



Kitsap Regional Coordinating Council

Kitsap Regional Coordinating Council (KRCC) Board Meeting Summary

February 2, 2021 | 10:15 AM – 12:15 PM

Virtual Meeting following Governor Inslee's Stay at Home Order
Version 2-11-2021

Decisions		
The KRCC Board approved:		
<ul style="list-style-type: none"> 12/1/2020 KRCC Board meeting summary Sub-contract amendment for LDC, Inc. for growth target work 		
Actions	Who?	Status
Review the draft CPPs and provide input to planning directors before the February 11 LUTAC meeting. To obtain the draft document, reach out to planning directors or KRCC staff.	KRCC members	Ongoing
Send KRCC staff any contacts who could present at the KRCC Board Retreat focused on social equity.	KRCC members	Ongoing
Send KRCC staff updated enrollment data for the Suquamish Tribe.	Council Chair Forsman	Ongoing
Send KRCC staff the research document with information about diversity, equity, and inclusion.	Commissioner Garrido	Ongoing
Send KRCC staff requests for data information to present at the KRCC Board Retreat by mid-February.	KRCC members	Ongoing
Send KRCC staff updates to the KRCC Boards and Committees roster by the end of February.	KRCC members	Ongoing
Send KRCC staff updates to the Puget Sound Regional Council (PSRC) Boards and Committees roster by the end of February.	KRCC members	Ongoing
Incorporate Board members' comments and requests into the Board Retreat agenda.	KRCC staff	Ongoing
Add a discussion item about the use of 2020 carry-forward funds to the next KRCC Executive Committee meeting agenda.	KRCC staff	Complete
Add a discussion item about the timing of Countywide Planning Policies (CPP) updates and Countywide Centers designation to the next KRCC Executive Committee meeting agenda.	KRCC staff	Complete
Follow up with the Suquamish Tribe and the Port Gamble S'Klallam Tribe for review of CPP Element L (<i>Coordination with Tribal Governments</i>).	KRCC staff	Ongoing
Follow up with Naval Base Kitsap for review of Element M (<i>Coordination with Federal Government Including Navy</i>).	KRCC staff	Ongoing
Add a discussion item about promoting Kitsap's interests in the PSRC project selection process to the next TransPOL meeting agenda.	KRCC staff	Complete

1. WELCOME AND INTRODUCTIONS

Chair Ashby welcomed participants to the KRCC Executive Board meeting. See Attachment A for KRCC Board members in attendance and Attachment B for members of the public in attendance.



2. CHAIR'S COMMENTS

Chair Ashby reminded participants that she will be the KRCC Board chair for 2021 with Commissioner Gelder as vice chair. She expressed appreciation to Commissioner Wolfe for his role as KRCC chair in 2020.

Chair Ashby announced KRCC staffing updates. Pauline Mogilevsky will take on the role of Administrative Coordinator. Sophie Glass will go on maternity leave in mid-May; during this time, Betsy Daniels will serve as Program Director and Mishu Pham-Whipple and Kizz Prusia will continue to coordinate day-to-day needs for KRCC's transportation and land use programs, respectively.

3. CONSENT/ACTION ITEMS

Chair Ashby shared that the KRCC Executive Committee, at the January 19 meeting, approved the use of unanimous consent for votes on non-controversial action items during KRCC Board meetings. This will streamline the voting process for virtual settings.

Approve the 12/1/2020 KRCC Board meeting summary.

Commissioner Garrido requested that future meeting summaries include more detail.

Councilmember Stern made the motion to approve the 12/1/2020 KRCC Board meeting summary. Commissioner Garrido seconded the motion. The motion carried without objection or abstention.

Approve the sub-contract amendment for LDC, Inc. for growth target work.

The sub-contract amendment would expand LDC, Inc.'s sub-contract with Triangle Associates to include work on growth targets in 2021, totaling approximately \$23,300 in additional funds. Chair Ashby shared that these additional funds are within the KRCC budget.

Mayor Erickson made the motion to approve the sub-contract amendment. Mayor Putaansuu seconded the motion. The motion carried without objection or abstention.

Review the December and January Executive Committee meeting summaries.

Chair Ashby noted that previous Executive Committee summaries are available in the [2/2/2021 KRCC Board Meeting Reference Packet](#) (pages 2 and 6).

