



TransPOL Meeting Agenda
Thursday, March 16, 2023 | 3:00-4:30 PM

To Participate:

- Link to participate in the video conference and view the screen share: <https://us06web.zoom.us/j/84741966697>. If you are joining by video, please add your affiliation after your name.
- To participate by phone only: Dial 253-215-8782 and enter the webinar ID: 847 4196 6697.
- An in-person option will be provided at Kitsap Transit in Bremerton. Contact Claire Wendle at claire@kitsapregionalcouncil.org or 425-894-1206 for more details.

A. Welcome and Business (5 min)

Objective: Maintain the business and operations of KRCC.

- Review draft [October 8 TransPOL summary](#) (pg. 2)
- For reference: [2023 KRCC calendar](#) (pg. 5)
- For reference: [2023 TransTAC and TransPOL Meeting Plan](#) (pg. 6)

B. Cross-Jurisdictional Transportation Issues (40 min)

Objective: Discuss cross-jurisdictional transportation issues and identify focus areas for 2023

- Review [transportation issues of common interest](#) identified by TransTAC (pg. 9)
- Discuss priority issues for 2023 TransPOL meetings.
- Discuss areas of policy interest in the 2023 legislative session and potential funding opportunities.

C. Transportation Policy Board and Other PSRC Updates (20 min)

Objective: Stay current with PSRC transportation activities.

- Report out on the latest Transportation Policy Board meeting and other relevant [PSRC updates](#) (pg. 10)

D. Corridor Updates (15 min)

Objective: Share updates on corridor projects.

- SR 305, SR 16/Gorst, SR 104, SR 307

E. Announcements and Next Steps (5 min)

Objective: Ensure follow up on proposed ideas and tasks.

- Announcements from TransPOL
- Review action items
- The next TransPOL meeting is on June 15, 2023.

F. Public Comments (5 min)

G. Adjourn



Kitsap Regional Coordinating Council (KRCC)
Transportation Policy Committee (TransPOL) Meeting Summary
 October 20, 2022 Meeting | 3:00 – 4:30 PM | Remote Meeting
 v. 10/28/22

Decisions		
No decisions were made at this meeting.		
Actions	Who	Status
Upload June 2, 2022 summary to the KRCC website.	KRCC staff	Complete
Update 2023 KRCC Workplan with language about the Puget Sound Regional Council (PSRC) rebalancing process.	KRCC Staff	Complete
Update 2023 KRCC Workplan to show all TransPOL meetings as virtual with an option to provide public comment in-person.	KRCC Staff	Complete

A. WELCOME AND OLD BUSINESS

Sophie Glass, KRCC Program Lead, welcomed participants to the KRCC Transportation Policy Committee (TransPOL) virtual meeting (see Attachment A for a list of TransPOL members and observers). The June 2, 2022 TransPOL meeting summary was approved without abstention or opposition. Sophie reviewed the agenda, topics of discussion, and purpose of the meeting.

B. PUBLIC COMMENT

Sophie Glass opened up the public comment portion of the meeting. No public comments were made.

C. REGIONAL AND COUNTYWIDE COMPETITION DEBRIEF

TransPOL members discussed the process and outcomes of the 2022 Federal Transportation Competition to note highlights or lessons learned. Sophie shared reflections from the September TransTAC meeting in September. TransTAC thought the ability to work through tight timelines and the option to adjust meeting schedules and timelines were strengths of the process. TransTAC also felt satisfied with the outcome of the project selection workshop. Many TransTAC members preferred meeting in person compared to virtual meetings.

TransPOL members reflected on the 2022 Transportation Competition and appreciated the collegial nature of the competition and the collaboration of staff to produce quality projects and recommendations to TransPOL. TransPOL members also thought that the virtual meeting format was useful to share presentations.

C. REVIEW 2023 TRANSPORTATION PROGRAM AND TRANSTAC/TRANSPOL MEETING PLAN

TransPOL members turned to discussing transportation issues to include in the 2023 workplan. Sophie reviewed the workplan and highlighted the additions from the September TransTAC meeting, including building code updates related to electric vehicle infrastructure and opportunities to discuss PSRC rebalancing efforts. TransPOL members did not add any topics to the current draft of the workplan.

