



Kitsap Regional Coordinating Council

Kitsap Regional Coordinating Council (KRCC) Board Meeting Summary

December 1, 2020 | 10:15 AM – 12:15 PM

Virtual Meeting following Governor Inslee’s Stay at Home
Order Version 1-26-2021

Decisions		
The KRCC Board approved: <ul style="list-style-type: none"> • 9/1/20 KRCC Board meeting summary • 2021 KRCC Workplan and Budget • 2021 KRCC Member Dues • 2021-22 Triangle Associates Contract • 2021 KRCC Chair and Vice-Chair 		
Actions	Who?	Status
Add a discussion item about KRCC’s involvement with the Greater Seattle Partners to the next Executive Committee agenda.	KRCC staff	Complete
Distribute dues invoices to KRCC members in early 2021.	KRCC staff	Ongoing
Send KRCC staff updates to the KRCC Board and Committees roster worksheet.	KRCC members	Ongoing
Send KRCC staff updates to the PSRC Boards and Committees roster worksheet.	KRCC members	Ongoing
Complete the annual evaluation of Triangle Associates	KRCC members	Ongoing

1. WELCOME AND INTRODUCTIONS

Chair Wolfe welcomed participants (see Attachment A for KRCC Board members in attendance and Attachment B for members of the public in attendance).

2. CHAIR’S COMMENTS

Chair Wolfe shared that this will be his last KRCC Board meeting as Chair and looks forward to Councilmember Ashby’s leadership as Chair with the support of Commissioner Gelder as Vice-Chair in 2021. He noted Lynn Wall, Naval Base Kitsap, will be leaving her role on the KRCC Board as she takes a new position within the Navy at the Naval Undersea Warfare Center (NUWC) Keyport. Anna Whalen will take on Lynn’s role on the KRCC Board with support from Sara Oliveira.

3. PRESENTATION ON ROAD USAGE CHARGE (RUC)

Reema Griffith, Executive Director of the Washington State Transportation Commission, provided a presentation on the Road Usage Charge Assessment. The Commission was directed by the Washington State Legislature to study the Road Usage Charge (RUC) funding mechanism. The RUC is a potential solution to the anticipated gas tax revenue shortfall.

[Click to view the presentation slides.](#)

Questions and comments from Board members are summarized below:

- Mayor Erickson asked about how Washington State will collect RUC fees from drivers.



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- Reema responded that the mechanism may be similar to WSDOT's Good to Go tolling system where drivers set up an account and have payment options that allow the driver to select the frequency and method of payment.
- Commissioner Heacock asked how funds would be distributed to local jurisdictions.
 - Reema responded that the formula used by the State to distribute gas tax revenue to local jurisdictions would remain the same. If GPS data on where drivers used roads became more widely available, the Legislature might consider using a different formula but that is unlikely in the near term given the public's concerns around privacy.

4. CONSENT/ACTION ITEMS

Approve the 9/1/2020 KRCC Board meeting summary. No edits were received.

Approve the 2021 Workplan and Budget. The total KRCC budget for 2021 is \$243,000. The 2021 budget includes \$41,000 for LDC Inc., \$25,000 for growth target work, and \$11,000 to support the Gorst Coalition. The cost of Triangle Associates decreased from 2020 to 2021.

Approve the 2021 KRCC Member Dues. KRCC staff will distribute invoices to KRCC members in early 2021.

Approve the 2021-2022 Triangle Associates Contract. A conflict-of-interest clause was included following discussion at the Sept 1 KRCC Executive Board meeting.

Approve 2021 Chair and Vice-Chair. The KRCC Executive Board reviewed the Executive Committee's recommendation that Port Orchard Councilmember Bek Ashby serve as Chair and that Kitsap County Commissioner Rob Gelder serve as Vice-Chair at the Sept 1 Executive Board meeting.

Review KRCC and Kitsap County Legal Services Agreement. Under the terms of this contract, KRCC will compensate Kitsap County Prosecuting Attorney and Deputy Prosecuting Attorney at the hourly rate of \$141.80, and \$89.68 per hour for paralegal services.