4. FULL DISCUSSION ITEMS

Discuss the March Executive Board Retreat Proposal.

Sophie Glass, KRCC Program Director, shared that at the December 15 KRCC Executive Committee meeting, KRCC staff were directed to design a proposal for a KRCC Board Retreat focused on incorporating social and racial equity policies into the Countywide Planning Policies (CPPs).

The proposed retreat is a virtual meeting on March 4, from 1:00-4:00 PM. The proposed agenda (on page 14 of the [action packet](#)) includes a review of demographic data, a presentation about the ways in which inequitable land use and transportation policies have shaped Kitsap, and an action-oriented discussion on making land use and transportation policies more equitable within the Countywide Planning Policies.



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KRCC staff are in the process of identifying local experts to present about the societal and institutional forces that have shaped inequities in Kitsap's land use and transportation. Presenters and speakers from nonprofit organizations and/or community-based organizations will receive an honorarium of \$150 for their time during the retreat. Sophie requested that if Board members have contacts who could present, to share the contacts with KRCC staff.

Questions and answers:

- Councilmember Stern: Will this retreat address other issues related to updating the CPPs?
 - Chair Ashby: Given the limited amount of time available for the retreat, it will focus on equity policies. If Board members need more time to discuss other CPP-related issues, the Board can set up an additional opportunity for discussion in April.

Comments:

- Mayor Erickson expressed support for the agenda and honorarium.
- Councilmember Deets suggested finding a presenter who has experience presenting for local jurisdictions.
- Commissioner Garrido shared that she created a document based on her research into diversity, equity, and inclusion that she is willing to share with the Board.
- Commissioner Garrido recommended researching the diversity, equity, and inclusion plans of other Puget Sound jurisdictions.

Retreat Prep: Equity Components of Draft Countywide Planning Policies (CPPs)

To provide Board members with background information in preparation for the Equity Retreat, Clay White, LDC Inc., presented an [overview of proposed equity policies](#) that could be incorporated into the CPPs. The memo (on page 18 of the [action packet](#)) contains more detail about the proposed policies. Clay offered to meet with Board members one-on-one to discuss policies and issues.

Clay explained that the draft equity policies were designed to implement the equity components of Vision 2050, provide flexibility, recognize that each jurisdiction has different challenges and opportunities, provide a foundation for future actions, and find opportunities for collaboration.

The draft policy updates include new or updated equity policies in five elements of the CPPs: Element A (Countywide Growth Pattern), Element E (Natural Environment), Element F (Contiguous, Compatible, and Orderly Development), Element J (Countywide Economic Development), and Element H (Transportation). These draft policies cover consideration of underserved communities and vulnerable populations when planning for parks, land use changes, economic development strategies, and transportation programs.

Questions and answers:

- How can Board members access the draft policies?
 - Sophie: Board members can reach out to their jurisdiction's planning director or to KRCC staff for a copy of the draft policy document.
- Commissioner Garrido: How detailed are the draft policies? They should include enough detail to avoid being generic.
 - Clay: Some policies, such as the example presented, are broad. Others are more specific.



Retreat Prep: Presentation on Kitsap Demographic, Housing, and Transportation Data

To provide Board members with background information in preparation for the Equity Retreat, Sophie Glass presented a [series of maps](#) containing Kitsap-specific demographic, housing, health, and transportation data. The data sources include PSRC, the US Census, and the Washington State Department of Health.

Comments:

- Several Board members expressed appreciation for the data presentation and an interest in seeing more data visualizations at the Board Retreat.
- Council Chair Forsman shared that the Suquamish Tribe has updated population data, which he can send to KRCC staff. Sophie shared that KRCC staff will add this updated data to the presentation slides before distributing them.
- Commissioner Strakeljahn and Chair Ashby requested maps showing overlays of the presented data with population density.
- Mayor Erickson, Commissioner Strakeljahn, and Councilmember Wheat requested maps that show wealth, such as property valuations or net worth.
- Commissioner Gelder expressed interest in understanding the level of granularity of the maps.

Chair Ashby requested that Board members provide any additional comments or requests to KRCC staff in early February for the KRCC Executive Committee to evaluate at the February 16 meeting.