TransPOL members requested that the line item about PSRC rebalancing be updated to reflect the rebalancing process of awarded money and additional funds. TransPOL members expect additional funds to come in for transportation in 2023.

TransPOL members opted for all meetings in 2023 to be held virtually with an option to provide public comment in person. KRCC staff will update the workplan accordingly.

D. PSRC UPDATES

TransPOL members shared updates from recent PSRC meetings:

- A subgroup of the PSRC Board was formed to discuss how to distribute incoming transportation funds among the four counties. PSRC expects a significant amount of funding next year.

E. CORRIDOR UPDATES

- SR 104: A workgroup meeting may be scheduled.
- SR 307: No updates at this time.
- SR 305: Construction costs are higher than anticipated and the project is experiencing supply chain issues.
- Gorst Coalition: Having conversations about the ATMs project and considering a working group meeting to be scheduled

F. ANNOUNCEMENTS AND NEXT STEPS

Director Clauson shared an update on Kitsap Transit’s request to Governor Inslee to expand passenger ferry service with Kitsap Transit Fast Ferries. Staff from the Governor’s Office are meeting with Kitsap Transit to discuss the proposal and they are awaiting a decision from the Governor. Other Kitsap Transit updates included proceedings for property acquisition to develop a Park and Ride in the Sedgewick/Sydney area.

The next TransPOL meeting will be on March 16, 2023.

The meeting ended at 3:30 p.m.

Attachment A: Meeting Attendees

NAME	JURISDICTION
TRANSPOL MEMBERS:	
Mayor Wheeler	City of Bremerton
Commissioner Gelder	Kitsap County
Director Clauson	Kitsap Transit
Mayor Putaansuu	City of Port Orchard
Mayor Erickson	City of Poulsbo
Allison Satter	Naval Base Kitsap
George Mazur	WSDOT

OBSERVERS:	
Arne Bakker	Port of Bremerton
Chris Wierzbicki	City of Bainbridge Island
David Forte	Kitsap County
Fred Salisbury	Port of Bremerton
Josh Ranes	City of Poulsbo
Kenneth Hammer	City of Port Orchard
Ned Lever	City of Bremerton
Shane Weber	City of Bremerton
Steffani Lillie	Kitsap Transit
STAFF:	
Claire Wendle	KRCC Staff
Sophie Glass	KRCC Staff

KRCC 2023 Calendar

This calendar updated 1/10/23. Please check kitsapregionalcouncil.org for the most up-to-date meeting schedule.

		January	February	March	April	May	June	July	August	September	October	November	December
Executive	Board* 1 st Tues. Time varies		Feb 7 Board Meeting/ Land Use Workshop 12:30-2:30			May 2 Board Meeting 12:30-2:30	Jun 6 Board Meeting 1:45-3:45				Oct 3 Board Meeting 1:45-3:45	Nov 7 Board Meeting 12:30-2:30	Dec 5 Board Meeting 2:15-4:15
	Executive Committee 3 rd Thurs. 10:00AM–12:00PM	Jan. 19 Executive Committee Meeting	Feb 16 Executive Committee Meeting	Mar 16 Executive Committee Meeting	Apr 20 Executive Committee Meeting	May 18 Executive Committee Meeting	<i>Jun 15 Executive Committee Meeting (cancel if no need)</i>				Sept 21 Executive Committee Meeting	Oct 19 Executive Committee Meeting	Nov 16 Executive Committee Meeting
Transportation	TransPOL* 3 rd Thurs. 3:00-4:30PM			Mar 16 TransPOL Meeting			Jun 15 TransPOL Meeting				Oct 19 TransPOL Meeting		
	TransTAC 2 nd Thurs. 1:30-3:00PM		Feb 9 TransTAC Meeting (in-person @ Kitsap County)			May 11 TransTAC Meeting (virtual)				Sept 14 TransTAC Meeting (virtual)		Nov 9 TransTAC Meeting (in-person @ Poulsbo)	
Land Use	PlanPOL* 3 rd Tues. 1:30-3:00PM			Mar 21 PlanPOL Meeting	Apr 18 PlanPOL Meeting		Jun 20 PlanPOL Meeting				Oct 17 PlanPOL Meeting		
	LUTAC 2 nd & 4 th Thurs. 9:30-11:30AM	Jan 12 LUTAC Meeting	Feb 9 Feb 23 LUTAC Meeting	Mar 9 Mar 23 LUTAC Meeting	Apr 13 Apr 27 LUTAC Meeting	May 11 May 25 LUTAC Meeting				Sept 14 LUTAC Meeting		Nov 9 LUTAC Meeting	

