



# Kitsap Regional Coordinating Council

The Kitsap Peninsula is the home of sovereign Indian nations, namely the Suquamish and Port Gamble S'Klallam Tribes.

## KRCC Board Meeting Summary

approved. 2/7/2023

Date: **December 6, 2022**

Time: 10:15 am – 12:15 pm

Hybrid meeting with in-person participation at Norm Dicks Government Center Chambers and remote participation via Zoom

Decisions		
The KRCC Board approved: <ul style="list-style-type: none"> <li>• 11/1 Board meeting summary</li> <li>• 2023-24 Contract with Triangle Associates</li> <li>• 2023 Updated Work Plan</li> <li>• 2023 Updated Calendar</li> <li>• 2023 Updated Budget</li> <li>• Appointment of 2023 KRCC Chair Greg Wheeler</li> <li>• Appointment of 2023 KRCC Vice Chair Joe Deets</li> </ul>		
Actions	Who?	Status
Explore opportunities for a Board meeting discussion focused on Economic Development	KRCC Executive Committee	In Progress
Add standing agenda item to Board meeting agendas for Housing Targets update	KRCC Staff	Complete
Inform KRCC staff of updates to appointments and contact information for representatives and alternates serving on KRCC and PSRC Boards and Committees	Board members and jurisdictions' staff	In Progress
Update KRCC Board and Committee rosters, email lists and meeting invitations as 2023 appointments are confirmed	KRCC Staff	In Progress
Update PSRC Board and Committee rosters as 2023 appointments are confirmed and share final list with PSRC staff	KRCC Staff	In Progress
Post legislative priorities handouts and Broadband presentation on KRCC website	KRCC Staff	Complete

### 1. Welcome and Introductions

KRCC Chair/Kitsap County Commissioner Rob Gelder welcomed the Executive Board to the hybrid meeting.

### 2. Chair's Comments

This was the final meeting of 2022 and the last meeting with Commissioner Gelder as Chair.

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### 3. Consent Agenda

- Approve the November 1 Board meeting summary

Mayor Erickson moved to approve the November 1 Board meeting summary. Mayor Deets seconded. The summary was approved as drafted without objection.

- Review October Executive Committee meeting summary

The October Executive Committee meeting summary was included in the meeting's reference packet.

### 4. Full Discussion/Action Items

- Approve the 2023-2024 Contract with Triangle Associates

The draft 2-year contract is very similar to the previous contracts with Triangle Associates. The Kitsap County Prosecuting Attorney's Office reviewed this contract and did not suggest any significant changes.

Councilmember Stern moved to approve the 2023-2024 contract with Triangle Associates. Mayor Erickson seconded. The contract was approved as drafted without objection.

- Approve the updated 2023 KRCC Work Plan

The KRCC Executive Committee recommended adjusting the KRCC work plan, calendar, and budget that the KRCC Board had approved during their November 2022 meeting. These adjustments are largely to account for the housing target effort by LUTAC and PlanPOL, which will be more labor intensive and complex than originally estimated. The changes to the work plan and budget do not change the KRCC members' dues, since the 2023 KRCC dues were calculated based on the 2022 KRCC budget to allow for more consistent dues from year to year. Dues details are in the reference packet.

The Executive Committee will discuss Councilmember Stern's suggestion for a Board session focused on discussing economic development. Members requested a standing item be added to Board agendas during the first half of the year for housing targets updates.

Commissioner Strakeljahn moved to approve the 2023 updated KRCC work plan. Mayor Putaansuu seconded. The work plan was approved as drafted without objection.

- Approve the updated 2023 KRCC Calendar

Note that KRCC Board will meet at different times in different months.

Mayor Erickson moved to approve the 2023 updated KRCC calendar. Mayor Putaansuu seconded. The calendar was approved as drafted without objection.

- Approve the updated 2023 KRCC Budget

Mayor Erickson moved to approve the 2023 updated KRCC budget to reflect the modified scope of work. Mayor Deets seconded. The budget was approved as drafted without objection.

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- Approve the 2023 KRCC Chair and Vice Chair

Director Clausen moved to approve the appointments of Mayor Greg Wheeler as 2023 KRCC Chair and Mayor Joe Deets as 2023 KRCC Vice Chair. Commissioner Garrido seconded. The 2023 Chair and Vice Chair were approved without objection.

- Review 2022 PSRC Board and Committee appointments

Per the KRCC Policies and Procedures manual, the KRCC Board will identify any potential vacancies on PSRC Boards and Committees during its December meeting and will fill these vacancies by the February KRCC Board meeting. Members were reminded to check with their jurisdictions and to notify KRCC staff of any updates to appointments or contact information. Mayor Putaansuu confirmed that Port Orchard appointments are for 2 years, so are likely to remain unchanged for 2023. The Chair noted that this was not an election year, there is likely to be little change for 2023.