Announcement of 2021 Executive Committee

Chair Ashby shared the membership of the 2021 KRCC Executive Committee as follows:

- Port Orchard City Councilmember Bek Ashby (2021 KRCC Chair)
- Poulsbo Mayor Becky Erickson
- Bainbridge Island City Councilmember Joe Deets
- Kitsap County Commissioner Rob Gelder (2021 KRCC Vice Chair)
- Port of Bremerton Commissioner Axel Strakeljahn
- Bremerton Mayor Greg Wheeler

Chair Ashby thanked Committee members for serving on the Committee this year.

Review of Roster for KRCC Board and Committee Appointments

At the December 1 KRCC Board meeting, staff distributed the KRCC Board and Committee Appointments Roster to KRCC Board members for review. Staff updated the roster with information received from KRCC members.

Sophie requested that KRCC members who have not already done so provide updates of 2021 KRCC committee appointments from their jurisdictions by the end of February.

Review of Roster for PSRC Board and Committee Appointments

At the December 1 KRCC Board meeting, staff distributed the PSRC Board and Committee Appointments Roster to KRCC Board members for review. Staff updated the roster with information received from KRCC members.



Sophie requested that KRCC members who have not already done so provide updates of 2021 PSRC committee appointments from their jurisdictions by the end of February.

Review of 2020 Evaluation of Triangle Associates

The KRCC Board chose not to hold an executive session to review the evaluation. Councilmember Stern and Chair Ashby expressed appreciation for the work of KRCC staff in moving to a virtual environment.

5. KRCC COMMITTEE REPORTS

Land Use Items

Update on Countywide Planning Policies (CPPs)

Clay White, LDC Inc., presented an update on the process of revising the CPPs, including an overview of project goals and schedules.

The goals of the CPP update are: ensure consistency with the Growth Management Act, Vision 2050, and Regional Centers Framework; review existing policies to understand if they are being implemented; refresh formatting; and add definitions of key terms. Key policy issues include climate change, equity, displacement, housing, centers policy, and transportation policy.

Throughout fall and winter, LUTAC and TransTAC prepared and reviewed draft changes to the CPPs. LUTAC and TransTAC will continue discussing draft updates in February and March. In May, the KRCC Board will review the draft updates and provide feedback, and LUTAC and LDC, Inc. will make revisions based on the Board's feedback. The Board will hold a hearing and make a formal recommendation in June. After a public comment period, Kitsap County plans on adopting and ratifying the updated CPPs by the end of 2021.

Mayor Erickson, Chair Ashby, and Mayor Putaansuu encouraged Board members to review the draft CPPs and provide input to their jurisdiction's planning director before the February 11 LUTAC meeting. Board members can obtain the draft document from their planning director or KRCC staff.

Questions and answers:

- Mayor Erickson: When will the appendix of the CPPs be updated?
 - Clay: Any supporting documents that must be updated to support policy changes will be updated alongside the policies. Other items in the appendix, such as the list of Countywide Centers will be updated at a later date.
- Mayor Putaansuu: How does the CPP update process relate to the process of designating Countywide Centers?
 - Clay: The designation of Countywide Centers is a separate process that will occur after (or overlap with) the CPP update process because the CPP update process does not include enough time to fully discuss Countywide Centers. This means the KRCC Board and other jurisdictions will need to re-ratify the policy document once centers are updated in the appendix.



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- Chair Ashby: Before designating Countywide Centers, the Board must determine criteria for designation (Element C of the Regional Centers Framework).
- Councilmember Stern: How do the draft policies relate to Kitsap's relationship with the Navy?
 - Clay: CPP Elements L and M relate to coordination with Tribal governments and the federal government, including the Navy. Currently, there are no proposed changes to these elements.
 - Sophie: KRCC staff will work with representatives of the Suquamish Tribe, Port Gamble S'Klallam Tribe, and Naval Base Kitsap to discuss these policies.
- Commissioner Gelder: How will potential changes to state law during the 2021 state legislative session impact the CPP update process?
 - Clay: Some of the bills moving through the legislative process recognize the impracticality of incorporating legislative changes into CPPs during this update cycle, so they may allow jurisdictions to defer compliance to the next update cycle.

Comments:

- Board members expressed an interest in a more efficient ratification process between CPPs and designation of Countywide Centers. Chair Ashby requested that the KRCC Executive Committee further discuss timing and scheduling.

Chair Ashby noted that the KRCC Board [reference packet](#) includes the January 14 LUTAC meeting agenda, January 19 PlanPOL meeting agenda, and the draft February 11 LUTAC meeting agenda.

