Commissioner Wolfe, Councilmember Mills, Councilmember Cucciardi, Councilmember Gorman, Commissioner Anderson

Operations Committee (OC)

Date of Next Meeting: **October 28, 2021** • 9:00 – 9:50 AM

Topics from **September 23, 2021** Meeting (packet posted [here](#)):

- Consent: Approve Minutes of Meeting held 7/22/21; Vouchers 6/30/21-9/7/21
- Action: Adopt 2021 Title VI Plan; Authority for Recognizing Juneteenth as an Official Holiday
- Information/Discussion: Annual Weighted Votes Revision; Review Process for Draft Supplemental Biennial Budget and Work Program FY2022-FY2023; Monthly Budget Progress Report; Contract Status Report; Completed Contracts; Grant Status Report

Contact: Casey Moreau - cmoreau@psrc.org; **KRCC Members:** Mayor Erickson; Alternates: Commissioner Gelder

PSRC COMMITTEES v.10/19/21

Regional Staff Committee (RSC)

Date of Next Meeting: **November 18, 2021** • 9:30 – 11:30 AM

Topics from **October 21, 2021** Meeting: (packet posted [here](#)):

- Discussion:
 - Coordination with Tribes in Comprehensive Planning
 - Regional Transportation Plan Update
 - Comprehensive Plan Guidance
 - Regional Equity Strategy Workshop
- Information:
 - Puget Sound Action Agenda Development and Workshops

Contact: Ben Bakkenta- bbakkenta@psrc.org

KRCC Affiliates: Eric Baker, Nick Bond, Andrea Spencer, Karla Boughton; Alternates: Jeff Rimack, Heather Wright

Regional FTA Caucus

Date of Next Meeting: **November 10, 2021** • 10:30 AM – 12 PM

Topics from **October 13, 2021** Meeting: (packet posted [here](#)):

- Action:
 - Approval of 9/8/21 meeting summary
 - King County Metro Funding Request
- Discussion:
 - FTA Project Tracking Update
 - 2022 Project Selection Process

Contact: Sarah Gutschow - sgutschow@psrc.org

KRCC Affiliates: Steffani Lillie; Alternate: Jeff Davidson

Bicycle/Pedestrian Advisory Committee (BPAC)

Date of Next Meeting: **November 9, 2021** • 10:00 AM – 12:00 PM

Topics from **September 14, 2021** Meeting: (agenda posted [here](#)):

- Action: Approval of Meeting Summary 5/11/21
- Discussion:
 - Chair and Vice Chair Nominations
 - Feedback on WSDOT “Calendar Action” Biking Prohibitions
 - Follow Up on Bicycle and Pedestrian Equity Discussion
 - Next Steps for Bicycle and Pedestrian Planning in the Regional Transpo. Plan
- Roundtable: Announcements of Bicycle/Pedestrian Activities

Contact: Sarah Gutschow - sgutschow@psrc.org

KRCC Affiliates: David Forte, Chris Dimmitt, Megan Moore, Chris Wierzbicki; Alternates: Melissa Mohr, Andrea Archer-Parson; Anthony Burgess

Regional Project Evaluation Committee

Date of Next Meeting: **December 3, 2021** • 9:30 – 11:00 AM

Topics from **October 22, 2021** Meeting: (agenda posted [here](#)):

- Action:
 - Approval of 9/24/21 meeting summary
 - Project Evaluation Criteria
- Discussion:
 - Project Selection Task Force – Debrief and Next Steps
 - 2022 Project Selection Process
- Discussion/Action: Hardship Policy

Contact: Kelly McGourty - kmcgourty@psrc.org

KRCC Affiliates: David Forte, Steffani Lillie, Fred Salisbury, Shane Weber, Mark Dorsey; Alternates: Jeff Shea, Arne Bakker, Jeff Davidson, Ned Lever, Chris Dimmitt, Diane Lenius

Transportation Operators Committee (TOC)

Date of Next Meeting: **December 1, 2021** • 10:00 – 12:00 PM

Topics from **October 27, 2021** Meeting: (packet posted [here](#)):

- Action: Approval of 9/22/21 meeting summary
- Discussion:
 - 2022 Project Selection Process
 - Regional Transportation Plan Future Visioning for Transit
 - Coordinated Mobility Plan Draft Prioritized Strategies and Associated
 - Mobility Needs
 - Transit Agency Roundtable
- Information: Nominations for TOC Chair and Vice-chair

Contact: Gil Cerise - gcerise@psrc.org

KRCC Affiliates: Steffani Lillie; Alternate: Ed Coviello

Regional Traffic Operations Committee (RTOC)

Date of Next Meeting: **November 4, 2021** • 9:30 – 11:00 AM

Topics from **September 2, 2021** Meeting (agenda posted [here](#)):

- Discussion:
 - Draft Outline for ITS/Emerging Technology Chapter
- Presentation:
 - WSDOT TSMO Program Plan and Proposed Changes to Design Manual

Contact: Gary Simonson - gsimonson@psrc.org

KRCC Affiliates: Jeff Shea, Andrea Archer Parsons, Steffani Lillie; Alternates: Shane Weber