



Kitsap Regional Coordinating Council

Kitsap Regional Coordinating Council (KRCC) Board Meeting Summary

December 7, 2021 | 10:15 AM – 12:15 PM

Virtual Meeting following Governor Inslee’s Stay at Home Order

Approved 02-01-2022

Decisions		
<p>The KRCC Board decided to:</p> <ul style="list-style-type: none"> • Approve the 11/2/2021 KRCC Board meeting summary • Approve the 2022 KRCC Work Plan with one corrected PlanPOL meeting date • Approve the 2022 KRCC Budget and Dues • Appoint Commissioner Rob Gelder as 2022 KRCC Chair • Appoint Mayor Greg Wheeler as 2022 KRCC Vice Chair 		
Actions	Who?	Status
Post summary version of KRCC work plan to KRCC website as a downloadable PDF so Board members can share with others.	KRCC staff	Complete
Move PlanPOL meeting from April 2022 to March 2022 in the KRCC work plan.	KRCC staff	Complete

1. WELCOME AND INTRODUCTIONS

The Chair welcomed participants to the KRCC Executive Board meeting and introduced each KRCC Board member. See Attachment A for KRCC Board members in attendance and Attachment B for non-Board members in attendance.

2. CHAIR’S COMMENTS

No comments were provided by the Chair.

3. CONSENT AGENDA

A. Approve the 11/2/2021 KRCC Board Meeting Summary

Commissioner Garrido moved to approve the 11/2/2021 KRCC Board meeting summary. Commissioner Strakeljahn seconded. The Summary was approved as drafted with unanimous consent.

B. Review the October Executive Committee Meeting Summary

The Chair explained that the October Executive Committee meeting summary can be found in the [December 7 KRCC Board meeting reference packet](#).



4. FULL DISCUSSION/ACTION ITEMS

A. ACTION: Approve the 2022 KRCC Work Plan

Due to the growth and employment allocation effort and the transportation competitions, the 2022 Work Plan has the bulk of work at the first half of the year. KRCC Board members were encouraged to orient newly elected officials for the work ahead. Once approved, KRCC staff will produce the Work Plan in summary form so that Board members and others can use it as a tool to share information.

Board members also discussed the importance of each jurisdiction having a representative at each committee meeting. The Board requested that PlanPOL meeting scheduled for April be moved to March for better timing of review of preliminary numbers for population and employment growth targets.

Mayor Putaansuu moved to approve the 2022 KRCC Work Plan. Mayor Erickson seconded. The motion was approved with unanimous consent.

B. ACTION: Approve the 2022 KRCC Budget and Dues

The Chair presented the proposed budget, which had been reviewed by the Executive Committee at their December meeting. The total proposed budget of \$265,000, which includes potential funds for an audit, room rents, and other in person meeting expenses, insurance, and other foreseeable expenses. She stated that Triangle's portion, approximately \$243,000, seems appropriate given the anticipated workload, and has been accurate historically. Some work may not come in as budgeted. The carryforward from previous years and the carryforward anticipated for this year provide a healthy reserve. 2022 dues totaling \$243,000 are proposed to remain at the same level as 2021 dues for each KRCC member entity.

Commissioner Gelder moved to approve the 2022 KRCC Budget and Dues. Director Clauson seconded. The motion was approved as presented with unanimous consent.

C. ACTION: Vote to appoint 2022 KRCC Chair and Vice Chair

The Board has nominated Commissioner Gelder to serve as KRCC Chair and Mayor Wheeler to serve as KRCC Vice-Chair for 2022.

Commissioner Strakeljahn moved to approve the slate of candidates. Councilmember Deets seconded. The motion was approved as presented with unanimous consent.

D. Legislative Reception Debrief

Board members reported that the orientation and reception events, hosted virtually via Zoom on the evening of December 2, 2021, seemed well attended and informative. The virtual format led to a more discussion-oriented conversation that was welcome. Members noted that the discussion featured several potential action opportunities for local and state level legislators to work on together.

- State legislators agreed that proposals from a "West Sound Alliance" approach could be useful.
- There was general agreement that the derelict vessel issue needs more funding.



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- Senators Rolfes and Randall agreed to be on a committee for citing a medical facility and indicated they would work with local officials on this issue.
- All legislators on the panel understood the need for reliable ferry service and agreed to work for solutions to fund the ferry system and seek solutions to its operational needs.