*Public meetings. Meeting links and materials are available at kitsapregionalcouncil.org.

**Special meeting dates/times. Check website for timing.

Other Dates

KRCC Retreat: to be determined

Legislative Reception: to be determined

III. KRCC Transportation Program 2023 Work Plan Narrative

The proposed transportation program work plan items for 2023 are outlined in the table below. KRCC staff will support the KRCC Board, Transportation Policy Committee (TransPOL), and Transportation Technical Advisory Committee (TransTAC) in completing these action items.

Legend: These work plans include the following activities represented by icons:



Research/Writing



Discussions at Meetings













Letters









Outreach



Requires KRCC Board Approval

Action Item	TransTAC's Role	TransPOL's Role	Board's Role
Transportation Coordination			
1. Learn about transportation issues of common interest (e.g., electric vehicles).	 TransTAC addresses cross-jurisdictional transportation issues as needed. TransTAC members prepare educational updates on these topics for TransPOL meetings upon request.	 TransPOL reviews the list of cross-jurisdictional transportation issues and selects topics for their 2023 meetings.	 KRCC Board reviews relevant transportation topics as needed.
2. Comprehensive Plan and Building Codes Updates	 Share information and resources regarding each jurisdiction's updates to their Comprehensive Plans and Building Codes (e.g. transit station areas).	 If needed, share updates about Comprehensive Plan updates and Building Code updates.	N/A
PSRC Coordination			
3. Participate in PSRC's process for rebalancing, or other processes if new funding becomes available.	 Discuss opportunities for project funding as a result of rebalancing.	 Receive updates on project funding as a result of rebalancing.	N/A
4. Discuss updates to policies and criteria for the Countywide Competition.	 Conduct research related to topics based on guidance from TransPOL.	 Provide guidance to TransTAC related to research needed to support discussions on desired topics. Review data related to selected topics and	 Approve the approach to selected topics as part of the Call for Projects in 2024.

Action Item	TransTAC's Role	TransPOL's Role	Board's Role
		propose an approach for KRCC Board review.	
5. Participate in the Rural Town Centers and Corridor Competition (RTCC)	 Discuss projects submitted to the RTCC.	 Review projects submitted to the RTCC.	 Review projects submitted to the RTCC (vote if more projects submitted than slots)
KRCC Collaboration			
6. Ensure messaging consistency between policy and technical committees.	 KRCC staff will serve as the neutral liaison to provide updates and information to policy representatives.	 TransPOL meetings have TransTAC updates as a standing agenda item.	 KRCC Board meetings have TransPOL and TransTAC updates as standing agenda items.

Transportation Deliverables

- Meeting agendas (draft and final)
- Meeting summaries (draft and final)
- Meeting materials as needed including maintaining communications with PSRC
- Summary reports at KRCC Board meetings
- TransTAC recommendations to TransPOL

III. A. Transportation Policy Committee (TransPOL) Facilitation and Coordination

To support the KRCC Board’s Transportation Policy Committee (TransPOL), Triangle will provide a Transportation Program Lead who will be responsible for drafting TransPOL agendas in coordination with the KRCC Executive Committee, gathering and constructing meeting materials, and sending these materials to TransPOL at least 5 days before meetings. Triangle will also be responsible for providing staff for issuing public notices, notetaking, drafting meeting summaries, as well as tracking and implementing action items prior to and following each meeting.