- Review 2022 KRCC Board and Committee appointments

Per the KRCC Policies and Procedures manual, the KRCC Board will identify any potential vacancies on KRCC Boards and Committees during its December meeting and will fill these vacancies by the February KRCC Board meeting. Members were reminded to check with their jurisdictions and to notify KRCC staff of any updates to appointments or contact information. Updates shared included that Commissioner Ed Wolfe is retiring and newly elected Commissioner Katie Walters will represent Kitsap County on KRCC Board and Policy Committees.

- Debrief 2022 KRCC Legislative Reception

Members discussed their observations on what went well and what challenges came up at the November 30 Legislative Reception, which was held in person at The Point Casino. Two legislators and one congressional staff able to attend. Members also offered their suggestions for improving the event in the future. Thoughts shared included:

- Schedule conflicts including legislative caucus meetings, legislative session orientation, and seasonal events and illnesses made it difficult for legislators to attend.
- Desire to find optimal timing and format for legislator participation.
- Really inciteful to hear from Senators Rolfes and Randall in depth. Valuable and informative for them to have time to explain insights in more detail.
- Timing suggestions:
  - Meet earlier in the fall to prepare legislators for the upcoming legislative session (e.g. October)
  - Meet in the early summer so legislators can report on outcomes of legislative session
  - Meet in the early winter (e.g. December)
  - Later in the evening or on a weekend might be easier to fit into schedules since many council members are part time
  - Hold the reception as a Legislative Breakfast, with or without other Kitsap Boards
  - As part of regular KRCC Board meetings
- Ask legislators what timing and format would improve their ability to participate.
- Have a representative from Governor's office to discuss the Governor's proposed budget.

- Update on 2022 Triangle Annual Evaluation Survey

The Triangle evaluation survey has closed. Results will be reviewed by the Executive Committee and a summary and any suggested areas for improvement will be shared with KRCC staff at the 12/15 Executive Committee meeting.

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## 5. KRCC Committee Reports

### A. Land Use

LUTAC will meet on Thursday, December 8 to continue the housing targets conversation.

### B. Transportation

There were no transportation updates at this time.

## 6. PSRC Board and Committee Reports

PSRC is putting out its own legislative agenda that speaks to climate change and housing affordability. PSRC continues to discuss the earned share distribution of federal funds, now looking at it with an equity lens which looks at precincts while considering communities of color and low-income communities throughout the region.

PSRC held a joint Board session on Nov 30 on Institutional and Structural Racism presented by PSRC Program Manager for Equity and Policy Initiatives, Charles Patton. The presentation was recorded. [Meeting materials](#) and [video recording](#) are available on the PSRC website.

Growth Management Policy Board had no updates since its November meeting did not include substantial action and the December meeting was canceled.

Transportation Policy Board has been working on a climate change work program and greenhouse gas strategy.

Commissioner Strakeljahn, who is Chair of the EDD Board, encouraged members to participate in the EDD Board meeting to be held December 7 in Seattle to help develop their 2023 work plan.

## 7. Corridor Committee Reports

- [SR 16](#)

Sedgwick/Highway 16 Interchange project is pivoting strategies. They have been advocating for compact roundabouts, but do not anticipate significant investments in transportation this legislative session. So, in the short term they are pivoting to ask for \$250,000 for signal upgrades as a temporary strategy that can reduce traffic management problems, but since it is unlikely to solve the problems entirely, they will continue to advocate for compact roundabouts to replace the signals in the future.

- [SR 104](#)

Automatic transportation management system funding is in place for 2023. The project anticipates a 2023 preliminary engineering phase that leads to construction in 2024.

- [Gorst Coalition](#)

Gorst Coalition is planning to continue work into the 2023 biennium to continue lobbying as they have done in the past. Four 2023 meetings are scheduled as placeholders.

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- Corridor 305

The Corridor 305 Johnson Rd roundabout will be completed soon. The 305 Corridor Committee has asked WSDOT to recalculate all of the projects to consider the acceleration of construction costs in recent years. Kitsap Transit applied for funding to help with the park and ride portion of 305 corridor improvements and hopes to be presented to the legislature this session as part of a ranked list of priority projects to be considered for funding in the budget for the upcoming biennium.

- Corridor 303

Corridor 303 has been a big focus for City of Bremerton. The Warren Avenue bridge project is in the final stages of a feasibility study to determine a best option to improve mobility for pedestrians, cyclists, and automobile traffic.