Transportation Items

Update from the Gorst Coalition

Commissioner Strakeljahn thanked the City of Bremerton for acting as the fiscal agent of the Gorst Coalition. The next Gorst co-chair meeting will be February 5.

Commissioner Strakeljahn also shared updates on the Gorst Coalition's recent discussions and decisions. Kitsap Transit has worked diligently on a video and will share part of the video with the Gorst Coalition Executive Committee for feedback and approval. The Gorst Coalition is in the process of selecting a lobbyist to support their work. At the January 15 Gorst Executive Committee meeting, the Committee discussed reaching out to Senators Patty Murray and Maria Cantwell to request support for a potential federal infrastructure package.

Mayor Wheeler shared that the City of Bremerton approved and signed a memorandum of understanding with the Coalition. He thanked Bremerton City Council members for their support.

Captain Rhinehart explained that Naval Base Kitsap's participation in this project is limited to educating the Coalition on issues related to Gorst's impact on the Navy's mission.

Council Chair Forsman shared that the Coalition should create as much unity as possible to identify sustainable solutions for improving both traffic and habitat issues.



Chair Ashby noted that Board members could review the 2020 Transportation Project Status Update and January 14 TransTAC meeting agenda in the [reference packet](#).

6. PSRC BOARD AND COMMITTEE REPORTS

Executive Board

Mayor Erickson shared that the PSRC Executive Board approved a recommendation from the PSRC Transportation Policy Board to rearrange federal funding streams to make improvements to the West Seattle Bridge. This decision-making process brought up the question of how to define an emergency; the PSRC Project Selection Task Force will explore this question further.

Growth Management Policy Board (GMPB)

Commissioner Wolfe shared that the GMPB will meet on February 4.

Transportation Policy Board (TPB)

Commissioner Gelder shared that the process of queuing up the PSRC Project Selection Task Force will begin in March and end in fall 2021. Mayor Erickson shared that Kitsap jurisdictions should work together to promote Kitsap's interests. Chair Ashby recommended discussing this issue at a KRCC TransPOL meeting.

Chair Ashby shared that Kitsap will receive approximately \$900,000 to use towards the contingency list. PSRC announced that Kitsap jurisdictions will have the opportunity to compete for \$13.5 million in Transportation Alternative Program (TAP) funds later in 2021.

Central Puget Sound Economic Development District Board (EDD)

Commissioner Strakeljahn, vice president of the EDD Board, shared that the Board approved its 2021 work plan. The EDD Board will review its membership composition to ensure all jurisdictions are properly represented. Because the Board cannot host regional tours due to COVID-19, members are looking into alternative formats of communicating drivers of infrastructure needs.

Councilmember Stern shared that he and Commissioner Strakeljahn are working with PSRC to understand the relationships, opportunities, and risks of joining Greater Seattle Partners. If appropriate, they will recommend this topic for discussion by the KRCC Board.

The EDD Board also discussed the social equity impacts of broadband access. The PSRC Executive Board will further discuss this issue in March.

7. CORRIDOR COMMITTEE REPORTS

SR 16

Mayor Putaansuu shared that he testified in favor of Senator Hobbs' Forward Washington transportation package because it includes two roundabouts on SR 16.

SR 305

Commissioner Gelder shared that the Committee will meet at the end of April after the close of the state legislative session. Projects along the corridor will go out for advertisement to contractors. On



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February 2, the Washington State Department of Transportation will present to the Bainbridge Island City Council.

Mayor Erickson shared that construction of the Johnson Road roundabout has begun. The Committee is discussing public art in roundabouts and anticipates that each roundabout will have a similar robust conversation about art. The City of Poulsbo will pay for the art at the center of the Johnson Road roundabout.

SR 104

Commissioner Gelder shared that the contract was executed to look at phasing of the Lindvog Holding Lot. The Committee has submitted paperwork to the legislature because next project phases depend on inclusion in a capital transportation package.

SR 303

Mayor Wheeler shared that the City of Bremerton has completed the redesign planning process and is seeking state funding for implementation for the Warren Avenue Bridge. This is part of a 20-year effort to modernize the Warren Avenue Bridge for pedestrians, especially pedestrians using mobility aids.