Review the Executive Committee Meeting Summaries for September, October, and November. The Executive Committee continues to meet between Board meetings to maintain the operations of KRCC.

Mayor Wheeler made the motion to approve the consent agenda items. Mayor Erickson seconded the motion. The motion carried without objection or abstention.

5. FULL DISCUSSION ITEMS

Debrief the 2020 Annual Legislative Reception. Councilmember Stern shared that the panel discussion during the reception was substantive and smoothly run.

Review 2021 KRCC Board and Committee Roster and Puget Sound Regional Council (PSRC) Roster Worksheets. KRCC staff asked that members provide them with changes to the rosters.

Triangle's Annual Evaluation. County staff have distributed the online survey. Chair Wolfe reminded members to complete the survey before February's KRCC Board meeting in which the Board will have an Executive Session to discuss the evaluation feedback.



6. KRCC COMMITTEE REPORTS

Land Use Items

Annual Annexation Report. There were no annexations of unincorporated Kitsap County into any of the existing jurisdictions in 2020.

Update on the Countywide Planning Policies Process. The KRCC Board is anticipating reviewing the draft CPP updates in spring 2021. Technical staff are working through the initial language, which will then be reviewed by the policy committees.

November 12 LUTAC Meeting Agenda. The KRCC Board had no questions or comments on the LUTAC Meeting Agenda.

November 17 PlanPOL Meeting Agenda. The KRCC Board had no questions or comments on the PlanPOL Meeting Agenda.

Transportation Items

Update on development of Gorst Coalition. Commissioner Strakeljahn shared that the next Coalition Executive Committee meeting is on December 18 at 8 am.

November 12 TransTAC Meeting Agenda. The KRCC Board had no questions or comments on the TransTAC Meeting Agenda.

November 19 TransPOL Meeting Agenda. The KRCC Board had no questions or comments on the TransPOL Meeting Agenda.

7. PSRC BOARD AND COMMITTEE REPORTS

Executive Board. There is an upcoming Board meeting on December 3.

Growth Management Policy Board (GMPB). The GMPB met on November 19.

Transportation Policy Board (TPB). Mayor Erickson shared that PSRC will convene the Project Selection Task Force in early 2021 to prepare for the 2022 federal transportation funding cycle. Kitsap's participation is important to maintain Kitsap's Set Aside and be competitive in the process. She encouraged Board members to consider participating in the Task Force.

Economic Development District Board (EDD). Councilmember Stern shared that KRCC may want to consider participating in the Greater Seattle Partners, a public-private regional economic development organization. The KRCC Executive Committee will discuss this topic at their next meeting.



8. CORRIDOR COMMITTEE REPORTS

SR16. No updates.

SR 305. Mayor Erickson shared that construction on the Johnson Road roundabout is moving forward. A community art selection committee is meeting to design the aesthetic elements of the project.

SR 104. Commissioner Gelder shared that the SR 104 committee has not formally met recently but that the County, Port of Kingston, and partners are in communication to refine the project's phased approach.

SR 303. The planning phase is complete, and that the Committee plans to work with the Legislature to fund implementation.

SR 307 formation. This group will likely convene in spring 2021.

9. KRCC MEMBER ROUND ROBIN

Board members provided the following updates related to land use and other topics of interest:

- **Bainbridge Island:** Mayor Schneider shared that the City is working on climate change resiliency planning and green building ordinances.
- **Bremerton:** Mayor Wheeler shared that the City is relaxing some laws related to accessory dwelling units (ADUs), which will create incentives for developers to create more housing and address the housing shortage.
- **Kitsap County:** Commissioner Wolfe shared that the County successfully distributed COVID relief CARES funds.
- **Kitsap Transit:** Director Clauson shared that Kitsap Transit and Washington State Department of Transportation (WSDOT) met to continue work on the Park and Ride at SR 104 and Bond Road.
- **Naval Base Kitsap (NBK):** Captain Rhinehart shared that the NBK is working with jurisdictions on a mitigation project in Sinclair Inlet.
- **Port of Bremerton:** Commissioner Strakeljahn shared that the construction of the Amazon delivery center near the airport is complete.
- **Port Gamble S'Klallam Tribe:** No updates.
- **Port of Kingston:** Commissioner Heacock shared that the Port is working on its strategic plan as it relates to future development.
- **Port Orchard:** Mayor Putaansuu shared that the City successfully distributed its CARES funding and was awarded a safer streets grant for a roundabout at Lincoln Road.
- **Poulsbo:** Mayor Erickson shared that the City of Poulsbo was awarded funding from the Transportation Improvement Board.
- **Port Gamble S'Klallam Tribe:** No updates.
- **Suquamish Tribe:** Chairman Forsman shared that the Tribe is using CARES funding for its COVID-clinic. He also expressed concern for the growing pressures on rural areas and associated environmental implications.



10. STAFF REPORT

KRCC Income Statement. The KRCC board is 75% through the budget year and has spent 68% of the 2020 budget.

11. PUBLIC COMMENTS

No comments from the public.

12. KRCC BOARD QUESTIONS, CONCERNS, AND ANNOUNCEMENTS

Mark Gulbranson, PSRC, shared that he is retiring and that this will be his last KRCC meeting. He is looking forward to welcoming the new Deputy Executive Director, Nancy Buonanno Grennan. Commissioner Wolfe thanked Mark for his years of service.

13. ADJOURN

The meeting adjourned at 11:44 am.



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ATTACHMENT A – BOARD MEMBERS IN ATTENDANCE

Board Member	Jurisdiction	In Attendance?
Deets, Joe	City of Bainbridge Island	✓
Schneider, Leslie	City of Bainbridge Island	✓
Daug, Leslie	City of Bremerton	✓
Wheat, Lori	City of Bremerton	
Wheeler, Greg	City of Bremerton	✓
Ashby, Bek	City of Port Orchard	✓
Putansuu, Rob	City of Port Orchard	✓
Rosapepe, Jay (alternate)	City of Port Orchard	
Erickson, Becky	City of Poulsbo	✓
Stern, Ed	City of Poulsbo	✓
Garrido, Charlotte	Kitsap County	✓
Gelder, Robert	Kitsap County	✓
Wolfe, Ed	Kitsap County	✓
Clauson, John	Kitsap Transit	✓
Rhinehart, Richard	Naval Base Kitsap	✓
Wall, Lynn	Naval Base Kitsap	✓
Whalen, Anne (alternate)	Naval Base Kitsap	✓
Placentia, Chris (alternate)	Port Gamble S'Klallam Tribe	
Sullivan, Jeromy	Port Gamble S'Klallam Tribe	
Anderson, Gary (alternate)	Port of Bremerton	
Strakeljahn, Axel	Port of Bremerton	✓
Shane Heacock (alternate)	Port of Kingston	✓
McClure, Mary	Port of Kingston	
Forsman, Leonard	Suquamish Tribe	✓
Mills, Luther "Jay" (alternate)	Suquamish Tribe	



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ATTACHMENT B – NON-MEMBER PARTICIPANTS

Name	Affiliation
Non-Members	
Shane Weber	City of Bremerton
David Forte	Kitsap County
Joe Lubischer	Member of the Public
Sara Oliveira	Naval Base Kitsap
Mark Gulbranson	Puget Sound Regional Council
Andrea Harris-Long	Puget Sound Regional Council
Colleen Bryan	Senator Patty Murray's Office
Reema Griffith	Washington State Transportation Commission
KRCC Facilitation Team	
Sophie Glass	KRCC Program Director
Mishu Pham-Whipple	KRCC Transportation Program Lead
Kizz Prusia	KRCC Land Use Program Lead
Vivian Ericson	KRCC Coordination Lead