## **8. KRCC Emergent and Countywide Issues**

- FCC Broadband Map challenge process

The State Public Works Board, State Broadband Office, and Community Economic Revitalization Board (CERB) are the 3 agencies that funnel all legislative and federal monies for broadband, including those coming from the infrastructure bills and the Inflation Reduction Act. \$900 million in funding is anticipated to come into the state between 2023 and 2026 for broadband service improvements for unserved and underserved urban, suburban, and rural areas. The FCC broadband map shows areas reported by internet service providers as served, unserved, and underserved. The map indicates that 98% of Washington is served with full broadband capacity, which does not seem accurate for Kitsap County or throughout the state. Part of the issue is that the data is not granular enough, reporting that a whole county is served if parts of it are served and not getting down to the neighborhood-by-neighborhood level that is needed. There is a challenge period for this map that ends January 13. During that time, one method of challenging that data is to use the QR code provided to access a website where individuals can put in their address and see what the map says their service level is and challenge it if it does not seem accurate. Another method of testing real-time broadband capacity at a specific location is to use the “TestIT App” put out by the Association of Counties which populates a database with levels of service at a more granular level. Council member Stern encouraged all members to spread the word through their councils and get this information out to businesses, households, and organizations to encourage the public to participate in challenging this data to get a more accurate map for Washington which could result in substantial increases of broadband funding. The Governor’s Office, Department of Commerce, and National Association of Counties have made this a priority, recognizing that uneven access to broadband service is a significant accessibility and equity concern. In related news, Bremerton is wrapping up an 18-month telecommunications gap analysis that has produced data that will be useful to this challenge. A question was raised about whether KRCC or its member bodies have leverage to request a deeper review to challenge this process. Bremerton is willing to sign on to a letter in support of challenges. The state and national associations of Cities are actively discussing these issues as well. Presentation materials are available on the KRCC website at [kitsapregionalcouncil.org/board-materials](https://kitsapregionalcouncil.org/board-materials).

- Organizing a Kitsap County “Power Summit”

Director Clausen and Mayor Wheeler are working with Puget Sound Energy to put together a Kitsap County “Power Summit” to discuss issues around power production and transmission to provide for future power needs for the Kitsap region in light of regional growth, electrification of transportation and other factors.

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- Legislative Priorities

Printed and digital copies of legislative priorities shared at the Nov 30 Legislative Reception by WSAC, AWC, Port Orchard, and City of Poulsbo were made available at this Board meeting. These handouts are available on the KRCC website at [kitsapregionalcouncil.org/board-materials](https://kitsapregionalcouncil.org/board-materials) along with rest of the December 6 Board meeting materials.

## **9. Staff Report**

- KRCC Income Statement

The income statement is included in the meeting packet.

## **10. Public Comment**

An opportunity for public comment was offered. There were no public comments.

## **11. KRCC Board Questions, Concerns, and Announcements**

The breakwater at Port Orchard needs to be replaced. Port Orchard is supporting the Port of Bremerton in requests for funding for this project. The breakwater and Tribal access had to be shut down recently because the structure is falling apart.

Amelia's Hangar restaurant will be opening around January 1 with a Grand Opening celebration in the works later in the year.

Commissioner Ed Wolfe's farewell party will be held at 2 pm on December 7. Comments and appreciations will begin around 2:30. Members expressed congratulations and well wishes to Commissioner Wolfe, thanks for his years of service, and appreciation for the deep expertise he has shared on many topics.

Mayor Erickson expressed congratulations to North Kitsap High School in Poulsbo on their state championship football victory.

## **12. Adjourn**

Meeting adjourned at 11:19 AM.

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## Appendix A – Board Members in Attendance

Jurisdiction	Board Member	In Attendance?
<b>Bainbridge Island</b>		
	Mayor J. Deets	present
	Council Member L. Schneider	present
<b>Bremerton</b>		
	Mayor G. Wheeler (Vice Chair)	present
	Council Member D. Frey	
	Council Member J. Coughlin	present
<b>Kitsap County</b>		
	Commissioner R. Gelder (Chair)	present
	Commissioner C. Garrido	present
	Commissioner E. Wolfe	present
<b>Kitsap Transit</b>		
	Director J. Clauson	present
<b>Naval Base Kitsap</b>		
	Captain R. Massie	present
	Allison Satter (alt.)	present
<b>Port Gamble S'Klallam Tribe</b>		
	Chairman J. Sullivan	
<b>Port of Bremerton</b>		
	Commissioner A. Strakeljahn	present
	Commissioner G. Anderson (alt.)	
	Commissioner C. Bozeman (alt.)	
<b>Port of Kingston</b>		
	Commissioner M. McClure	present
	Commissioner S. Heacock (alt.)	
<b>Port Orchard</b>		
	Mayor R. Putaansuu	present
	Council Member J. Rosapepe (alt.)	
	Council Member Mark Trenary (alt.)	
<b>Poulsbo</b>		
	Mayor B. Erickson	present
	Council Member E. Stern	present
<b>Suquamish Tribe</b>		
	Council Chair L. Forsman	present
	Council Member J. Mills (alt.)	
<b>Other</b>		
WSDOT	JoAnn Schueler	
WSDOT	Gaius Sanoy (alt.)	
WSF		
Dept. of Commerce		

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**Appendix B – Non-Board-Member Participants**

Affiliation	Name
<b>KRCC Facilitation Team</b>	
KRCC Program Lead	Sophie Glass
KRCC Administrative Coordinator	Cheryl Klotz
KRCC Transportation Program Lead	Claire Wendle
KRCC Land Use Program Lead	Pauline Mogilevsky
<b>Presenters</b>	