8. KRCC EMERGENT AND COUNTYWIDE ISSUES

Chair Ashby shared that the Executive Committee approved replacing the KRCC Member Round Robin standing agenda item with the Emergent and Countywide Issues item. This item is intended for KRCC members to share new or upcoming work that intersects with land use and transportation.

Mayor Erickson shared concerns about sewage discharge from the greater Seattle area. She expressed gratitude to the Suquamish Tribe for taking the issue seriously. She encouraged KRCC members to push King County and the City of Seattle to expand the capacity of their wastewater treatment systems to improve water quality in Puget Sound. Mayor Wheeler shared that expanding combined sewer overflow capacity to meet needs, especially as climate change increases the frequency of severe weather, is costly and will require financial support from the federal government. Council Chair Forsman expressed appreciation for discussion about the importance of clean water, especially as jurisdictions move forward with large infrastructure projects. He shared that the Suquamish Tribe has engaged with King County about this because of impacts to crabbers and fishers who rely on ancestral waters for economic and cultural needs.

9. STAFF REPORT

KRCC Income Statement.

Chair Ashby discussed the 2020 KRCC income statement (on page 42 of the [action packet](#)) and explained that the KRCC is financially healthy. She thanked Commissioner Wolfe for guiding the Board to be financially efficient in 2020. KRCC has a remaining balance of \$51,400 and an additional \$24,000 in reserves. This additional balance allowed KRCC to hire LDC Inc. for additional growth target work.



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Chair Ashby requested time at the February 16 Executive Committee meeting to discuss options for using the additional funds.

10. PUBLIC COMMENTS

No comments from the public.

11. KRCC BOARD QUESTIONS, CONCERNS, AND ANNOUNCEMENTS

No questions, concerns, or announcements from Board members.

12. ADJOURN

The meeting adjourned at 12:07 pm.



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ATTACHMENT A – BOARD MEMBERS IN ATTENDANCE

Board Member	Jurisdiction	In Attendance?
Deets, Joe	City of Bainbridge Island	✓
Schneider, Leslie	City of Bainbridge Island	✓
Daug, Leslie	City of Bremerton	✓
Wheat, Lori	City of Bremerton	✓
Wheeler, Greg	City of Bremerton	✓
Ashby, Bek	City of Port Orchard	✓
Putansuu, Rob	City of Port Orchard	✓
Rosapepe, Jay (alternate)	City of Port Orchard	
Erickson, Becky	City of Poulsbo	✓
Stern, Ed	City of Poulsbo	✓
Garrido, Charlotte	Kitsap County	✓
Gelder, Robert	Kitsap County	✓
Wolfe, Ed	Kitsap County	✓
Clauson, John	Kitsap Transit	✓
Rhinehart, Richard	Naval Base Kitsap	✓
Whalen, Anne (alternate)	Naval Base Kitsap	
Placentia, Chris (alternate)	Port Gamble S'Klallam Tribe	
Sullivan, Jeromy	Port Gamble S'Klallam Tribe	
Anderson, Gary (alternate)	Port of Bremerton	
Strakeljahn, Axel	Port of Bremerton	✓
Shane Heacock (alternate)	Port of Kingston	
McClure, Mary	Port of Kingston	
Forsman, Leonard	Suquamish Tribe	✓
Mills, Luther "Jay" (alternate)	Suquamish Tribe	✓



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ATTACHMENT B – NON-MEMBER PARTICIPANTS

Name	Affiliation
Non-Members	
Heather Wright	City of Bainbridge Island
Clay White	LDC Inc.
Commissioner Laura Gronnvoll	Port of Kingston
Dennis Engel	Washington State Department of Transportation
Councilmember Brenda Fantroy-Johnson	City of Bainbridge Island
Karla Boughton	City of Poulsbo
Shane Weber	City of Bremerton
David Forte	Kitsap County
Mark Yand	Parametrix
Joe Rutan	City of Port Orchard
Angie Silva	Kitsap County
Sara Oliveira	Naval Base Kitsap
Andrea Harris-Long	Puget Sound Regional Council
Colleen Bryan	Senator Patty Murray's Office
KRCC Facilitation Team	
Sophie Glass	KRCC Program Director
Mishu Pham-Whipple	KRCC Transportation Program Lead
Kizz Prusia	KRCC Land Use Program Lead
Pauline Mogilevsky	KRCC Administrative Coordinator