Staff	Meetings	Sub-Task Deliverables	Assumptions
<ul style="list-style-type: none"> Sophie Glass, KRCC Program Director Claire Wendle, KRCC Transportation Program Lead 	<ul style="list-style-type: none"> 3 TransPOL meetings 	<ul style="list-style-type: none"> Meeting agendas (draft and final) Meeting summaries (draft and final) Meeting materials as needed including maintaining communications with PSRC Summary reports at KRCC Board meetings 	<ul style="list-style-type: none"> Meetings will be 1.5-hours in duration Meetings will be held virtually <u>only</u> (with in-person viewing at NDGC).

III. B. Transportation Technical Advisory Committee (TransTAC) Facilitation and Coordination

To support the KRCC Board’s Transportation Technical Advisory Committee (TransTAC), Triangle will provide a KRCC Transportation Lead who will report to the Program Lead, provide staff support to TransTAC, and facilitate TransTAC meetings. The Program Lead will be responsible for drafting TransTAC meeting agendas in coordination with the KRCC Program Lead and TransTAC members, gathering and constructing meeting materials, and sending materials to TransTAC at least 5 days before TransTAC meetings. The Coordination Lead is responsible for notetaking, drafting and finalizing a meeting memo, as well as tracking and implementing action items following each meeting.

Staff	Meetings	Sub-Task Deliverables	Assumptions
<ul style="list-style-type: none"> Sophie Glass Claire Wendle 	<ul style="list-style-type: none"> 4 TransTAC meetings 	<ul style="list-style-type: none"> Meeting agendas (draft and final) Meeting summary of action items and key discussion items Meeting materials as needed, including maintaining communications with PSRC Recommendations to TransPOL 	<ul style="list-style-type: none"> Meetings will be 2-hours in duration Meetings will be held virtually or in-person

Memo: KRCC 2023 Transportation Areas of Interest

03/16/2023

At their February 8 meeting, TransTAC members identified cross-jurisdictional transportation issues and topics of common interest to help guide discussions and meeting topics for 2023. The following list are initial countywide transportation topics for TransTAC to discuss throughout the year. The list will be updated throughout the year as new topics arise.

Kitsap County Transportation Topics and Areas of Interest:

- Information and resources regarding jurisdiction updates to Comprehensive Plans and building codes (i.e. transit stations).
- Updates to policies and criteria for the Kitsap Countywide competition.
- Monitoring the regional safety plan and any differences between Kitsap County and state data.
- Monitoring PSRC Safety and Equity definitions and the implications for the 2024 Regional and Countywide competitions.
- Identify opportunities for funding as a result of rebalancing.
- Discuss interjurisdictional projects for the 2024 Regional and Countywide competitions.
- Discuss WSDOT Highways for Complete Streets requirement.

PSRC BOARDS v.3/8/23

Executive Board

Date of Next Meeting: **March 23, 2023** • 10:00 AM–11:30 AM

Topics from Meeting: **January 26, 2023** (packet posted [here](#)):

- Consent: Minutes of meeting held 1/26/22, Approve vouchers dated 12/31/22 – 2/6/23, Approve Contract Authority for Audio-Visual Equipment Purchase and Installation, Adopt Routine Amendment to the 2023-26 TIP
- Discussion:
 - Safe Streets and Roads for All Safety Action Plan Grant
 - State Legislative Update
 - Americas Competitiveness Exchange Coming to Region in May
- Information: Join Board Session on ACT on 4/28/23, VISION 2050 Call for Nominations.

Contact: Sheila Rogers - srogers@psrc.org; **KRCC Members:** Commissioner Garrido, Mayor Erickson, Commissioner Strakeljahn, Mayor Wheeler, Mayor Putaansuu; Alternates: Commissioner Gelder, Councilmember Rosapepe, Councilmember Deets, Councilmember Coughlin, Commissioner Anderson

Transportation Policy Board (TPB)

Date of Next Meeting: **April 13, 2023** • 9:30 – 11:30 AM

Topics from **March 9, 2023** Meeting (packet posted [here](#)):

- Consent: Approve minutes of 2/9/23 TPB meeting; Routine Amendment to TIP
- Action: Working Group Recommendation on FTA Funding Distribution Methodology
- Discussion: WSDOT Revive I-5; Public Participation Plan; Transportation Data Collection and Inventory Work Program; FHWA Targets and Project Delivery.
- Information: Transportation Work Program Progress Tracker, Stormwater Parks, Joint Board Session on ACT on 4/28/23, General Assembly on 5/25/23.