5. KRCC COMMITTEE REPORTS

A. Land Use Items

- **Overview of countywide approach to population & employment growth target process**

Sophie Glass presented an overview of LUTAC's recommended timeline for calculating population and employment growth targets. The four designated High-Capacity Transit Communities (HCTC) - Bainbridge Island, Port Orchard, Poulsbo, and Kingston - each need to share a designated portion of anticipated growth. PSRC has developed guidance for this process. Clay White is also available as a consultant to planning directors if jurisdictions want technical support during this process.

LUTAC recommended:

- FALL 2021: Planning Directors work independently to calculate their jurisdiction's capacity to accommodate anticipated growth.
- JANUARY: Planning directors convene to compare numbers and see how closely these estimates align with Vision 2050 allocations. If necessary, LUTAC will work in subcommittee with the HCTC jurisdictions to adjust targets to fairly share anticipated growth.
- FEBRUARY: PlanPOL will review draft growth targets.
- MARCH: KRCC Board will review draft growth targets.
- APRIL: PlanPOL confirm targets and make any needed updates. Ideally in April the KRCC Board will review and approve growth targets, after which they will be added to the CPPs.

The Chair clarified that since these numbers are part of an appendix to CPPs, rather than going to individual jurisdictions for ratification, they can be approved by a 75% vote of the KRCC Board and then would need to be ratified only by the County.

Based on the timeline presented, the Board recommended that the PlanPOL meeting scheduled for April be moved to March to facilitate this revision and review timeline.

- **Overview of housing target calculation methodology**

PSRC's Vision 2050 recommends that jurisdictions calculate housing targets in addition to population and employment targets as part of the Countywide Planning Policy process, but this timing is not required. Housing targets must be included in Comprehensive Plan updates which need to be completed by June 2024.

- **Proposal from the Executive Committee: develop housing targets by individual jurisdiction**

LUTAC has asked for clear direction from the Board about whether to include housing targets in the population and employment target work they are on track to complete before June.



After robust conversation, the Executive Committee recommended to the Board that

- In this planning cycle, each jurisdiction should calculate housing targets independently on their own timeline.
- All jurisdictions would need to complete targets in time for their Comprehensive Plan updates.
- Jurisdictions that want to can aim for an earlier timeline.
- KRCC jurisdictions can come together to share their housing target information and record each jurisdiction's independently derived housing targets in a combined appendix of the CPPs.
- In future planning cycles but not for this round, consider developing coordinated housing targets together as part of the CPP process.

This recommendation rests on the understanding that while some jurisdictions feel an urgency to calculate housing targets earlier in their planning process, other jurisdictions do not want to overpromise due to capacity concerns given current transitions in staffing.

Members decided not to vote on this issue in this meeting but this recommendation will be communicated to the Land Use Technical Committee (LUTAC).

The Chair summarized that each jurisdiction will move forward with housing targets independently. Housing targets will eventually be added to CPPs as an appendix.

- **Review comparison of actual 2020 population to last planning cycle projected growth targets**

The Board discussed the Vision 2050 target population and employment percentages as allocated to certain jurisdictions using a slide deck from a previous committee meeting's briefing on the Countywide Planning Policy update. As a follow-up to a question raised in the November 2 Board meeting, the Board also looked at actual 2020 populations versus projected growth summarized in a table provided in the reference packet.

B. Transportation Items

- **General Update: Work underway on countywide competition criteria**

The TransTAC and TransPOL committees have been discussing whether to place a cap on the number proposals or the dollar amount requested and how to address the contingency list. The PSRC Regional competition includes new health and equity criteria, that will need to be interwoven in the countywide competition. The new call for project proposals in early 2022 will include new guidance on elements like funding levels, number of projects, and project criteria. The February Executive Board meeting will review proposed language for a Call for Projects that reflects these process updates. The Executive Board will need to approve language before sending out the call for projects in the spring.

At the PSRC level, Kitsap region retained its set-aside, which has typically been \$9 million to \$10million for the biennium.

- **Gorst Coalition update**



- The federal infrastructure bill passed. The state will receive some amount of money, but it is unknown yet how the state will disburse it.
- Mayor Wheeler, Commissioner Garrido, and Commissioner Strakeljahn, Mayor Putaansuu and Director Clauson are scheduling meetings with legislators over holiday season to continue outreach efforts. Some KRCC members are scheduled for legislative meetings in December, gearing up for Gorst.
- The state transportation chair was reassigned to fill Kim Wyman's position. Senator Marco Liias or Senator Saldino are running to become chair of the Transportation Committee.
- The Chair suggested that as jurisdictions collectively or through KRCC, members might consider reassembling the West Sound Alliance to put together a list of projects for the next transportation cycle next year.