Contact: Casey Moreau - cmoreau@psrc.org

KRCC Members: Commissioner Gelder, Mayor Putaansuu, Mayor Erickson, Councilmember Mills, Mayor Wheeler; Alternates: Councilmember Schneider, Executive Clauson, Commissioner Bozeman, Chairman Forsman, Commissioner Garrido, Councilmember Schneider

Growth Management Policy Board (GMPB)

Date of Next Meeting: **April 6, 2023** • 10:00 AM – 12:00 PM

Topics from **March 2, 2023** Meeting (packet posted [here](#)):

- Consent: Approve Minutes of GMPB Meeting held 2/5/23
- Discussion:
 - Greater Downtown Kirkland Regional Growth Center Application
 - 2022 Housing Incentives and Tools Survey
 - Growth Management Act Projections, Growth Targets, and Land Use Forecast
 - Public Participation Plan Update
- Information: Regional Transit-Oriented Development Committee Work Plan, Joint Board Session on ACT on 4/28/23, General Assembly on 5/25/23.

Contact: Casey Moreau– cmoreau@psrc.org; **KRCC Members and Affiliates:** Commissioner Walters, Councilmember Quitslund, Councilmember Purser, Mayor Wheeler, Andrea Spencer; Alternates: Councilmember Coughlin Commissioner Garrido, Councilmember Rosapepe, Councilmember Ostrom,

Economic Development District Board

Date of Next Meeting: **June 7, 2023** • 10:00 AM – 12:00 PM

Topics from **March 1, 2023** Meeting (packet posted [here](#)):

- Consent: Minutes of meeting held 12/7/22; Vouchers 10/1/22 – 1/27/23, Ratify 2023-24 Executive Committee
- Discussion: 2024 PSRC Office Relocation, VISION 2050 and Housing, Regional Equity Strategy Update
- Information: Staff Report, Draft Public Participation Plan, Joint Board Session on ACT on 4/28/23, General Assembly on 5/25/23, VISION 2050 Call for Nominations.

Contact: Mikayla Svob - msvob@psrc.org

KRCC Members and Affiliates: Commissioner Garrido, Councilmember Stern, Chairman Forsman, Commissioner Strakeljahn, Mayor Wheeler; Alternates: Councilmember Coughlin, Councilmember Councilmember Cucciardi, Councilmember Mills, Rosapepe, Commissioner Walters

Operations Committee (OC)

Date of Next Meeting: **February 23, 2023** • 9:00 – 10:00 AM

Topics from **February 23, 2023** Meeting (packet posted [here](#)):

- Consent: Approve Minutes of Meeting held 1/26/23, Approve Vouchers Dated 12/31/22 through 2/6/23
- Action: Approve Contract Authority for Audio-Visual Equipment Purchase and Installation
- Information/Discussion: Monthly Budget Report; Contract Status Report; Grant Status Report; VISION 2050 Award Nomination Flyer; Join Board Session on ACT 4/28/23

Contact: Casey Moreau - cmoreau@psrc.org; **KRCC Members:** Mayor Erickson; Alternates: Commissioner Gelder

PSRC COMMITTEES v.3/8/23

<p><u>Regional Staff Committee (RSC)</u> Date of Next Meeting: March 16, 2023 • 9:30 – 11:30 AM Topics from February 16, 2023 Meeting: (packet posted here):</p> <ul style="list-style-type: none"> • Reports: Meeting Summary for 1/9/23, PSRC Announcements and Updates • Discussion: <ul style="list-style-type: none"> ○ 2022 Housing Incentives and Tools Survey (HITS) Report ○ PSRC Plan Review Outreach ○ Local Growth Targets and Forecasts ○ VISION 2050 Call for Nominations <p>Contact: Ben Bakkenta- bbakkenta@psrc.org KRCC Affiliates: Eric Baker, Nick Bond, Heather Wright, Ed Coviello, Andrea Spencer, Kathy Cocus; Alternates: Jeff Rimack, Jennifer Sutton, Garrett Jackson</p>	<p><u>Regional FTA Caucus</u> Date of Next Meeting: May 10, 2023 • 10:30 AM – 12 PM Topics from February 8, 2022 Meeting: (packet posted here):</p> <ul style="list-style-type: none"> • Action: <ul style="list-style-type: none"> ○ Approval of 12/14/22 meeting summary • Discussion: <ul style="list-style-type: none"> ○ Review of Delayed TrAMS Obligations ○ 2023 FTA Annual Adjustments and 2020 Census Updates ○ FTA Funding and Requirements <p>Contact: Sarah Gutschow - sgutschow@psrc.org KRCC Affiliates: Steffani Lillie; Alternate: Jeff Davidson</p>
<p><u>Bicycle/Pedestrian Advisory Committee (BPAC)</u> Date of Next Meeting: May 9, 2023 • 10:00 AM – 12:00 PM Topics from March 14, 2023 Meeting: (agenda posted here):</p> <ul style="list-style-type: none"> • Action: Approval of Meeting Summary 1/10/23 • Discussion: <ul style="list-style-type: none"> ○ Committee Outreach and Engagement ○ DRAFT Repackaged Active Transportation Plan ○ Bicycle and Pedestrian Facility Typology Update ○ Transit Access Work Program <p>Contact: Sarah Gutschow - sgutschow@psrc.org KRCC Affiliates: Melissa Mohr, Chris Dimmitt, Chris Wierzbicki; Alternates: David Forte, Vicki Grover, Anthony Burgess</p>	<p><u>Regional Project Evaluation Committee</u> Date of Next Meeting: March 24, 2023 • 9:30 – 11:00 AM Topics from February 24, 2023 Meeting: (agenda posted here):</p> <ul style="list-style-type: none"> • Action: Approve Summary for 1/27/23 meeting; RPEC Membership and Operation Procedures • Discussion: <ul style="list-style-type: none"> ○ Project Tracking and Delivery ○ Federal Funding Allocations • Information: PSRC VISION 2050 Awards Call for Nominations <p>Contact: Kelly McGourty - kmcgourty@psrc.org KRCC Affiliates: Diane Lenius, David Forte, Shane Weber, Steffani Lillie, Arne Bakker; Alternates: Joe Rutan, Ned Lever, Chris Dimmitt, Jeff Davidson</p>
<p><u>Transportation Operators Committee (TOC)</u> Date of Next Meeting: March 22, 2023 • 10:00 – 12:00 PM Topics from January 25, 2023 Meeting: (packet posted here):</p> <ul style="list-style-type: none"> • Action: Approval of 10/26/22 meeting summary, King County Metro Redistribution Request • Transportation Policy Board Debrief • Discussion: <ul style="list-style-type: none"> ○ Climate Change Implementation Strategy ○ 23-25 Transit-related Work Program update and review of Draft Transit Access Work Program ○ Revive I-5 in 2023 and Implications for Transit ○ State Transit Studies ○ Transit Agency Roundtable <p>Contact: Gil Cerise - gcerise@psrc.org; KRCC Affiliates: Steffani Lillie; Alternate: Ed Coviello</p>	<p><u>Regional Traffic Operations Committee (RTOC)</u> Date of Next Meeting: May 4, 2023 • 9:30 – 11:00 AM Topics from March 2, 2022 Meeting (agenda posted here):</p> <ul style="list-style-type: none"> • Presentation: <ul style="list-style-type: none"> ○ Update on KC Metro Transit Signal Priority • Discussion: ITS Investment/Implementation Best Practices Guide <p>Contact: Gary Simonson - gsimonson@psrc.org KRCC Affiliates: Chris Hammer, Joe Rutan, Vicki Grover, Steffani Lillie; Alternates: Chris Dimmitt</p>