6. PSRC BOARD AND COMMITTEE REPORTS

• Updates from the PSRC Executive Board

PSRC Economic Board has adopted 2022 focus areas for the region and are in the process of appointing the new president and vice president for the PSRC Economic Board.

The new transportation plan and housing action plan are moving forward and on track for adoption in the next couple of months. Housing action plan will now be run through a new equity committee funded through federal transportation dollars intended to address equity and safety in transportation as well as planning.

7. CORRIDOR COMMITTEE REPORTS

• SR 305 Committee

305 Committee is planning to start meeting again.

• SR 104 Committee

104 and 307 convened a group to determine corridor analysis and next steps.

104 is entered in rural towns competition to fund construction for automatic traffic management downtown.

• SR 303 Committee

303 Committee is in process of designing the Warren Avenue Bridge to widen sidewalks and add a cycle feature. Bremerton is doing more to "build up, not out" and to add multi-modal transportation options rather than widening roads.

• Others

304 is moving forward with implementing a demonstration of HOV enforcement technology. The consultant is interviewing potential vendors who will be testing technology in cooperation with WSDOT, Washington state patrol, City of Bremerton, and the Transportation Safety Commission.



Johnson Rd roundabout is moving along. The new “Welcome to Poulsbo” signage is in four languages. Poulsbo would like to have a big ribbon cutting ceremony by June. A member commented that Port Orchard has adapted nicely to its roundabouts.

Councilmember Ashby suggested adding a section to the Board meeting agendas for transit information and another for the 160 Corridor.

8. KRCC EMERGENT AND COUNTYWIDE ISSUES

The Board of County Commissioners will be holding a hearing board on Monday 11/13 to take public comment on potential enactment of a countywide 1/10 of 1% for affordable housing. Poulsbo has enacted a similar measure already. The county has been doing outreach to jurisdictions. Public comment will open to take testimony on Monday and the record will stay open a while longer before scheduling deliberation and action sometime in January.

9. STAFF REPORT

C. KRCC Income Statement

The Chair presented the November income statement, stating that there is a healthy balance and noting that KRCC is under budget so far for 2021, partly due to cost savings from continuing to host remote meetings. Board members were invited to contact Councilmember Ashby or Betsy Daniels if they have questions.

10. PUBLIC COMMENT

The Chair opened the floor to comments from the public. There were no public comments.

• KRCC Board Questions, Concerns, and Announcements

Region Administrator John Wynands is retiring at the end of December. His last day in the office will be December 17th. Steve Roark will be the new Region Administrator.

The incoming 2022 KRCC Chair, Rob Gelder, thanked the outgoing Chair, Bek Ashby, for her service on KRCC Boards and Committees. Councilmember Ashby thanked all the members of the Board and expressed her intention to stay connected.

11. ADJOURN

The meeting adjourned at 12:00 p.m. The next KRCC Executive Board meeting will be January 18.



12. ATTACHMENT A – BOARD MEMBERS IN ATTENDANCE

Board Member	Jurisdiction	In Attendance?
Deets, Joe	City of Bainbridge Island	present
Schneider, Leslie	City of Bainbridge Island	present
Daug, Leslie	City of Bremerton	present
Wheeler, Greg	City of Bremerton	present
Ashby, Bek	City of Port Orchard	present
Putaanuu, Rob	City of Port Orchard	present
Rosapepe, Jay (alternate)	City of Port Orchard	
Erickson, Becky	City of Poulsbo	present
Stern, Ed	City of Poulsbo	
Garrido, Charlotte	Kitsap County	present
Gelder, Robert	Kitsap County	present
Wolfe, Ed	Kitsap County	
Clauson, John	Kitsap Transit	present
Cpt. Richard Massie	Naval Base Kitsap	
Placentia, Chris (alternate)	Port Gamble S'Klallam Tribe	
Sullivan, Jeromy	Port Gamble S'Klallam Tribe	
Anderson, Gary (alternate)	Port of Bremerton	
Strakeljahn, Axel	Port of Bremerton	present
Heacock, Steve (alternate)	Port of Kingston	
McClure, Mary	Port of Kingston	present
Forsman, Leonard	Suquamish Tribe	
Mills, Luther "Jay" (alternate)	Suquamish Tribe	



13. ATTACHMENT B – NON-MEMBER PARTICIPANTS

Name	Affiliation
KRCC Facilitation Team	
Betsy Daniels	KRCC Program Director
Sophie Glass	KRCC Program Lead
Cheryl Klotz	KRCC Administrative Coordinator
Pauline Mogilevsky	KRCC Land Use Program Lead
Claire Wendle	KRCC Transportation Program Lead